SOUTHSIDE PLANNING DISTRICT COMMISSION MEETING PACKET

October 15, 2026

Southside PDC Annual Dinner Meeting
Hosted by Halifax County
Berry Hill Resort & Conference Center
October 15, 2026

Opening & Recognition of Special Guests ..... Andy Wells, Executive Director

Welcome Message ..... Larry Roller, Halifax County Board of Supervisors Chair

Invocation ..... Ron Brade, Halifax County Administrator

Dinner ..... Berry Hill Resort & Conference Center

Southside Planning District Commission
Business Meeting

Call to Order ..... Tom Tanner, Chair

Roll Call ..... Andy Wells, Executive Director

Consent Agenda (motion to approve) ..... Tom Tanner, Chair

- Agenda
- Meeting Minutes (July 23, 2026)
- Treasurer's Report (September 30, 2026)

Rural Work Program Resolution (motion to approve) ..... Tom Tanner, Chair

Introduction of Speaker ..... Tom Tanner, Chair

Guest Speaker: Hamilton Lombard,
Weldon Cooper Center for Public Service

Executive Director's Remarks ..... Andy Wells, Executive Director

Closing Comments & Adjournment ..... Tom Tanner, Chair

The SPDC ensures nondiscrimination in all programs and activities in accordance with Title VI of the Civil Rights Act of 1964. If special assistance is needed for persons with disabilities or limited English proficiency to participate in this public involvement opportunity, free of charge, contact Chad Neese at least seven business days in advance of the meeting at 434-447-7101 or cneese@southsidepdc.org.

Thank You to Our Event Sponsors:

MECKLENBURG ELECTRIC COOPERATIVE

CEDRIC M. STOVALL DESIGN & CONSTRUCTION

EMPOWER BROADBAND

Southside Outreach Group

HITACHI

Dewberry

First Citizens Bank

B&B Consultants, Inc.
Engineers-Planners
Surveyors-Lab Analysts

The SPDC ensures nondiscrimination in all programs and activities in accordance with Title VI of the Civil Rights Act of 1964. If special assistance is needed for persons with disabilities or limited English proficiency to participate in this public involvement opportunity, free of charge, contact Chad Neese at least seven business days in advance of the meeting at 434-447-7101 or cneese@southsidepdc.org.

Thank You to Our Guest Speaker:

Hamilton Lombard

Estimates Program Manager

Weldon Cooper Center for Public Service



Hamilton Lombard is a Virginia-based demographer who studies how population change is reshaping communities across the state. He grew up in Bath County, Virginia, west of the Shenandoah Valley.

Hamilton served as Virginia's state demographer for more than a decade and for over a decade on the Federal-State Cooperative for Population Estimates, which works with the U.S. Census Bureau on official population estimates. He has written extensively about Virginia's population trends, past and present, and his demographic analysis is regularly cited by Virginia and national media. His work helps communities understand long-term economic and demographic change.

The SPDC ensures nondiscrimination in all programs and activities in accordance with Title VI of the Civil Rights Act of 1964. If special assistance is needed for persons with disabilities or limited English proficiency to participate in this public involvement opportunity, free of charge, contact Chad Neese at least seven business days in advance of the meeting at 434-447-7101 or cneese@southsidepdc.org.

MINUTES

SOUTHSIDE PLANNING DISTRICT COMMISSION
Virtual Quarterly Meeting
July 23, 2026

The Southside Planning District Commission (SPDC) held its regular quarterly meeting on July 23, 2026, at the Commission's Conference Room, 200 South Mecklenburg Avenue, South Hill, Virginia. Chair Tom Tanner started the meeting at 12:00 pm. Director Wells called the roll. With a total of 10 Commissioners being present in person, a quorum was met for this meeting. The Roll Call is as follows:

Brunswick County	Present	Virtual	Absent
Dr. Alfonzo Seward			X
Leslie Weddington – Treasurer		X	
Dr. Barbara Jarrett-Harris	X		
Halifax County			
Larry Roller	X		
William Claiborne	X		
Jerry Lovelace	X		
Keith McDowell	X		
Ron Brade			X
Mecklenburg County			
Joe Cappaert	X		
Charlie Simmons			X
Claudia Lundy	X		
Tom Tanner – Chair	X		
Kirk Gravitt			X
South Boston			
Joseph Chandler	X		
George Leonard – Vice Chair	X		
South Hill			
Keli Reekes			X
Lillie Feggins-Boone			X
TOTAL	10	1	6

Staff	Present	Virtual	Absent
Andy Wells, Executive Director	X		
Leslie Kubasek, Finance Director/HR	X		
Ashleigh Zincone, Senior Community Planner	X		
Sangi Cooper, Senior Planner	X		
Chad Neese, Senior Planner/GIS Specialist	X		
Tyler Creedle, GIS Coordinator	X		
Donna Wall, Community Project Manager	X		
Tanya Jessup, Administrative Assistant	X		

GUESTS IN ATTENDANCE:
Mr. E. Jay Ellington, Executive Director, Crater Planning District Commission
Ann Taylor Wright, Program Director of Go Virginia Region 3

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PERIOD
Chair Tanner asked for public comments. Hearing none, the public comment period was closed.

