

PROJECT REVIEW COMMITTEE MEETING

SOUTHSIDE PDC UNIVERSAL BROADBAND INITIATIVE

AUGUST 25, 2021 AT 9:30 A.M.

MINUTES

I. CALL TO ORDER:

A Project Review Committee for the Southside Planning District Commission's (SPDC) Universal Broadband Initiative was held on August 25, 2021 at the Commission's Conference Room, 200 South Mecklenburg Avenue, South Hill, Virginia. Committee Chair Scott Simpson called the meeting to order at 9:12 a.m.

i. ROLL CALL:

Deborah Gosney, SPDC Executive Director called roll. With all Committee members being present, a quorum was met for this meeting. The Roll Call was as follows:

BRUNSWICK COUNTY	Present	Absent
Leslie Weddington	X	
John Zubrod (via Zoom)	X	
HALIFAX COUNTY		
Stanley Brandon	X	
Scott Simpson	X	
MECKLENBURG COUNTY		
Wayne Carter	X	
Glanzy Spain	X	
SOUTHSIDE PDC		
Deborah Gosney	X	
TOTAL	7	0

SPDC Staff in Attendance:

Deborah Gosney, Executive Director

Lisa McGee, Administrative Assistant

Ann Taylor Wright, CTW Consulting, SPDC Consultant

Guests in Attendance:

None

ii. PUBLIC COMMENT PERIOD:

Chair Simpson asked for public comments. Hearing none, the public comment period was closed.

iii. APPROVAL OF THE AGENDA:

Glanzy Spain made a motion that the agenda be approved as presented. The motion was seconded by Leslie Weddington and all committee members voted affirmatively.

II. ENTER INTO CLOSED SESSION:

Pursuant to section 2.2-3712 of the Virginia Freedom of Information Act, Scott Simpson moved that the proposal review committee convene in closed session to discuss proposals received in response to the universal broadband project RFP and pursuant to the closed meeting exemption at section 2.2.-3711.29 of the Code of Virginia (discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body). The motion was seconded by Wayne Carter. All committee members voted affirmatively.

III. CLOSED SESSION CERTIFICATION:

Scott Simpson motioned having convened and concluded a closed meeting pursuant to section 2.2-3712 of the Virginia Freedom of Information Act, members of the Proposal Review Committee certify the following: 1) Only public business matters lawfully exempted from open meeting requirements under this chapter, and 2) Only such public business matters as were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the meeting by the public body. Stanley Brandon seconded the motion and by roll call vote all members voted affirmatively. (Ayes: Brandon, Carter, Gosney, Simpson, Spain, Weddington, Zubrod. Nays: none; Abstentions: none).

IV. AWARD OF ISP PARTNER CONTRACT

Glanzy Spain motioned to award EMPOWER to serve as the Internet Service Provider (ISP) for the SPDC Regional Fiber Broadband Project as it pertains to the forthcoming VATI application. Stanley Brandon seconded the motion. All members voted affirmatively.

ADJOURNMENT:

There being no further business, the meeting adjourned at 11:40 a.m.

Deborah Gosney

Deborah B. Gosney
Secretary/SPDC Executive Director

Scott Simpson

Scott Simpson
Committee Chair