

Southside Planning District Commission
Regular Meeting
April 25, 2019

CALL TO
ORDER

A regular quarterly meeting of the Southside Planning District Commission (SPDC) was held in the Commission Conference Room, 200 South Mecklenburg Avenue, South Hill, Virginia on April 25, 2019. Chairman Kim Callis called the meeting to order at 7:00 p.m.

ROLL CALL

Present

Absent

Brunswick County:

Garland Baird
Frederick Harrison, Sr.
Bernard Jones, Sr.
Leslie Weddington, Treasurer
John Zubrod

Halifax County:

Stanley Brandon
Jerry Lovelace
David Martin
Dennis Witt, Vice Chairman

William Claiborne
Garland Ricketts
Scott Simpson

Mecklenburg County:

M. J. Colgate
Andy Hargrove
Angie Kellett
Charlie Simmons

Gregg Gordon
Landon Hayes, Jr.
Glanzy Spain
Dan Tanner

South Boston, Town of

Winston Harrell
George Leonard
Ernest Vass

Michael Byrd

South Hill, Town of:

Kim Callis, Chairman
Lillie Feggins-Boone
Lisa Jordan

ROLL CALL
(continued)

Staff

Gail P. Moody, Executive Director
Sangi L. Cooper, Senior Planner
Stephanie W. Creedle, Finance Director/HR
Deborah B. Gosney, Deputy Director
Lisa McGee, Administrative Assistant
Chad Neese, GIS Planner
Andy K. Wells, GIS/Cartography Manager
Ashleigh H. Zincone, Senior Planner

APPROVAL
OF AGENDA

GEORGE LEONARD MOTIONED FOR APPROVAL OF THE AGENDA, AND GARLAND BAIRD SECONDED THE MOTION. THE AGENDA WAS UNANIMOUSLY ACCEPTED AS PRESENTED.

APPROVAL
OF MINUTES

The January 24, 2019 minutes were previously dispensed to members for review.

GLANZY SPAIN MOVED FOR APPROVAL OF THE JANUARY 24, 2019 MINUTES. JERRY LOVELACE SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

PUBLIC COMMENT

There was no public in attendance.

TREASURER'S
REPORT

Treasurer Weddington presented the financial report as of March 2019 as follows: Assets, \$1,335,816.16; Liabilities, \$1,143,327.37; Retained Earnings, \$222,290.05; and Net Balance, (\$29,801.26). Revenue for the period ending March 2019 was \$642,741.36, which was 56% of the actual budget. Expenditures for the period ending March 2019 totaled \$672,542.62, which was 73% of the annual budget. Expenditures are on target for FY19.

DENNIS WITT MOVED FOR ACCEPTANCE OF THE TREASURER'S REPORT AS PRESENTED. STANLEY BRANDON SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

EXECUTIVE
COMMITTEE
REPORT

The joint Executive Committee/CEDS Committee met earlier this evening at Brian's Steak House, and the following items were discussed:

- The FY20 Rural Transportation Work Program and Resolution was adopted.
- The Executive Committee received a copy of the 3rd Quarter Rural Transportation Progress Report with updates on Smart Scale and the Rural Long Range Transportation Plan.
- A draft of the 2019 Comprehensive Economic Development Strategy (CEDS) was presented with a list of proposed updates.

EXECUTIVE
COMMITTEE
REPORT
(continued)

- Information was received regarding the Virginia Investment Pool (VIP) which is offered by VML/VaCo Finance. Beau Blevins with VML/VaCo Finance has been invited to make a presentation at the Budget and Finance Committee, scheduled in May.
- The Executive Committee approved updates to the Commission's Personnel Policy Handbook as recommended by the Personnel Committee.
- An update was given on the hiring of the new Executive Director.

DAVID MARTIN MOVED FOR ACCEPTANCE OF THE EXECUTIVE COMMITTEE REPORT AS PRESENTED. JOHN ZUBROD SECONDED THE MOTION, AND IT CARRIED UNANIMOUSLY.