CONSENT AGENDA
The Consent Agenda including the Meeting Agenda, Meeting Minutes dated April 23, 2026, and the Treasurer's Report dated June 30, 2026, were submitted in the meeting packet emailed prior to the meeting. Executive Director Wells reviewed the Treasurer's Report, including final financial figures for FY26. He also reviewed the FY revenue by project type, comparing budgeted and actual revenue to provide an overview of the Commission's revenue sources. The FY27 Electronic Meeting Policy was not included in the meeting packet, but was available for viewing, there were no changes from FY26. Executive Director Andy Wells requested the agenda items #6 and #7 be reordered to allow time for Mr. Ellington to arrive. **Keith McDowell made a motion to approve the consent agenda, seconded by Joseph Chandler, the motion carried unanimously.**

EXECUTIVE DIRECTOR'S REPORT
Executive Director Wells reported on the following:

- **Grant Applications**
  - 24 Grant Applications submitted during FY26
  - 21 Grant Applications awarded during FY26
  - $11,507,048 total amount awarded during FY26
  - 10 Currently pending applications
- **Empower Broadband** – Empower is celebrating 10,000 customers with broadband internet.
- **South Boston Town Council Retreat** – Senior Planner & GIS Specialist Chad Neese moderated a retreat for South Boston Town Council. The retreat was very successful, and Executive Director Wells noted that the Southside PDC welcomes opportunities to provide similar facilitation and support to its member localities.

- **Staff Recognition** – Executive Director Wells recognized GIS Systems Coordinator Tyler Creedle for his one-year work anniversary, which occurred in May, and Director of Finance & Human Resources Leslie Kubasek for her three-year work anniversary on July 23, 2026 (today!). Executive Director Wells also recognized Senior Community Planners Sangi Cooper and Ashleigh Zincone and Community Project Manager Donna Wells for their significant role in securing and managing most of the Commission's funding.

RURAL HEALTHCARE TRANSFORMATION RESOLUTION

The potential role of Planning District Commissions in supporting Virginia's Rural Health Transformation Plan was discussed. The program includes $189.5 million in funding across four focus areas, with no regional match required. PDCs could provide regional coordination, administrative support, grant management, and stakeholder engagement for the Mobile & Hybrid Care Initiative. The discussion highlighted PDCs' established regional networks, experience coordinating multi-jurisdictional initiatives, and program administration capabilities. PDC involvement could help create a streamlined and efficient process for implementation and distribution of funds while providing an opportunity for PDCs to become more active in the healthcare space. The program seems to be positioned to move quickly, with additional information forthcoming.

A resolution authorizing the Commission's participation in the Virginia Rural Healthcare Transformation Mobile & Hybrid Care Initiative was presented for consideration. Adoption of the resolution authorizes participation in the initiative but does not constitute a binding commitment; the Commission would not be contractually obligated until a formal agreement is executed and signed. **George Leonard made a motion to adopt the Resolution, seconded by Keith McDowell, the motion carried unanimously.**

REGIONAL TRANSPORTATION AUTHORITY RESOLUTION

Executive Director Wells reviewed the proposed South Central Transportation Authority, which was previously discussed in detail at the April Quarterly Meeting. He outlined the Commission's role and presented the Resolution expressing support for the member localities that choose to participate. **Dr. Barbara Jarrett-Harris made a motion to adopt the Resolution, seconded by Claudia Lundy, the motion carried unanimously.**

VDOT SMARTSCALE RESOLUTION

Senior Planner & GIS Specialist Chad Neese presented an overview of eight regional Smart Scale projects. Projects included improvements along US 58, US 15, US 1, US 501, Route 751, Sinai Road, Theater Road and US 58 corridor in South Hill. Mr. Neese highlighted the proposed Restricted Crossing U-Turn (RCUT) at US 58 and Freeman's Cross Road/Reedy Creek Road in Brunswick County, noting that the design is intended to improve safety and traffic efficiency and reduce fatal and injury crashes. He also noted that previous efforts to advance a roundabout at US 58/US 15 in Mecklenburg County had been unsuccessful. Commissioners asked questions and engaged in discussions regarding the individual projects, including the proposed improvements, implementation, safety considerations and needs. **Joseph Chandler made a motion to adopt the Resolution, seconded by Joe Cappaert, the motion carried unanimously.**

GO VIRGINA R3 UPDATE

GO Virginia Region 3 Program Director Ann Taylor Wright provided an overview of the GO Virginia R3 program. Ms. Wright discussed the programs focus on regional economic growth and job creation. She reviewed the structure and responsibilities of the GO Virginia State Board and Region 3 Council. Ms. Wright also explained the Southside Planning District Commission's role as the Region 3 support organization and fiscal agent, providing administrative support. She then reviewed Region 3's core investment areas, targeted industry sectors, grant funding process, and projects benefiting the Southside region.

Ms. Wright highlighted the program's impact to date, noting that Region 3 has approved 36 projects representing approximately $23.7 million in GO Virginia funding and $23 million in matching funds; resulting in more than $46.6 million in regional economic development investment. Twenty of the 36 funded projects have directly benefited Brunswick, Halifax and Mecklenburg Counties. She emphasized that GO Virginia brings outside investment into the region, supports locally identified economic development priorities, creates opportunities for higher-paying jobs and workforce development.

