

**Southside Planning District Commission  
Called Meeting  
August 27, 2019**

CALL TO  
ORDER

A called meeting of the Southside Planning District Commission (SPDC) was held in the Commission Conference Room, 200 South Mecklenburg Avenue, South Hill, Virginia on August 27, 2019. Chairman Kim Callis called the meeting to order at 11:30 a.m. This meeting was called as the July 18, 2019 Quarterly Meeting did not have a quorum.

ROLL CALL

Present

Absent

Brunswick County:

Frederick Harrison, Sr.  
Bernard Jones, Sr.  
Leslie Weddington, Treasurer  
John Zubrod

Garland Baird

Halifax County:

Stanley Brandon  
Jerry Lovelace  
Garland Ricketts  
Dennis Witt, Vice Chairman

William Claiborne  
Sandra Garner-Coleman  
David Martin  
Scott Simpson

Mecklenburg County:

M. J. Colgate  
Gregg Gordon  
Andy Hargrove  
Angie Kellett  
Charlie Simmons  
Glanzy Spain  
Dan Tanner

Landon Hayes, Jr.

South Boston, Town of

Michael Byrd

Winston Harrell  
George Leonard  
Ernest Vass

South Hill, Town of:

Kim Callis, Chairman  
Lillie Feggins-Boone

Lisa Jordan

Staff

Deborah Gosney, Executive Director  
Stephanie Creedle, Finance Director/HR

APPROVAL  
OF AGENDA

JOHN ZUBROD MOTIONED FOR APPROVAL OF THE AGENDA, AND M. J. COLGATE SECONDED THE MOTION. THE AGENDA WAS UNANIMOUSLY ACCEPTED AS PRESENTED.

APPROVAL  
OF MINUTES

The April 25, 2019 minutes were previously dispensed to members for review.

DAN TANNER MOVED FOR APPROVAL OF THE APRIL 25, 2019 MINUTES. FREDERICK HARRISON, SR. SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

PUBLIC COMMENT

There was no public in attendance.

TREASURER'S  
REPORT

Treasurer Weddington presented the financial report as of June 2019 as follows: Assets, \$1,260,660.96; Liabilities, \$1,137,543.09; Retained Earnings, \$222,538.59; and Net Balance, (\$99,420.72). Expenditures to date totaled \$880,451.17, which is 96 percent of the annual budget. It was noted that these are unaudited year-end figures.

The expenditures are on target for FY19.

JOHN ZUBROD MOVED FOR ACCEPTANCE OF THE TREASURER'S REPORT AS PRESENTED. GARLAND RICKETTS SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

FY20 BUDGET &  
MANAGEMENT  
PLAN

Executive Director Gosney presented the FY20 Budget, as adopted by the Executive Committee on June 18, 2019.

The FY20 Revenue is as follows:

**FY20 Revenue**

Member Jurisdiction Dues	\$ 123,992.50
Revenue Brought Forward	395,530.00
New Revenue Approved	424,540.00
Deferred Revenue	(16,554.00)
Interest Income	<u>12,500.00</u>
<b>Total Revenue</b>	<b>\$940,008.50</b>

Mrs. Gosney also noted that, on Friday, August 23, 2019, we received notice that all three (3) pending CDBG applications have been approved (Chase City Endly Street, Mecklenburg Quail Hollow, and La Crosse Pine Street projects). These grants will increase our FY20 Revenue by \$280,000 and will be added to our FY20 Amended Budget in January along with any other additional funding we receive prior to our January Quarterly Meeting.

FY20 BUDGET &  
MANAGEMENT  
PLAN  
(CONTINUED)

The FY20 Expenditures are as detailed below:

<u>FY20 Expenditures</u>	
Direct Chargeable Salaries	\$ 362,044.23
Employee Fringe Benefits	226,870.67
Travel	10,000.00
Other Direct Cost - Grants	10,000.00
Other Direct Cost - State/Local	40,000.00
Indirect Costs	276,748.50
<b>Total Expenditures</b>	<b>\$ 925,663.40</b>

Mrs. Gosney noted that Revenues exceed Expenditures by \$14,345.10.

LILLIE FEGGINS-BOONE MOVED FOR ACCEPTANCE OF THE FY20 BUDGET, SECONDED BY FREDERICK HARRISON, SR. THE MOTION CARRIED UNANIMOUSLY.

Next, Mrs. Gosney referred Commissioners to the FY20 Management Plan. She gave a brief overview of each section. This document is our work program and is sent to many of our funding agencies.

DAN TANNER MOVED FOR ACCEPTANCE OF THE FY20 MANAGEMENT PLAN, SECONDED BY JOHN ZUBROD. THE MOTION CARRIED UNANIMOUSLY.

ANNOUNCEMENTS

Three announcements were made including:

- Highway 58 Arterial Study – Chairman Callis emphasized the impact of incorporating the Arterial Study into each jurisdiction's Comprehensive Plan for future grant opportunities.
- SPDC Annual Dinner – Mrs. Gosney mentioned that the SPDC's Annual Dinner is Thursday, October 24<sup>th</sup>, 2019 and will be our 50<sup>th</sup> Anniversary Celebration. The location will be at The Dogwood (formerly South Hill Elementary on Franklin Street) in South Hill this year. The guest speaker will be Larry Terry with the Weldon Cooper Center. Social hour will be from 5:30 – 6:30 p.m. with dinner being served at 6:45 p.m.
- Garland Baird – Dan Tanner informed the Board that fellow Commissioner Garland Baird's wife is dealing with medical issues and is the reason he has not been in attendance at PDC meetings lately.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:45 a.m.



Kim Callis, Chairman SPDC



Deborah Gosney, Secretary