

Southside Planning District Commission  
Regular Meeting  
January 24, 2019

CALL TO  
ORDER

A regular quarterly meeting of the Southside Planning District Commission (SPDC) was held in the Commission Conference Room, 200 South Mecklenburg Avenue, South Hill, Virginia on January 24, 2019. Chairman Kim Callis called the meeting to order at 7:30 p.m.

ROLL CALL

Present

Absent

Brunswick County:

Frederick Harrison, Sr.  
Bernard Jones, Sr.  
Leslie Weddington, Treasurer  
John Zubrod

Garland Baird

Halifax County:

Stanley Brandon  
Jerry Lovelace  
David Martin  
Garland Ricketts  
Dan Sleeper  
Dennis Witt, Vice Chairman

William Claiborne

Mecklenburg County:

M. J. Colgate  
Gregg Gordon  
Andy Hargrove  
Angie Kellett  
Glanzy Spain  
Dan Tanner

Landon Hayes, Jr.  
Charlie Simmons

South Boston, Town of:

Michael Byrd  
Winston Harrell  
George Leonard

Ernest Vass

South Hill, Town of:

Kim Callis, Chairman  
Lillie Feggins-Boone  
Lisa Jordan

ROLL CALL  
(continued)

*Staff*

Gail P. Moody, Executive Director  
Krystle R. Connell, Regional Planner I  
Sangi L. Cooper, Senior Planner  
Stephanie W. Creedle, Finance Director/HR  
Deborah B. Gosney, Deputy Director  
Lisa S. McGee, Administrative Assistant  
Chad E. Neese, GIS Planner  
Andy K. Wells, GIS & Cartography Manager  
Ashleigh H. Zincone, Senior Planner

APPROVAL  
OF AGENDA

JOHN ZUBROD MOTIONED FOR APPROVAL OF THE AGENDA, AND FREDERICK HARRISON SECONDED THE MOTION. THE AGENDA WAS UNANIMOUSLY ACCEPTED AS PRESENTED.

APPROVAL  
OF MINUTES

The October 25, 2018 minutes were previously dispensed to members for review.

GLANZY SPAIN MOVED FOR APPROVAL OF THE OCTOBER 25, 2018 MINUTES. MICHAEL BYRD SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

PUBLIC COMMENT  
PERIOD

There was no public in attendance. The public comment period was closed.

TREASURER'S  
REPORT

Treasurer Weddington presented the financial report as of December 2018 as follows: Assets, \$1,307,578.84; Liabilities, \$1,138,144.97; Retained Earnings, \$227,290.05; and Net Balance, (\$57,856.18). Expenditures to date totaled \$432,964.90, which is 47 percent of the annual budget. The expenditures are on target for FY19.

WINSTON HARRELL MOVED FOR ACCEPTANCE OF THE TREASURER'S REPORT AS PRESENTED. FREDERICK HARRISON SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

EXECUTIVE  
COMMITTEE  
REPORT

Chairman Callis reported that the Executive Committee met immediately prior to this meeting and discussed the following:

- The FY19 Budget Amendments were approved.
- The FY18 Audit was presented and accepted.
- The 2019 Virginia Community Development Block Grant Program Regional Priorities were approved.
- Executive Director Moody gave an update.
- Recognized new Executive Committee member from Halifax County – Stanley Brandon.

BERNARD JONES, SR. MOVED FOR ACCEPTANCE OF THE EXECUTIVE COMMITTEE REPORT. LILLIE FEGGINS-BOONE SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

## BUDGET AMENDMENTS

Stephanie Creedle, Finance Director, gave a report on the FY19 proposed Budget Amendments.

Revenues were increased as a result of receiving administrative fees for the following:

- ❖ Halifax Meadville Road Project - \$25,000.
- ❖ Clarksville Planter's Warehouse - \$2,500.
- ❖ South Boston John Randolph Hotel - \$2,500.
- ❖ Brodnax Depot - \$40,000.
- ❖ Alberta Tobacco Heritage Trail - \$23,750.
- ❖ Chase City Endly Street – Phase I - \$90,000.
- ❖ Southern Virginia Food Hub Brownfield Grant - \$2,500.
- ❖ La Crosse Pine Street Planning Grant - \$15,525.
- ❖ Grant contracts brought forward from FY18 - \$57,330.

Revenues decreased as a result of projected administrative fees being adjusted as project goals were not met for:

- ❖ Clarksville Southwest Project – Phase II - \$10,000.
- ❖ Mecklenburg County Highway 48 Project - \$30,750.

Overall adjustments resulted in an increase of **\$218,355.00** in approved FY19 Revenues. Expenses increased by **\$1,000.00** due to increased Printing for the VAPDC and SPDC 50<sup>th</sup> Anniversary materials and due to increased Public Relations fees for the creation of a SPDC newsletter.

UPON MOTION BY DAN TANNER, SECONDED BY GLANZY SPAIN, THE FY19 BUDGET AMENDMENTS WERE UNANIMOUSLY APPROVED.

## GRANTS UPDATE

Deputy Director Gosney reviewed recent grant applications. They are as follows:

### New Project Activity –

- Chase City Endly Street, Phase I – Approved 9/11/18.
- Halifax County Meadville Road – Approved 9/11/18.
- Mecklenburg County Quail Hollow – Denied.
- Sludge Disposal Evaluation Study – Pending.