OLD & OTHER BUSINESS

- Virginia Roanoke River Basin Advisory Committee Update: Executive Director Andy Wells and Commissioner Jerry Lovelace briefly revisited the Virginia Roanoke River Basin Advisory Committee and provided an update following their participation in a virtual meeting with the West Piedmont Planning District Commission. Mr. Lovelace acknowledged Executive Director Wells for the time and effort he has dedicated to the reestablishment of the Committee. Discussion addressed the importance of ensuring representation for communities and localities. Executive Director Wells and Mr. Lovelace emphasized that reestablishing the Committee would strengthen the region's voice rather than create additional challenges, as the Committee serves in an advisory capacity. They also noted that the Committee is intended to be fully funded by the Commonwealth.
- VAPDC "Finding Funding Workshop": Executive Director Wells announced the upcoming VAPDC workshop scheduled for August 12 in Farmville, VA. He noted that he and Community Project Manager Donna Wall plan to attend. He is also going to be on a discussion panel with other Planning District Executive Directors. Executive Director Wells invited Commissioners interested in attending to participate as well.

NEXT MEETING & ADJOURNMENT

There being no further business, the meeting adjourned at 1:35 p.m. The next meeting of the Southside Planning District Commission is scheduled for October 15, 2026. This will be our annual dinner meeting.

Tom Tanner, PDC Chair

Andy Wells, PDC Secretary

SOUTHSIDE
PLANNING DISTRICT COMMISSION
southsidepdc.org

July 23, 2026 Quarterly Meeting

Executive Director's Remarks

I would like to start by mentioning a few of my meetings/conferences this past quarter.

- In April, I attended the Southeast Regional Directors Institute (SERDI) Annual Professional Development Conference in Isle of Palms, SC. Of all the conferences I attend, this one is the best as it really focuses on the issues that Directors of regional planning organizations like ours are dealing with.
- I was also able to be a part of the Governor's Economic Development Policy Input Session in Danville where Secretary of Commerce Chenery lead the discussion to help inform the Governor's Office on economic development policy.
- Recently, I attended the Virginia Association of Counties Region 10 Meeting in Martinsville where it was really interesting to hear County administrators' wish lists for future legislative sessions. Other than that, you can see more of the meetings and workshops in the report in your packet.

Next, I want to mention some good news:

I know at the annual meeting we recognize staff for every 5 years of service at the PDC, but I think the yearly anniversaries at least deserve a mention during the year. Since our April meeting, Tyler has reached his one year anniversary (May 12). Leslie has reached three years as of July 23.

In terms of projects, I have a few projects I want to mention:

- Grant Applications:
    - For FY26, this staff submitted 26 grant applications and during FY26 21 applications were awarded for a total award of around $11.5M. There are 10 other applications that are on our list that are still pending, including several CDBG planning grants submitted recently. It is notable that this is mostly from only 3 staff, one of which is still fairly new to us.

- Empower Broadband recently signed on their 10,000th customer for broadband access this week.
    - The Commission is a big part of that accomplishment. Empower has reached 100% of the goals set for the first of the three VATI broadband projects that this office has been working on for years. The closing date for the VATI 2022 grant project was yesterday, and so that project is in the process of being closed out.
    - Overall, the goal of the three VATI projects is to extend fiber broadband access to around 23,0000 addresses. This first project represented around 14,000 of those addresses. The first project

represented over $154,000,000 in project costs. Thank you to everyone on staff who has worked through the project. And a big thanks to Empower being such a great partner.

- There is the possibility of a 4th VATI Broadband grant to address the Northern Brunswick County area that RiverStreet failed to build with their VATI grant.

- South Boston Town Council Retreat – We had a first time request recently, for our own Chad Neese to moderate a Town Council Retreat for the Town of South Boston. It was a fairly small project, but I want to point it out because it was something new and different for this staff, and it recognizes the outstanding work Chad does with planning and zoning for our localities. We are happy to be considered for something different than our normal roles. Obviously, that went very well and everyone was happy with the result.

  I mention this, not to say that we want to moderate all locality meetings, but because we are always looking for new ways to serve our localities. Not every project is a fit, but we appreciate the opportunity to at least talk about and consider new ideas. You may not see something like a Council retreat as a "regional service", but we have a resource (Chad) with a vast knowledge of planning, zoning, and town planning and we're able to share that among the localities in our District. This is a small example, but it is an example of sharing resources which is what the PDC is all about.

- Ashleigh Zincone has been named to the Patient Family Advocate Committee at VCU CMH. We are proud that she was chosen for that role. Ashleigh has always been an advocate for the at-risk, and it shows through her work with our own community development projects.

In general, our active projects list now consists of over 84 projects, programs, services and initiatives. You can find more information in the meeting packet, and we're always available to answer any questions about specific projects.

Now I want to turn our attention toward the latter part of this meeting.

