



CHARTER AGREEMENT OF THE SOUTHSIDE PLANNING DISTRICT COMMISSION

This Charter Agreement to organize a Planning District Commission made this 15th day of September 1969, by and between the undersigned governmental subdivisions as authorized by the Virginia Area Development Act (Title 15.1, Chapter 34, Sections 15.1-1400, et. seq., Code of Virginia (1950) as amended:

NOW THEREFORE it is agreed that:

ARTICLE I NAME, LOCATION, AUTHORITY, PURPOSE

- Section 1 The name of this organization shall be the Southside Planning District Commission, hereinafter called the "COMMISSION".
- Section 2 The principal office of the COMMISSION shall be in Mecklenburg County, Virginia. The location of the principal office may be changed by the concurrence of two-thirds of the COMMISSION members present at a regular meeting, provided that the clerk of the governing body of each member governmental subdivision has been notified of the contemplated relocation in writing at least thirty days before such meeting.
- Section 3 The COMMISSION shall be a public body corporate and politic with all the powers and duties granted to it by the Virginia Area Development Act.
- Section 4 The purpose of the COMMISSION shall be to promote the orderly and efficient development of the physical, social and economic elements of the Planning District by planning and encouraging and assisting governmental subdivisions to plan for the future.

ARTICLE II MEMBERSHIP

- Section 1 The COMMISSION members shall appoint the Commissioners provided, however, that at least a majority, but not substantially more than a majority, of the Commissioners shall be elected officials of the governing bodies of the governmental subdivisions within the district with each county, city and town of more than three thousand five hundred population having at least one representative, and the other Commissioners being qualified voters and residents of the district, who hold no office elected by the people.

Section 2 Governmental subdivisions, which are party to the Charter Agreement, shall appoint members to the COMMISSION on the following basis:

Number and Type of Member

<u>Political Subdivision</u>	<u>No.</u>	<u>Elected Official</u>	<u>Citizen At Large</u>
South Hill	2	1	1
South Boston	2	1	1
Brunswick	3	2	1
Mecklenburg	5	3	2
Halifax	<u>5</u>	<u>3</u>	<u>2</u>
Total	17	10	7

The COMMISSION shall have at least five (5) or 33% minority Commissioners.

Elected representatives shall be any mayors, members of Town Council, or members of County Board of Supervisors. At least 50% of the COMMISSION must be elected. Whenever the total representation of elected officials on the COMMISSION exceeds 50%, the COMMISSION may authorize a political subdivision to appoint a citizen in lieu of a member of the governing body, provided the total representation of elected officials on the COMMISSION remains at 50% or above.

Section 3 Vacancies on the COMMISSION shall be filled for the unexpired term in the same manner as the original appointment was made.

Section 4 Any member of the COMMISSION shall be eligible for reappointment but may be removed for cause by the governing body, which appointed him.

Section 5 An alternate may be appointed to serve in lieu of one of the elected officials of each of the governing bodies of the participating governmental divisions.

ARTICLE III TERMS OF OFFICE AND VOTING RIGHTS

Section 1 The terms of office of the elected Commissioners shall be coincident with their elected terms of office or such shorter term as their governing bodies shall determine. The terms of office of the citizen members shall be four years.

Section 2 Each member of the COMMISSION shall have one equal vote in all matters before the COMMISSION.

ARTICLE IV OFFICERS

- Section 1 Officers of the Commission shall consist of a Chair and Vice Chair who shall be elected by the membership of the COMMISSION. The membership COMMISSION may also appoint a Treasurer.
- Section 2 All officers shall be elected for terms of two years or until their successors are elected. (Amendment adopted January 25, 1973.)
- Section 3 COMMISSION officers may succeed themselves for only one term. (Amendment adopted January 25, 1973.)
- Section 4 The COMMISSION shall appoint an Executive Director who shall be an employee of the COMMISSION and shall serve at the pleasure of a majority of the membership. The membership may designate the Executive Director as secretary or secretary-treasurer.

ARTICLE V FINANCIAL OBLIGATIONS OF MEMBERS

- Section 1 Each governmental subdivision within Planning District 13 shall contribute funds to the COMMISSION at the same per capita rate of every other governmental subdivision, which is party to this contract.
- Section 2 The local per capita contribution of each governmental subdivision is due on July 1 of the current fiscal year and shall be paid by each governmental subdivision prior to August 31 of that year.
- Section 3 The per capita contribution of each governmental subdivision shall be based on the most recent 10-year U.S. Census Population Data.
- Section 4 The per capita contribution shall not be less than \$0.50.
- Section 5 An additional assessment may be made upon a governmental subdivision for particular services of a local nature, which are requested by, said governmental subdivision and which are not included in the Work Program adopted by the COMMISSION.

ARTICLE VI ADDITION OR WITHDRAWAL OF MEMBERS

- Section 1 Any governmental subdivision within Planning District 13, which is not a party to this Charter Agreement at the effective date thereof may thereafter join the COMMISSION provided that such governmental subdivision is eligible for membership and that it adopts and executes this Agreement.
- Section 2 Any governmental subdivision may withdraw from the COMMISSION by submitting to the COMMISSION in writing, at least 90 days before the end

of the COMMISSION'S then current fiscal year, a notice of intent to withdraw. Such withdrawal shall not become effective until the COMMISSION'S fiscal year has ended.

ARTICLE VII APPOINTMENT OF AN EXECUTIVE COMMITTEE AND ADOPTION OF BY-LAWS

Section 1 The COMMISSION shall designate an Executive Committee and delegate to it such powers as the COMMISSION may determine, provided that these powers are not inconsistent with provisions of the Virginia Area Development Act or other laws.

Section 2 The COMMISSION may adopt By-Laws and such other rules as it deems necessary to govern its operations.

ARTICLE VIII MEETINGS

Section 1 Regular meetings of the COMMISSION shall be held quarterly. Special notice is required to call special meetings. Meetings shall be at the offices of the COMMISSION unless otherwise designated by the Chair.

Section 2 Meetings of the COMMISSION shall be open to the public; however, the COMMISSION may hold executive meetings when not in conflict with the Law.

ARTICLE IX AMENDMENTS

Section 1 This Charter Agreement may be amended, supplemented or superseded only by concurring resolutions from any combination of member governmental subdivisions whose aggregate representation of the COMMISSION constitutes a majority. All proposed amendments shall be submitted to the COMMISSION for its review and comment prior to presentation to member governmental subdivisions for concurring resolutions

ARTICLE X DATE OF ORGANIZATION

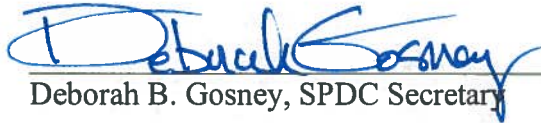
Section 1 The organization of the Southside Planning District Commission shall be effective on the 15th day of September 1969, or at such time after this date when the Charter Agreement has been adopted and signed by that governmental subdivision whose population when added to the aggregate population of those who have already adopted and signed the Charter Agreement, embraces the majority of the population within Planning District 13.

Adopted the 24th day of January 1990
Adopted the 27th day of January 2022

CHARTER AGREEMENT, AS AMENDED



Kim Callis, SPDC Chair



Deborah B. Gosney, SPDC Secretary