Southern Virginia GO Region 3 Project Solicitation

Application Notes and Timeline

Notice To Applicants

The Southern Virginia GO Region 3 announces that funding is available for the *GO Virginia* program for Fiscal Year 2017-2018.
Applications for First Round should be received NO LATER THAN Monday, November 6 at 5:00PM. Completed applications should be submitted by email to:

Gail Moody
Executive Director
Southside Planning District Commission
200 South Mecklenburg Avenue, South Hill, VA 23970
gosouthernva@gmail.com
*If questions arise while preparing the application, please contact **Liz Povar** by email at gosouthernva@gmail.com or by phone at 804-399-8297*

- All communication and questions regarding the application process will be handled by the staff whose contact information is shown above.
- Applicants are requested not to communicate about the project application process with members of the Region 3 Council during the application process.
- All applicants are required to utilize and complete the Application Packet shown on the website of the Southside Planning District Commission www.southsidepdc.org
- Applicants submitting projects that do not meet minimum qualifying criteria will be notified by Region 3 staff within one week of submission.
- Applications are considered confidential until such time as the Region 3 Council takes action on December 20
- Review of applications will be conducted in Executive Session at both the Review Team and Regional Council level.
- Qualified applicants will be invited to meet with the Region 3 Review Team on December 6; no presentations will be made to the full Region 3 Council.
- Region 3 Council will finalize its decisions based on the criteria noted in the Application Packet.
- All applicants will receive feedback after the Region 3 Council acts on December 20.
- Applications approved by the Region 3 Council will be submitted to the State Board for final action at its next meeting.

Region 3 Timeline for Project Solicitation

Date	Action
October 2	Issued Press Release re: Round 1 Project Solicitation and Webinar; Notice to Stakeholders with link to Webinar; App Form posted on SPDC Website
October 11, 9:00 AM and 12 noon	Region 3 Project Application Information Webinar (recorded and then posted on SPDC website)
October 31	Region 3 Executive Committee Meeting
November 6	Round 1 Region 3 Applications Due
November 6	Scoring Sheet Template Completed
November 7	Farmville area Chambers Luncheon Presentation – Randy Lail
November 7 – 10	Staff review Round 1 technical qualifications; summarize for Review Team
November 13	South Hill area Chambers Luncheon Presentation – Scott Burnette
November 13	Applications, Summary and Score Sheet Templates for Round 1 sent to Review Team & Subject Matter Experts
November 13 – December 6	Review Team & Subject Matter Experts Individually Review Round 1 Applications; Staff outreach to applicants; info added to official record
November 14	Danville area Chambers Luncheon Presentation – Charles Majors
December 6	Review Team/Subject Matter Experts Meet to Review Round 1 Applications, Conduct Interviews and Preliminarily Score and Recommend Projects (Executive Session)
December 8	Round 1 Review Package and Score Sheet Templates sent to Full Council
December 20	Region 3 Council Meets to Review & Approve Round 1 Applications; issue call for Round 2 applications (proposed) Review Agenda: Steps 1 – 3 in Executive Session: 1) Summary Presentation of Applications by Review Team Co-Chairmen 2) Council discusses each Application 3) Review Team Co-Chairmen Presentation of Scoring and Recommendations by Review Team 4) Council Votes in Open Session
December 20	Issue Press Release re: Round 2 Project Solicitation and Webinar; Notice to Stakeholders with link to Webinar; App Form posted on SPDC Website
December 21 – January 9	Notification to Applicants; Staff Prepares Recommendation Round 1 Package to go to DHCD

January 3, 9AM and 12 noon	Region 3 Project Application Information Webinar (recorded and then posted on SPDC website)
January 10 (tentative)	Round 1 Project Applications sent to DHCD
January 24	Round 2 Project Applications Due
January 25-26	Staff review Round 2 technical qualifications; summarize for Review Team
January 16 – February 7	Review Team & Subject Matter Experts Individually Review Round 2 Applications; Staff outreach to applicants; info added to official record
February 8	Review Team/Subject Matter Experts Meet to Review Round 2 Applications, Conduct Interviews and Preliminarily Score and Recommend Projects (Executive Session)
February 13	GO Virginia State Board to Review Round 1 Applications for Funding
February 20	Region 3 Council Meets to Review & Approve Round 2 Applications; issue call for Round 3 applications (proposed) Review Agenda: Steps 1 – 3 in Executive Session: 1) Summary Presentation of Applications by Review Team Co-Chairmen 2) Council discusses each Application 3) Review Team Co-Chairmen Presentation of Scoring and Recommendations by Review Team 4) Council Votes in Open Session
February 20-28	Notification to Round 2 Applicants; Staff Prepares Recommendation Round 2 Package to go to DHCD
March 7	Round 2 Project Applications sent to DHCD
April 10	GO Virginia State Board to Review Round 2 Applications for Funding

10/31/17