As we have talked about before, our work can generally be divided into several project types. At the last meeting we focused on Regional Planning. Later In this meeting, we will hear about GO Virginia and our work with GO Virginia's Region 3. GO Virginia focuses on economic development through partnership with education, workforce development, and private business. SPDC serves as the support organization and fiscal agent for Region 3. (One of only 2 PDCs that does this.)

This is a way that our PDC can be involved in these areas. It is not easy for a PDC with public funding to work closely with the private sector (mixing public and private dollars, FOIA, etc are issues). Serving as the home for GO Va Region 3 is a way we can be involved.

Ann Taylor Wright, who has been a contract employee for SPDC for many years, just became the new Program Director for GO Virginia's Region 3 at the beginning of the month, and we will hear from her virtually in a few minutes to talk in more detail about GO Virginia.

TREASURER'S REPORT

SOUTHSIDE PLANNING DISTRICT COMMISSION
ANNUAL DINNER MEETING
October 15, 2026

Treasurer's Report

THE SEPTEMBER 30, 2026 BALANCE SHEET DETAILS THE FOLLOWING:

ASSETS	**$ 6,799,429.83**
LIABILITIES	**$ 624,950.29**
RETAINED EARNINGS	**$ 1,680,906.07**

THE YEAR TO DATE PROFIT & LOSS DETAILS THE FOLLOWING:

REVENUE	**$ 524,051.52**
EXPENSES	**$ 283,437.25**
NET INCOME	**$ 240,614.27**

Southside Planning District Commission
SPDC Profit & Loss
September 2026

	Sep 26	
Ordinary Income/Expense		
Income		
State Funding		
GOVA Annual Contract	3,615.40	
GOVA Blue Ridge Innovation Corr	380.45	
GOVA Danville Aviation Training	163.05	
GOVA Industrial Skilled Trades	217.40	
GOVA RISE Build to Scale	380.45	
DHCD Annual Contract	28,742.00	
VDOT-Rural Transportaion	20,476.09	
Total State Funding		53,974.84
Local Funding		
Brodnax Housing Rehab	200.00	
Clarksville Cove Project	500.00	
Halifax Tn Exxon Redevelopment	2,200.00	
Halifax Cty Riverdale Dr Pse 1	6,841.66	
Halifax Cty VIR Water Supply	11,550.00	
Halifax IDA Workforce Housing	400.00	
HSCA Water Treatment Plant Exp	600.00	
Meck Cty PVHS Brownfield	1,000.00	
Meck Cty Southside Ag Labor Hse	3,100.00	
SB John Randolph Hotel	1,500.00	
SB Crossing of the Dan Expan	3,750.00	
SB Stormwater Project	400.00	
SB Westside MH Relocation	250.00	
S Hill Hwy 58 Sewer Extension	1,500.00	
S Hill Hwy 1 Sewer Expansion	200.00	
S Hill Nicks Ln Neighborhood	20,460.00	
S Hill Sycamore-Howerton Sewer	1,500.00	
S Hill Whittles Mill Historic	1,200.00	
Total Local Funding		57,151.66
Private Funding		
Mid Atlantic Broadband Middle	7,935.00	
RLF Loan Interest	1,628.54	
RLF Loan Late Fee	25.51	
Total Private Funding		9,589.05

Southside Planning District Commission
SPDC Profit & Loss
September 2026

	Sep 26	
Other Funding		
RLF Account Interest	9,335.37	
SPDC Account Interest	8,461.10	
Total Other Funding		17,796.47
Total Income		138,512.02
Gross Profit		138,512.02
Expense		
Salaries		
Direct Salaries	31,569.90	
Release Time		
Holiday Pay	2,371.28	
Vacation Pay	5,029.24	
Sick Pay	1,260.00	
Total Release Time	8,660.52	
Indirect Salaries	7,195.29	
Total Salaries		47,425.71
Direct Project Expenses		235.58
Contract Consultant		2,425.50
Employee Benefits		
ER Health Contribution	8,753.72	
ER VRS Retirement and Life	11,122.64	
ER Deferred Comp 457	450.00	
ER Deferred Comp Hybrid	173.92	
ER FICA Taxes	3,423.80	
Long Term Disability	254.13	
Total Employee Benefits		24,178.21
Auto Repairs/ Maintenance/Gas		131.83
Building Upkeep		704.39
Conference/Travel		1,339.76
Equipment Lease Payments		399.44
Meeting Expense		
Annual Meeting	-2,954.03	
Total Meeting Expense		-2,954.03

Southside Planning District Commission
SPDC Profit & Loss
September 2026

	Sep 26
Office Expenses	1,967.69
Office Supplies	217.02
Publications/Subscriptions	35.99
Utilities	1,432.78
Total Expense	77,539.87
Net Ordinary Income	60,972.15
Net Income	**60,972.15**

Southside Planning District Commission
SPDC Monthly Balance Sheet
As of September 30, 2026