PENDING
APPLICATIONS

Deputy Director Deborah Gosney discussed the following pending applications:

Community Development Block Grants (CDBG) – Three CDBG applications were submitted in March during the Competitive 2019 Round.

- Endly Street Community Improvement (Phase 2) – Town of Chase City
- Quail Hollow Road Project – Mecklenburg County (re-submittal)
- Pine Street Neighborhood Improvement Project (Phase 1) – Town of La Crosse

DHCD – Virginia Main Street Grants (VMS) – One VMS application was submitted in March.

- Sledge and Barkley – Town of Lawrenceville

Rural Development – One Rural Development application was submitted.

- HCSA Sludge Disposal Evaluation Study – Halifax County Service Authority (Planning Grant)

VEDP – Virginia Brownfields Assistance Fund – One application was submitted.

- SOVA Innovation Hub Project – South Boston IDA

The PDC plans to submit four planning grants to DHCD during Open Submission in January through September 2019. They are:

- Pine Street Community Project – Phase 2 – Town of La Crosse
- Flat Rock Road Housing Rehab Project – Phase 2 – Brunswick County

PENDING
APPLICATIONS
(CONTINUED)

- Brodnax Housing Rehab Project – Town of Brodnax
- South Boston Housing Rehab Project – Town of South Boston

The PDC plans to submit five MAP-21 applications to VDOT in November 2019. These projects are:

- Halifax County Tobacco Heritage Trail Extension – Phase 2 – Halifax County
- Lawrenceville Tobacco Heritage Trail – Connector Route – Town of Lawrenceville
- Sharp Street Enhancement Project – Town of Lawrenceville
- South Hill Downtown Enhancement Project – Town of South Hill
- South Boston Tobacco Heritage Trail Extension Project – Town of South Boston

Mrs. Gosney noted that DHCD will host two input sessions in May 2019 to discuss the proposed Virginia Telecommunications Initiative guidelines and criteria. The first session is targeted for internet service providers, and the second session is targeted for feedback and input from units of local government and citizens.

GIS UPDATE

Andy Wells, Southside Planning District Commission's GIS/Cartography Manager, gave an overview of his role with the PDC and its use of Geographic Information Systems within our Planning District. Andy gave a brief summary on the PDC's GIS projects that are underway or recently completed. These projects are:

- Next Generation 911 Grant – A VITA grant was received to “clean up” the District's 911 address and road centerline data to assist in making the District ready for the move by the state to Next Generation 911. This project will conclude December 2019.
- Brodnax Utility GPS Mapping and GIS Project – The PDC will be providing GPS mapping of the Town of Brodnax's water and sewer infrastructure. This project will be completed in August 2019.
- Clarksville GIS – The PDC will provide the Town of Clarksville with an online, cloud based GIS system to aid in town operations.
- Halifax GIS Resources Site – As part of our GIS services contract with Halifax County, the PDC will be implementing a new GIS resources website that will be linked from the County website's GIS section.
- Mecklenburg County 911 CAD Project (Mecklenburg 911 GIS Services Contract) – A major component of our work with Mecklenburg 911 revolves around the project to install a new Computer Aided Dispatch system. Our role is to facilitate the

GIS UPDATE
(CONTINUED)

successful changeover of the mapping system and to provide the additional GIS data needed for this system to dispatch based on zone geography. The new system should be in place in early 2020.

- **Brunswick 911 Contract** – The PDC continues to provide 911 CAD system map updates to Brunswick County, as well as to investigate any mapping or address issues with the system as required.
- **Brunswick Public GIS Site** – Last year, Brunswick County’s public GIS mapping site went live. The PDC created the GIS site and completed a project to digitize the County’s parcel data last year and make it ready for display online. Moving forward, the PDC will continue to administer the site and make improvements and enhancements.
- **HCSA GPS Mapping of Clover** – Later this year, the PDC plans to assist the Halifax County Service Authority with GPS mapping of its water and sewer assets in Clover. Additionally, the PDC is providing all HCSA GIS data in an editable, cloud based webmap GIS platform so that the service authority can edit their own GIS data and import it into other systems.
- **Halifax County GIS Services Contract** – The PDC provides GIS services to Halifax County which encompasses a broad variety of departments and tasks, including 911, the Commissioner of Revenue, Planning and Zoning and the Registrar’s Office.

