



TO: Southside PDC Commissioners
FROM: Deborah Gosney, Executive Director
DATE: April 6, 2023
SUBJECT: Meeting Overview

Spring is here. Our April meeting will be an in-person meeting which means I need a quorum physically present. We will be serving you lunch as usual.

Claudia H. Lundy was appointed by Mecklenburg County to fill the unexpired term left by Glanzy Spain. We welcome her to the Commission.

The FY24 Budget and Management Plan will be presented at this meeting for approval.

The FY24 EDA Planning Grant and the FY24 VDOT Rural Transportation Work Program will be renewed in the coming months. The PDC has been the recipient of these two grants for many years. A total of \$84,500 in state/local funds is used to match these two grants. PDC Staff Chad Neese will provide a brief presentation on the Rural Transportation Work Program. Formal action is needed from the Commission to provide the required match and to authorize Executive Director Gosney to sign all documents needed to accept and manage the grant awarded programs.

Chad Neese will provide a quick review of the CEDS Annual Update and Erika Tanner will provide an update on the Regional Fiber Broadband Project.

Other Agenda items include the approval of the ranking of CDBG Regional Priorities.

I look forward to seeing all of you on the 27th.

200 S. Mecklenburg Avenue • South Hill, Virginia 23970 • Phone (434) 447-7101 • Fax (434) 447-7104
COUNTIES OF HALIFAX, MECKLENBURG, AND BRUNSWICK – TOWNS OF SOUTH HILL AND SOUTH BOSTON

Towns of Alberta, Boynton, Brodnax, Chase City, Clarksville, Halifax, La Crosse, Lawrenceville, Scottsburg, and Virginia

SOUTHSIDE PLANNING DISTRICT COMMISSION MEETING PACKET

April 27, 2023



SOUTHSIDE PLANNING DISTRICT COMMISSION

AGENDA: Quarterly Meeting
April 27, 2023 12:00 p.m.
200 South Mecklenburg Avenue
South Hill, VA

Zoom Connection Info:

<https://us06web.zoom.us/j/3390115898?pwd=YURxZDBPK0pkUUhUV3BmUWFuV0c0QT09>

ID: 3390115898

Passcode: 202011

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1. **CALL TO ORDER** Chair Tanner
 - Roll Call Executive Director Gosney
 - Introduction of New Commissioner & Staff Chair Tanner
 - ~ Claudia H. Lundy, Mecklenburg County
 - ~ Magen Long, PDC Administrative Assistant Chair Tanner
 - Public Comment Period
 - Approval/Modification of Agenda Chair Tanner
 - ~ Motion to Approve
 2. **Meeting Minutes – January 26, 2023** Chair Tanner
 - ~ Motion to Approve
 3. **Treasurer’s Report – March 31, 2023** Treasurer Weddington
 - ~ Motion to Accept
 4. **FY24 BUDGET** Scott Simpson, Budget & Finance Committee Chair
 - ~ Motion to Accept Stephanie Creedle, Director of Finance & HR
 5. **FY24 Management Plan** Executive Director Gosney
 - ~ Motion to Approve
 6. **FY24 VDOT RURAL TRANSPORTATION WORK PROGRAM** Chad Neese, Senior Planner/GIS Specialist
 - ~ Program Highlights & Resolution
 - ~ Motion to Approve
 7. **FY24 EDA Planning Grant** Executive Director Gosney
 - ~ Motion to Approve
 8. **CEDS UPDATE** Chad Neese, Senior Planner/GIS Specialist
 - ~ Motion to Approve
 9. **CDBG Priorities** Executive Director Gosney
 - ~ Motion to Approve
 10. **REGIONAL BROADBAND FIBER PROJECT UPATED**.....Erika Tanner, Community Planner I
 11. **EXECUTIVE DIRECTOR’S REPORT & ROUND TABLE DISCUSSION** Executive Director Gosney
 12. **OTHER BUSINESS** Chair Tanner
 13. **ADJOURNMENT** Chair Tanner

The Southside Planning District Commission will make reasonable accommodations and services necessary for sensory-impaired and citizens with disabilities to attend this meeting. Additionally, translation services may be offered upon request and availability. Persons requiring such accommodations/services should contact Chad Neese at least seven (7) business days in advance of the meeting. Written comments may be mailed to Southside Planning District Commission, ATTN: Chad Neese, 200 S. Mecklenburg Ave., South Hill, VA 23970. Comments may also be submitted by phone at 434-447-7101, extension 211, or by email at cneese@southsidepdc.org.