	Sep 30, 26	
ASSETS		
Current Assets		
Checking/Savings		
SPDC Operating Account		167,249.65
RLF Operating Account		35,091.44
VIP SPDC Investment Account		
VIP SPDC Invest Acc-Restricted	231,071.97	
VIP SPDC Investment Account - Other	2,422,412.77	
Total VIP SPDC Investment Account		2,653,484.74
VIP RLF Loan Investment Account		2,936,082.33
Go Virginia Account		31,080.44
Total Checking/Savings		5,822,988.60
Accounts Receivable		
Accounts Receivable		87,844.95
Total Accounts Receivable		87,844.95
Other Current Assets		
Loan Rcv Chase City Comm Servic		199,296.78
Loan Rcv Halifax IDA		231,522.32
Loan Rcv Meck/Bruns Airport Com		73,636.90
Loan Rcv Mid-Atlantic Autom		129,952.67
Loan Rcv Town of Brodnax		250,000.00
Due from other Govt Reimburs		4,187.61
Total Other Current Assets		888,596.28
Total Current Assets		6,799,429.83
Fixed Assets		
SPDC Office Building		472,700.00
Building Improvements		97,063.90
Furniture & Fixtures		7,578.67
Equipment		77,241.51
Accumulated Dep. Equipment		-60,278.52
Vehicle		42,950.00
Accumulated Dep. Vehicle		-27,111.83
Accumulated Dep L/H Imp		-30,487.88
Total Fixed Assets		579,655.85

Southside Planning District Commission
SPDC Monthly Balance Sheet
As of September 30, 2026

	Sep 30, 26	
Other Assets		
Fund Basis Adjustment	-572,156.63	
Total Other Assets	-572,156.63	
TOTAL ASSETS	**6,806,929.05**	
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
FCB Credit Card Payable	5,707.21	
Total Credit Cards	5,707.21	
Other Current Liabilities		
EE VRS	0.03	
Deferred Revenues	-19,524.93	
Project Escrow Funds		
Go Virginia Escrow	31,080.44	
Opioid Escrow	38,228.12	
Regional LMI Housing- Escrow	151,970.34	
TOSH W Main St -PI Escrow	19,230.23	
TOSH Twin Oaks-PI Escrow	15,616.10	
TOSH Quail Hollow PI Escrow	16,400.00	
VH Housing PI & Start up Escrow	366,242.75	
Total Project Escrow Funds	638,767.98	
Total Other Current Liabilities	619,243.08	
Total Current Liabilities	624,950.29	
Total Liabilities	624,950.29	
Equity		
Property Contribution	472,700.00	
RLF Restricted Fund Balance	3,787,758.42	
Retained Earnings	1,680,906.07	
Net Income	240,614.27	
Total Equity	6,181,978.76	
TOTAL LIABILITIES & EQUITY	**6,806,929.05**	

Southside Planning District Commission
SPDC Profit & Loss
July through September 2026

	Jul - Sep 26	
Ordinary Income/Expense		
Income		
Federal Funding		
VATI Regional Fiber-Pse 1	8,000.00	
Total Federal Funding		8,000.00
State Funding		
GOVA Annual Contract	7,563.89	
GOVA Blue Ridge Innovation Corr	543.50	
GOVA Danville Aviation Training	543.50	
GOVA GoTec Reg 3 Expansion	706.55	
GOVA Industrial Skilled Trades	2,119.65	
GOVA RISE Build to Scale	2,228.35	
GOVA SOVA Fab Lab aka Hub @801	217.40	
GOVA SVCC Occupational Train	163.05	
GOVA Talent Pipeline Advanced	1,250.05	
DHCD Annual Contract	28,742.00	
VDOT-Rural Transportaion	20,476.09	
Total State Funding		64,554.03
Local Funding		
Brodnax Housing Rehab	6,600.00	
Bruns Cty Township Rd	15,100.00	
Bruns Cty Sherrif's GIS Service	7,200.00	
Bruns Cty Online GIS Services	4,200.00	
Chase City B St Pse 2	21,718.35	
Chase City Boswell House II	2,375.00	
Clarksville Cove Project	500.00	
Halifax Tn Banister Hsing Pse 2	8,900.00	
Halifax Tn Exxon Redevelopment	2,200.00	
Halifax Cty GIS Contract	25,000.00	
Halifax Cty Riverdale Dr Pse 1	25,591.66	
Halifax Cty VIR Water Supply	11,550.00	
Halifax IDA Workforce Housing	400.00	
HSCA Water Treatment Plant Exp	600.00	
Lawrenceville Park St Pse 1	4,632.00	
Lawrenceville Park St Pse 2	15,300.00	
Lawrenceville Sharp St	4,000.00	
Meck Cty PVHS Brownfield	1,000.00	
Meck Cty Southside Ag Labor Hse	3,100.00	
Meck Cty GIS Contract	27,000.00	
Meck Cty GIS Online Site	3,600.00	
SB John Randolph Hotel	1,500.00	

Southside Planning District Commission
SPDC Profit & Loss
July through September 2026