EXECUTIVE
DIRECTOR’S
REPORT

Executive Director Moody gave her report which included the following:

- **VAPDC Congressional Briefing** – Mrs. Moody and Mrs. Gosney attended the NADO Washington Policy Conference in March. While there, the VAPDC hosted a briefing for members of the Virginia congressional delegation and their staff to talk about projects in each of our areas. Mrs. Moody made a presentation on the importance of the CDBG program for our region and state. She noted that our region has received over \$40 million in CDBG dollars in the past 10 years.
- **Governor’s Infrastructure Financing Workshop** – Mrs. Moody and Mrs. Gosney attended the Governor’s Infrastructure Financing Workshop in Roanoke in April. Mrs. Moody served on a panel with Erik Johnston, DHCD and PDC personnel concerning DHCD’s Infrastructure Finance Program. Mrs. Gosney made a presentation demonstrating collaboration and featured two of our regional projects: The Food Hub and the Lawrenceville/Alberta Regional Utility Consolidation Project. A great opportunity was had to showcase the work of the PDCs.

EXECUTIVE
DIRECTOR'S
REPORT
(CONTINUED)

- **GO Virginia Update** - In March, the GO Virginia State Board awarded the largest grant to Region 3, to date, from the GO Virginia Competitive Pool for the GO TEC Project. GO TEC is a workforce training initiative in Southern and Southwestern Virginia. Workforce training will be provided by seven higher education institutions to address current and future market demand in areas such as precision machining, welding, IT/cyber security, advanced materials, robotics, automation and mechatronics. Two other projects have been awarded – GO TEC 1 and the Southern Virginia Innovation Hub. The SPDC serves as Support Organization and Fiscal Agent for GO Virginia Region 3.

- **Upcoming Meetings** –
 - ✓ US 58 Arterial Preservation Plan Meeting – May 20, 2019 from 1:00 p.m. to 3:00 p.m. – SPDC Conference Room.
 - ✓ Microsoft – Voice of the Community Program Meeting - May 9, 2019 at 11:30 a.m. – Chase City Estes Center.
 - ✓ SPDC Budget and Finance Committee Meeting – May 23, 2019 at 11:30 a.m. (Committee Members include: Leslie Weddington, Dennis Witt, Gregg Gordon, Winston Harrell and Kim Callis).
 - ✓ Executive Board – June 18, 2019 at Noon to approve the FY20 Budget.
 - ✓ July Commission Regular Meeting – July 18, 2019 at 7:00 p.m.
 - ✓ VAPDC Summer Conference – July 26 – 28, 2019 – Williamsburg, Virginia.
 - ✓ Food Hub Site Visit – At the conclusion of the meeting, the Commissioners were invited to take a tour of the newly completed Food Hub Project, located down the street from the PDC office.

EXECUTIVE
DIRECTOR
POSITION
UPDATE

Chairman Callis updated the Commissioners on the process of hiring a new Executive Director, as Mrs. Moody is retiring on August 1, 2019.

- The Personnel Committee met on February 27, 2019 to discuss the process and to write the job description.

EXECUTIVE
DIRECTOR
POSITION UPDATE
(CONTINUED)

- The position was advertised with VML, VEC, and other Planning District Commissions.
- Two applicants were received at the time of this meeting; however, five were received by the deadline date of April 30, 2019.
- Interviews will be conducted in May.

OTHER BUSINESS

There was no Other Business.

ANNOUNCEMENTS

There were no Announcements.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:10 p.m.



Kim Callis, Chairman SPDC



Gail Moody, Secretary

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