

Southside Planning District Commission  
Executive Committee Meeting  
January 24, 2019

CALL TO  
ORDER

An Executive Committee meeting of the Southside Planning District Commission (SPDC) was held on January 24, 2019 at Brian's Steak House, South Hill, Virginia. Chairman Kim Callis called the meeting to order at 5:30 p.m.

ROLL CALL

Present

Absent

Brunswick County

Bernard Jones, Sr.  
Leslie Weddington, Treasurer

Garland Baird

Halifax County

Garland Ricketts  
Dennis Witt, Vice Chairman  
Stanley Brandon

Mecklenburg County

Gregg Gordon

Charlie Simmons  
Glanzy Spain

South Boston, Town of

George Leonard

South Hill, Town of

Kim Callis

Staff

Gail P. Moody, Executive Director  
Stephanie W. Creedle, Finance  
Director/HR

APPROVAL  
OF AGENDA

UPON MOTION BY GEORGE LEONARD, SECONDED BY DENNIS WITT, THE AGENDA WAS UNANIMOUSLY ACCEPTED AS PRESENTED.

APPROVAL  
OF MINUTES

UPON MOTION BY GREGG GORDON AND SECONDED BY LESLIE WEDDINGTON, THE MINUTES FROM THE JUNE 28, 2018 EXECUTIVE COMMITTEE MEETING WERE APPROVED.

TREASURER'S  
REPORT

Treasurer Weddington presented the financial report as of December 2018 as follows: Assets, \$1,307,578.84; Liabilities, \$1,138,144.97; Retained Earnings, \$227,290.05; and Net Balance, (\$57,856.18). Expenditures to date totaled \$432,964.90, which is 47 percent of the annual budget. The expenditures are on target for FY19.

DENNIS WITT MOVED FOR ACCEPTANCE OF THE TREASURER'S REPORT AS PRESENTED. GREGG GORDON SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

BUDGET  
AMENDMENTS

Stephanie Creedle, Finance Director, gave a report on the FY19 proposed Budget Amendments.

Revenues were increased as a result of receiving administrative fees for the following:

- Halifax Meadville Road Project - \$25,000.
- Clarksville Planter's Warehouse - \$2,500.
- South Boston John Randolph Hotel - \$2,500.
- Brodnax Depot - \$40,000.
- Alberta Tobacco Heritage Trail - \$23,750.
- Chase City Endly Street – Phase I - \$90,000.
- Southern Virginia Food Hub Brownfield Grant - \$2,500.
- La Crosse Pine Street Planning Grant - \$15,525.
- Grant contracts brought forward from FY18 - \$57,330.

Revenues decreased as a result of projected administrative fees being adjusted as project goals were not met for:

- Clarksville Southwest Project – Phase II - \$10,000.
- Mecklenburg County Highway 48 Project - \$30,750.

Overall adjustments resulted in an increase of **\$218,355.00** in approved FY19 Revenues. Expenses increased by **\$1,000.00** due to increased Printing for the VAPDC and SPDC 50<sup>th</sup> Anniversary materials and due to increased Public Relations fees for the creation of a SPDC newsletter.

UPON MOTION BY GREGG GORDON, SECONDED BY GEORGE LEONARD, THE FY19 BUDGET AMENDMENTS WERE UNANIMOUSLY APPROVED.

## FY18 AUDIT

Executive Director Moody presented the FY18 Comprehensive Annual Financial Report to the Executive Committee for acceptance as prepared by auditors, Dunham, Aukamp and Rhodes, PLC.

DENNIS WITT MADE A MOTION FOR ACCEPTANCE OF THE FY18 COMPREHENSIVE ANNUAL FINANCIAL REPORT. GEORGE LEONARD SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

## CDBG REGIONAL PRIORITIES

Executive Director Moody stated that it was time to submit the Virginia Community Development Block Grant (CDBG) Regional Priorities list. The Department of Housing and Community Development (DHCD) requires planning district commissions to provide this list annually. Mrs. Moody presented the proposed priorities to the Committee along with the expected 2019 CDBG Proposals which are:

- Chase City Endly Street Community Project, Phase II – Comprehensive
- La Crosse Pine Street Project – Comprehensive
- Mecklenburg County Quail Hollow Project – Housing Production
- South Boston Poplar Creek Project, Phase I – Housing Production

STANLEY BRANDON MADE A MOTION TO ADOPT THE PRIORITIES LIST FOR SUBMISSION TO DHCD; SECONDED BY LESLIE WEDDINGTON, THE PRIORITIES LIST WAS UNANIMOUSLY APPROVED.

## EXECUTIVE DIRECTOR'S REPORT

Executive Director Moody reported on the following:

- Legislative Dinner – The Southside PDC Legislative Dinner was held in Richmond at the Old Original Bookbinder's Restaurant on Tuesday, January 15, 2019. The PDC's officers, Kim Callis and Leslie Weddington, were in attendance as well as PDC staff, Gail Moody, Deborah Gosney and Stephanie Creedle. Attendees included Senator Ruff and Delegate Roslyn Tyler, Secretary of Agriculture and Forestry, Bettina Ring, Senate Appropriations staff, as well as agency representatives. The PDC has been hosting this event for many years as an opportunity to thank our funding agencies for their continued support.
- 50<sup>th</sup> Anniversary of the SPDC – This organization, the Southside Planning District Commission, was formed on September 15, 1969. We plan to recognize this milestone all throughout the year as the SPDC celebrates its 50<sup>th</sup> year!

EXECUTIVE  
DIRECTOR'S  
REPORT  
(CONTINUED)

- **VAPDC 50<sup>th</sup> Anniversary** – The Virginia Association of Planning Districts joins VaCo for its annual County Government Day at the Omni in Richmond, Virginia on January 31, 2019. That evening, the VAPDC 50<sup>th</sup> Anniversary Celebration Reception will be held. Gail encouraged everyone to attend if in the area on that day.
- **Rural Transportation Report** – A copy of GIS Planner Chad Neese's Rural Transportation Report for the 2<sup>nd</sup> Quarter of FY19 was provided to the Committee.
- **Meeting Calendar** – The Committee was provided with the new SPDC meeting schedule for 2019.
- **New Executive Board Member** – Stanley Brandon was welcomed to the Executive Board. He represents Halifax County and fills the seat vacated by Larry Giordano.

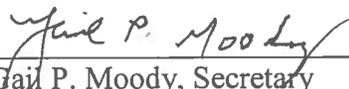
OLD/NEW  
BUSINESS

Executive Director Moody announced that, after 41 years of service with the Southside Planning District Commission, she plans to retire on August 1, 2019.

ADJOURNMENT

The meeting adjourned at 6:33 p.m.

  
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Kim Callis, Chairman

  
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Gail P. Moody, Secretary