MINUTES

SOUTHSIDE PLANNING DISTRICT COMMISSION
Regular Quarterly Meeting
January 26, 2023

A regular quarterly meeting of the Southside Planning District Commission (SPDC) was held on January 26, 2023, at the Commission's Conference Room, 200 South Mecklenburg Avenue, South Hill, Virginia. Vice Chair George Leonard called the meeting to order at 12:00 p.m. This meeting was held in person and by electronic communications, via the Zoom electronic platform. The required public notice and receipt of public comments was provided as outlined in the requirements of electronic meetings. Before starting the agenda, Vice Chair Leonard asked for a moment of silence to remember former Chair Glanzy Spain, who passed away in December; La Crosse Mayor Billy Gill, who passed away in December and was the husband of SPDC's Administrative Assistant Julie Gill; and Commissioner Charles Jones' wife who passed away this month.

Director Gosney called the roll. With a total of 13 Commissioners being present in person and virtually, a quorum was met for this meeting. The Roll Call is as follows:

BRUNSWICK COUNTY	Present	Virtual	Absent
Bernard Jones, Sr.	X		
Leslie Weddington – Treasurer		X	
John Zubrod	X		
HALIFAX COUNTY			
Stanley Brandon			X
William Claiborne		X	
Jerry Lovelace		X	
Garland Ricketts	X		
Scott Simpson	X		
MECKLENBURG COUNTY			
M. J. Colgate			X
Charles Jones	X		
Charlie Simmons			X
Tom Tanner – Chair	X		
Vacancy			
SOUTH BOSTON			
Joseph Chandler	X		
George Leonard – Vice Chair	X		

SOUTH HILL	Present	Virtual	Absent
Kim Callis	X		
Lillie Feggins-Boone	X		
TOTAL	10	3	3

Staff in Attendance:

Deborah Gosney, Executive Director
 Andy Wells, GIS & Cartography Manager
 Ashleigh Zincone, Senior Community Planner
 Chad Neese, Senior Planner/GIS Specialist
 Erika Tanner, Community Planner I
 Julie Gill, Administrative Assistant
 Sangi Cooper, Senior Community Planner
 Stephanie Creedle, Finance Director/HR

Guests in Attendance (virtually):

Beth Englehorn, Executive Director/CEO – Southside Behavioral Health
 Wayne Carter, County Administrator – Mecklenburg County
 Carl Espy, Town Manager – Town of Halifax
 Savannah Hall, Town Clerk – Town of Alberta

PUBLIC COMMENT PERIOD

Vice Chair Leonard asked for public comments. Hearing none, the public comment period was closed.

APPROVAL OF THE AGENDA

UPON MOTION BY JOHN ZUBROD, SECONDED BY JOSEPH CHANDLER, THE AGENDA WAS UNANIMOUSLY APPROVED AS PRESENTED.

GUEST SPEAKER

Beth Englehorn, Executive Director/CEO, Southside Behavioral Health was our guest speaker. Ms. Englehorn spoke on the National Opioid Settlement and programs to support Opioid Addiction Recovery.

As a result of the National Opioid Settlement, counties in participating states are and will continue to receive annual allotment payments from opioid distributors/manufactures over the next 16 years. As the annual allocation is not enough to appropriately tackle the opioid issues, Southside PDC County Administrators have agreed to pool these funds, to also include counties outside of the PDC region, in an effort to maximize outcomes. PDC Executive Director has initiated conversations with Southside Behavioral Health and collaboration between the two agencies is underway to identify a potential new program or invest in an existing program to expand services.

UPON MOTION BY CHARLES JONES, SECONDED BY JOSEPH CHANDLER, THE SOUTHSIDE PLANNING DISTRICT COMMISSION EXECUTIVE DIRECTOR IS AUTHORIZED TO COORDINATE WITH COUNTIES WITHIN THE SPDC REGION AS WELL AS SURROUNDING COUNTIES TO RESEARCH AND DECIDE HOW TO MAXIMIZE THE USE OF NATIONAL OPIOID SETTLEMENT FUNDS.

ELECTION OF CHAIR

The Nominating Committee of the Southside Planning District Commission met on January 12, 2023, to discuss nominations for Chair to be elected to serve the remainder of the 2022-2024 Term left vacant by Glanzy Spain who passed away in December 2022. The Nominating Committee present was comprised of John Zubrod (Chair), Lillie Feggins-Boone, Joseph Chandler, and Garland Ricketts. As Mr. Spain represented Mecklenburg County, the Committee unanimously nominated Tom Tanner, a Mecklenburg County Commissioner, to serve as Chair to fill the unexpired 2022-2024 term. The floor was then opened for additional nominations. No additional nominations were offered.

UPON MOTION BY CHARLES JONES, SECONDED BY KIM CALLIS, THE NOMINATIONS FOR CHAIR WERE CLOSED, AND TOM TANNER WAS ELECTED TO SERVE AS CHAIR FOR THE REMAINDER OF THE 2022-2024 TERM PREVIOUSLY HELD BY GLANZY SPAIN.