### Upcoming Projects –

- La Crosse Pine Street – Application in Process.
- Chase City Endly Street, Phase 2 – Application in Process.
- Mecklenburg County Quail Hollow – Application in Process.

### DHCD – Planning Grants – Submit April 2019

- La Crosse Pine Street, Phase 2 – In Process.
- Brunswick County Flat Rock, Phase 2 – In Process.
- Brodnax Housing Project – In Process.
- South Boston Housing Project – In Process.

GRANTS UPDATE  
(CONTINUED)

VDOT-MAP-21 – Due November 2019

- Halifax County Tobacco Heritage Trail, Phase 2 – In Process.
- Lawrenceville Tobacco Heritage Trail – In Process.
- Lawrenceville Sharp Street – In Process.
- South Hill Downtown – In Process.
- South Boston Gateway Project – In Process.

CDBG Competitive Funding this year totals \$13,708,364. Last year, the total was \$8,549,031, which is a \$5,159,333 increase in funding. Funding for Planning Grants this year is \$1,000,000 as compared to \$500,000 last year. Changes for 2019 include: Broadband is now an eligible component as an add-on for Comprehensive Community Development Projects. The broadband component is eligible for up to \$250,000 in funding.

HAZARD  
MITIGATION &  
RURAL  
TRANSPORTATION  
UPDATES

GIS Planner Chad Neese gave an update on the Regional Long Range Transportation Plan. This Plan contains a thorough inventory of our transportation network and includes recommendations for improvements. Every improvement project is being reviewed using a scoring matrix provided by VDOT. Work is currently being done to map and score new projects based on input from our localities with hopes to provide a draft of the Plan to the Transportation Technical Advisory Committee in February.

Mr. Neese announced that the Hazard Mitigation Plan update kicked off in August 2018 with funding from FEMA, Virginia Department of Emergency Management and local match from SPDC. To date, work has primarily focused on gathering weather data and profiling past events through the use of weather databases and newspaper articles. Inventories of local fire, rescue and law enforcement, roads, bridges, culverts, dams, as well as other critical facilities such as hospitals, nursing homes and utilities are in the process of being updated. There are over 100 pages of work in draft format for the Hazard Mitigation planning team to review at their February meeting. Due to the federal government shutdown, our FEMA representative has been inaccessible in January. We are still hoping to complete the project this year.

Mr. Neese made the Commissioners aware that the Virginia Department of Transportation and their consultants, Michael Baker International, will be holding a public meeting on US 58, as it relates to Brunswick and Mecklenburg Counties, on Tuesday, January 29, 2019 from 5:00-7:00 p.m. at the Southside Planning District Commission Conference Room. A short presentation will cover concepts and strategies for potential corridor improvements and opportunities for discussion will follow.

EXECUTIVE  
DIRECTOR'S  
REPORT

Executive Director Moody reported on the following:

- **New Board Members** – Michael Byrd and Winston Harrell were welcomed as new Board Members. Stanley Brandon, representing Halifax County, was recognized as being appointed to the Executive Committee.

EXECUTIVE  
DIRECTOR'S  
REPORT  
(CONTINUED)

- **Legislative Dinner** – The Southside PDC Legislative Dinner was held in Richmond at the Old Original Bookbinder's Restaurant on Tuesday, January 15, 2019. The PDC's officers, Kim Callis and Leslie Weddington, were in attendance as well as PDC staff, Gail Moody, Deborah Gosney and Stephanie Creedle. Attendees included Senator Ruff and Delegate Roslyn Tyler, Secretary of Agriculture and Forestry, Bettina Ring, Senate Appropriations staff, as well as agency representatives. The PDC has been hosting this event for many years as an opportunity to thank our funding agencies for their continued support.
- **50<sup>th</sup> Anniversary of the SPDC** – This organization, the Southside Planning District Commission, was formed on September 15, 1969. We plan to recognize this milestone all throughout the year as the SPDC celebrates its 50<sup>th</sup> year!
- **VAPDC 50<sup>th</sup> Anniversary** – The Virginia Association of Planning Districts joins VaCo for its annual County Government Day at the Omni in Richmond, Virginia on January 31, 2019. That evening, the VAPDC 50<sup>th</sup> Anniversary Celebration Reception will be held. Gail encouraged everyone to attend if in the area on that day.
- **FY18 Audit** – Copies were made available to Commissioners on the meeting room's back table. Each of our dues paying members as well as our funding agencies receives a copy each year.
- **2019 Meeting Schedule** – The 2019 Meeting Schedule was provided to the Commissioners in their binders. The next PDC quarterly meeting will be April 25<sup>th</sup>, 2019 at 7:00 p.m. Please note the new meeting time.

OLD/NEW  
BUSINESS

Executive Director Moody announced that, after 41 years of service with the Southside Planning District Commission, she plans to retire on August 1, 2019.

ANNOUNCEMENTS

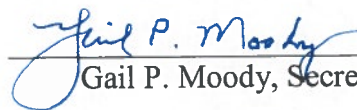
There were no announcements.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:00 p.m.



Kim Callis, Chairman SPDC



Gail P. Moody, Secretary