	Jul - Sep 26
SB Crossing of the Dan Expan	3,750.00
SB Stormwater Project	400.00
SB Westside MH Relocation	250.00
S Hill Hwy 58 Sewer Extension	1,500.00
S Hill Hwy 1 Sewer Expansion	200.00
S Hill Nicks Ln Neighborhood	20,460.00
S Hill Sycamore-Howerton Sewer	1,500.00
S Hill Whittles Mill Historic	1,200.00
Per Capita Dues-Brunswick Cty	27,735.75
Per Capita Dues Halifax Cty	59,538.50
Per Capita Dues Mecklenburg Cty	53,058.25
Per Capita Dues South Boston	13,940.50
Per Capita Dues South Hill	8,207.50
Total Local Funding	383,807.51
Private Funding	
Mid Atlantic Broadband Middle	7,935.00
RLF Loan Interest	6,414.75
RLF Loan Late Fee	76.53
Total Private Funding	14,426.28
Other Funding	
RLF Account Interest	27,988.19
SPDC Account Interest	25,275.51
Total Other Funding	53,263.70
Total Income	524,051.52
Gross Profit	524,051.52
Expense	
Salaries	
Direct Salaries	113,599.68
Release Time	
Holiday Pay	7,104.56
Vacation Pay	14,356.75
Sick Pay	4,254.97
Total Release Time	25,716.28
Indirect Salaries	26,581.14
Total Salaries	165,897.10

Southside Planning District Commission
SPDC Profit & Loss
July through September 2026

		Jul - Sep 26
Direct Project Expenses		2,607.66
Contract Consultant		6,006.00
Employee Benefits		
ER Health Contribution	26,261.16	
ER VRS Retirement and Life	33,346.30	
ER Deferred Comp 457	1,350.00	
ER Deferred Comp Hybrid	521.76	
ER FICA Taxes	12,078.31	
Unemployment Compensation Tax	28.05	
Long Term Disability	760.55	
Total Employee Benefits		74,346.13
Auto Repairs/ Maintenance/Gas		457.18
Building Upkeep		5,866.91
Conference/Travel		2,600.48
Equipment Lease Payments		2,573.82
Insurance/Bonding		7,392.00
Meeting Expense		
Quarterly Meetings	1,555.85	
Annual Meeting	-2,755.03	
Total Meeting Expense		-1,199.18
Membership Dues		4,500.00
Office Expenses		5,875.47
Office Supplies		674.07
FCB Analysis Service Fee		264.38
Postage/Freight		654.86
Publications/Subscriptions		107.97
Utilities		4,812.40
Total Expense		283,437.25
Net Ordinary Income		240,614.27
Net Income		**240,614.27**

AMENDED FY27 RURAL TRANSPORTATION PLANNING WORK PROGRAM

SOUTHSIDE
PLANNING DISTRICT COMMISSION

MEMORANDUM

To: Southside Planning District Commissioners
Andy Wells, Executive Director
From: Chad Neese, Senior Planner/GIS Specialist
Date: October 7, 2026
RE: Amended FY27 Rural Transportation Planning Work Program

As all of you are aware, each year the Southside PDC is tasked with drafting and adopting the annual Rural Transportation Planning Work Program per our agreement with VDOT. The budgeting for the individual projects included in the plan generally takes place in February of each year and is adopted by the SPDC Board of Commissioners at the April meeting.

As you can imagine there comes a need from time to time to shift funding from one project to another to address unanticipated costs to any number of factors. In this request to amend the budgeted amounts in the adopted FY27 Rural Transportation Planning Work Program, I am proposing that $5,000 be moved from "Downtown Parking Studies" to "2050 Rural Long-Range Transportation Plan (RLRTP)". The funds will cover the costs of including additional projects, revising the layout to accommodate those projects, and addressing any comments received on the final draft version from VDOT, the SPDC Board, our localities, and the public. Funding for the 2050 RLRTP is proposed to increase from $2,000 to $7,000 and funding for the Downtown Parking Studies would decrease from $25,000 to $20,000.

This shift in funding, if approved by the SPDC Board, will cover the future costs associated with finalizing the 2050 RLRTP and will not negatively impact the Downtown Parking Studies in which funding is proposed to be pulled from. Both projects will be completed during the current fiscal year and within the amounts being proposed in the amended work program.

Rural Transportation Planning Work Program

July 1, 2026 – June 30, 2027

SOUTHSIDE
PLANNING DISTRICT COMMISSION

Fiscal Year 2027 - Amended

Purpose and Objective

The Virginia Department of Transportation (VDOT) allocates part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Rural Transportation Planning (RTP) Program was created to aid the State in fulfilling the requirements of the State Planning Process to address the transportation needs of non-metropolitan areas. Funds appropriated under 23 U.S.C. 505 (SPR funds) are used in cooperation with the Department of Transportation, Commonwealth of Virginia for transportation planning as required by Section 135, Title 23, U.S. Code. These Federal funds provide 80 percent funding and require a 20 percent local match.

In FY-2027 each planning district commission / regional commission that has rural area will receive $58,000 from VDOT's Rural Transportation Planning Assistance Program. The corresponding planning district commission / regional commission will provide a local match of $14,500 to conduct rural transportation planning activities. This resource may be supplemented with additional planning funds. The arrangement of all such funds involves the development of a scope of work, approval and other coordination in the Transportation & Mobility Planning Division's (TMPD) administrative work programs.

The scope of work shall include specific activities as requested by VDOT and/or the Federal Highway Administration. The scope of work may also include activities or studies addressing other transportation planning-related issues that may be of specific interest to the region. The criteria for the determination of eligibility of studies for inclusion as part of this work program are based upon 23 U.S.C. 505, State Planning and Research.

FY 2027 - Program Administration ($6,000.00)

Background and Objective: The purpose of this work element is to provide oversight of regional transportation planning and programming efforts and facilitate regional participation and consensus building on transportation related issues through a continuing, comprehensive, and coordinated planning process. This includes program management and administrative responsibilities.

In general, these activities include but are not limited to:

- Complete and submit any necessary agreements and contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.
- Conduct and attend meetings, training, and conferences.
- Prepare the Rural Transportation Planning Work Program, scope of work, manage program funds, provide outreach and data.
- Maintain Title VI and Americans with Disabilities Act (ADA) compliance and ensure environmental justice, non-discrimination, and equity, including consultation with appropriate groups, committees, and community representatives through the application of the approved Title VI and Public Involvement Plan.

1. Program Administration - $6,000.00

- Prepare quarterly reports, an annual report, invoices, and other bookkeeping tasks; solicit input for proposed work; prepare FY2027 Work Program documents; secure approvals for all appropriate agencies/committees as necessary; attend administrative meetings/trainings as needed.
- Continue to administer the SPDC's Title VI program while participating in meetings with VDOT staff regarding environmental justice and Title VI compliance. Revisions to incorporate the latest available socioeconomics and any other updates to the plan are anticipated to be completed by October 31, 2026.
- Assure any projects completed include FHWA's 2021 Planning Emphasis Areas dated December 30, 2021.
- Participate in webinars and training for VTrans, SMART SCALE, and other similar VDOT initiatives and programs.
- Participate in meetings with VDOT staff regarding environmental justice and Title VI compliance.
- Participate in the Fall Transportation Meetings for the Lynchburg and Richmond Districts and provide a display to serve as outreach to the region's citizens. (Virtual or in-person)

SPR Funds (80%)	**$4,800.00**
PDC Funds (20%)	**$1,200.00**

Total Budgeted Expenditure for Program Administration $6,000.00

FY 2027 - Program Activities ($64,500.00)

Background and Objective: Address regionalized transportation issues that are identified by the Transportation Technical Advisory Committee and the Planning District Commission. Individual projects and work elements are described below:

1. ***Grant Preparation - $7,000.00***

   - Prepare or provide technical assistance with Transportation Alternative, Smart Scale, Revenue Sharing, Growth and Accessibility Planning (GAP-TA) and other transportation-related grant applications if requested by the fifteen localities within the Southside Planning District.

2. ***Regional Bicycle, Pedestrian, and Trails Planning - $12,000.00***

   - Continue planning efforts in support of the development of the Tobacco Heritage Trail, Beaches to Bluegrass Trail, East Coast Greenway, and other local trails. These include but are not limited to: 1) participating in quarterly THT Board of Directors meetings, 2) coordinating with ECG staff on regional trails, 3) participating in VDOT meetings for the new 2-mile THT segment planned between Skipwith Road and Rudd's Creek, and 4) providing technical assistance and trail information to VDOT when requested.

   - Collect GPS data on the Tobacco Heritage Trail when new segments are constructed or new amenities or trail infrastructure is installed. There are no large GPS data collection projects scheduled for this year, but smaller projects may occur such as the installation of new kiosks or trailhead signage. Such collections would require minimal time and effort.

   - Maintain trail counters and aggregate count data for the Tobacco Heritage Trail. Count data is collected once a month from April through October of each year with an approximate cost of $3,500.00.

   - Active Transportation Facilities Tracking – Provide assistance in tracking and documenting active transportation facilities and/or accommodations (bicycle facilities, sidewalks, signed routes, trails, etc.) completed in FY26 (between July 1, 2025, and June 30, 2026) in the PDC study area for inclusion in the respective statewide facilities inventories. Data can be provided to VDOT in any format including text, tables, or spatial mapping. TMPD will coordinate with PDC staff on facilities tracking specifics.

   - Planned Active Transportation Projects Tracking – Provide assistance in tracking and documenting planned active transportation facilities that are funded for construction beyond FY26 (including sidewalks, bike lanes, shared use paths, crosswalk improvements, and pedestrian bridges) to include in the active transportation projects feature service. Particular focus on local CIP projects that do not have a UPC in the VDOT SYIP. Data can be provided to VDOT in any format including text, tables, or spatial mapping. TMPD will coordinate with PDC staff on facilities tracking specifics.

3. 2050 Rural Long-Range Transportation Plan - ~~$2,000.00~~ $7,000.00

- Complete and adopt the SPDC's 2050 Rural Long-Range Transportation Plan. This goal driven plan evaluates the transportation network and includes recommendations to address current and future needs with a planning horizon year of 2050. Most of the work on this plan took place in prior work programs fiscal years and is anticipated to be adopted by the SPDC Board at the January 28, 2027, quarterly meeting.

4. Downtown Parking Studies – ~~$25,000.00~~ $20,000.00

- The SPDC has created a downtown parking study planning process to determine the amount of parking that is sufficient to meet current and projected needs, utilization of existing parking facilities, and provide recommendations to improve the parking experience. The downtown parking studies for the towns of Lawrenceville and Chase City are anticipated to be completed by March 31, 2027. The cost is anticipated to be approximately $12,500 per study.

5. Urban Development Area (UDA) Planning Assistance - $12,500.00

- Provide planning assistance to localities to review, update, create, and/or expand the transportation related elements of UDAs. The Code of Virginia requires principals of traditional neighborhood design to be included when designating UDAs, which may include, but not be limited to, the following transportation related elements: pedestrian-friendly road design, interconnection of new local streets with existing local streets and roads, connectivity of road and pedestrian networks, and reduction of subdivision street widths and turning radii at subdivision street intersections. Completion of UDA assistance with one or more localities, depending on time and costs as this is a new initiative, is anticipated to cost $12,500 per plan with a tentative completion date of June 30, 2027.

6. *Other Technical Assistance and Participation - $8,000.00*

- Participate in any other additional outreach meetings that may arise and provide/review data as requested by VDOT throughout the fiscal year.

- Participate with the MPOs and VDOT on meeting performance measure goals.

- Assist in the development of Project Pipeline, STARS, and other VDOT planning studies as requested (recommendation development, public involvement). SPDC staff are currently participating in the following studies, which may or may not carry into FY27: 1) Project Pipeline – US 58/US 15 Clarksville/Mecklenburg County, 2) STARS - US 58 Corridor in South Boston/Halifax County, and 3) OIPI Growth & Accessibility Planning – Bike & Pedestration Connectivity from Downtown Clarksville to Occoneechee State Park.

- Provide technical assistance, support, and/or data for transportation related planning activities to local jurisdictions, public officials, and the community as needed.

- Keep the SPDC website (www.southsidepdc.org) updated and current regarding transportation studies, plans, meetings, and other pertinent transportation related information.

- Provide support and assistance with the Tobacco Heritage Trail website, maps, and social media as necessary.

- Park & Ride Lot Use Counts and Conditions Assessment – Conduct manual usage counts and conditions assessment at the Nathalie P&R lot using TMPD's P&R manual count methodology. VDOT will prioritize lot count locations, provide data collection form, and basic count training as necessary. SPDC staff complete the park and ride counts each April with approximate costs well below $1,000.00.

- Key freight generators and contacts identification – Provide assistance with updating the VDOT Freight Generators inventory for SMART SCALE support and local planning. VDOT will provide a regional map of freight-generating facilities. That map will have an attribute table with contact fields to fill out. VDOT will host virtual meetings to provide training and address questions.

- Provide VDOT's Transportation Mobility and Planning Division – Central Office with updated Travel Demand Management Plans when submitted to DRPT (if applicable).

SPR Funds (80%)	**$53,200.00**
PDC Funds (20%)	**$13,300.00**
Total Budgeted Expenditure for Program Activities	**$66,500.00**

FY-2027 Budget Summary Tasks	VDOT (SPR) 80%	PDC (Match) 20%	Total 100%
Program Administration			
1. Program management and administrative responsibilities.	$4,800.00	$1,200.00	$6,000.00
Total Budgeted Expenditure for Program Administration	**$4,800.00**	**$1,200.00**	**$6,000.00**
Program Activities			
1. Grant Preparation.	$5,600.00	$1,400.00	$7,000.00
2. Regional Bicycle, Pedestrian, and Trails Planning.	$9,600.00	$2,400.00	$12,000.00
3. 2050 Rural Long-Range Transportation Plan.	$5,600.00	$1,400.00	$7,000.00
4. Downtown Parking Studies.	$16,000.00	$4,000.00	$20,000.00
5. Urban Development Area (UDA) Planning Assistance	$10,000.00	$2,500.00	$12,500.00
6. Other Technical Assistance and Participation.	$6,400.00	$1,600.00	$8,000.00
Total Budgeted Expenditure for Program Activities	$53,200.00	$13,300.00	$66,500.00
Total Budgeted Expenditure for Program Administration and Program Activities	**$58,000.00**	**$14,500.00**	**$72,500.00**

SOUTHSIDE
PLANNING DISTRICT COMMISSION

RESOLUTION

AMENDING OF FY27 RURAL TRANSPORTATION PLANNING WORK PROGRAM

WHEREAS, the Southside Planning District Commission is eligible to receive State Planning and Research (SPR) funds through the Virginia Department of Transportation (VDOT) Rural Transportation Planning Assistance Program; and

WHEREAS, the Southside Planning District Commission has designed a scope of work that addresses the needs of VDOT, the Southside Planning District Commission, and its localities; and

WHEREAS, the Southside Planning District Commission has reviewed the Transportation Planning Work Program and concurs with the FY27 work elements.

WHEREAS, the Southside Planning District Commission approves of the proposed budget amendment to the FY27 Rural Transportation Planning Work Program.

NOW, THEREFORE BE IT RESOLVED, that the Southside Planning District Commission approves the amended FY27 Work Program for Rural Transportation Planning and authorizes it to be submitted to the Virginia Department of Transportation.

_____ _____

Adopted Chairman