CONSENT AGENDA

The Commissioners received the minutes from the previous Commission meeting, dated October 27, 2022, and the Treasurer's Report for the period ending December 31, 2022, prior to today's meeting for review. The Commissioners were asked if any of the Consent Agenda items needed to be moved to regular discussion items. Hearing none, the Consent Agenda items were recommended for approval.

UPON MOTION BY LILLIE FEGGINS-BOONE, SECONDED BY JOHN ZUBROD, THE CONSENT AGENDA WAS UNANIMOUSLY APPROVED.

FY23 BUDGET AMENDMENTS

Stephanie Creedle, Finance Director, reported on the FY23 proposed Budget Amendments.

Revenues were adjusted as listed below:

- ❖ Revenue Brought Forward From FY22 - \$36,066.69
- ❖ New Revenue Approved - \$484,488.34
- ❖ Deferred Revenue - (\$248,200.00)
- ❖ Interest Income - \$21,000.

Overall adjustments resulted in an increase of **\$293,355.03** in approved FY23 Revenues.

Expenses were adjusted as listed below:

- ❖ Other Direct Cost - Grants - \$50,000.00
- ❖ Indirect Costs - (\$5,440.20)

Overall adjustments resulted in an increase of **\$44,559.80** in FY23 Expenses.

The net increase to the FY23 Amended Budget is **\$248,795.23**.

UPON MOTION BY JOHN ZUBROD, SECONDED BY JOSEPH CHANDLER, THE FY23 BUDGET AMENDMENTS WERE UNANIMOUSLY APPROVED.

FY22 AUDIT

Director Gosney reported to the Board that Michael Aukamp with Dunham, Aukamp & Rhodes from Chantilly, Virginia audited the Southside Planning District Commission's books again this year. As the PDC is the Support Organization and Fiscal Agent for the GO Virginia organization, GO Virginia is included in our audit. Mrs. Gosney informed the Board that the auditor reported that there were no findings nor financial/compliance issues. Our dues paying members, as well as our funding agencies, receive a copy of the audit each year. The audit is also posted on the SPDC website.

UPON MOTION BY KIM CALLIS, SECONDED BY JOHN ZUBROD, THE FY22 AUDIT WAS UNANIMOUSLY ACCEPTED.

REVISED FY23 RURAL TRANSPORTATION PLANNING WORK PROGRAM

The Rural Transportation Planning Work Program between the Virginia Department of Transportation (VDOT) and the PDC is drafted and adopted in April of each year in accordance with the VDOT and Federal Highways Administration (FHWA) requirements. Chad Neese, PDC Senior Planner/GIS Specialist explained to the Board that the budgeted amounts for program activities need to be adjusted to align with actual activities as they have evolved this fiscal year. VDOT is requiring Board approval to make these changes.

UPON MOTION BY CHARLES JONES, SECONDED BY LILLIE FEGGINS-BOONE, THE REVISED FY23 RURAL TRANSPORTATION PLANNING WORK PROGRAM WAS UNANIMOUSLY APPROVED.

ECONOMIC RESILIENCY PLAN

Chad Neese, PDC Senior Planner/GIS Specialist, presented the Economic Resiliency Plan for adoption. Mr. Neese explained that the Resiliency Plan has become an EDA requirement and will be included as an appendix to our current CEDS. EDA states that *"The CEDS provides a critical mechanism to help identify regional vulnerabilities and prevent and/or respond to economic disruptions. Therefore, embracing economic resilience must be a key component of the CEDS document."* To satisfy this requirement, the PDC worked with the CEDS Committee in the development of the Resiliency Plan and created 48 resiliency strategies and grouped them into one of three goals including: 1) Invest in Ourselves, 2) Create Communities of Choice, and 3) Grow Smarter and More Sustainable. As required, the Plan was available for public comment for a 30 day period and shared with the Commissioners, CEDS Committee and localities. To date, all comments received have been addressed. The final Plan was submitted to EDA who noted it to be "thoughtful and thorough."

UPON MOTION BY KIM CALLIS, SECONDED BY GEORGE LEONARD, THE ECONOMIC RESILIENCY PLAN WAS UNANIMOUSLY ADOPTED.

REGIONAL BROADBAND FIBER UPDATE

Erika Tanner, PDC Community Planner I, provided an update on the Regional Broadband Fiber Project. To date, all the high-level design for the project has been completed, and the region has been separated into zones. Mrs. Tanner explained how to access the <https://empowermec.net> website where residents can check “Current and Future Eligibility” by entering their addresses to see if they are in the project area and to determine which phase. She also explained how to use the Availability Map to see the "open" zones and the construction phase timeline. As of this month, the project has had 418,756.8 linear feet of fiber installed, 673 passings, and 103 subscribers. EMPOWER now has 3,586 subscribers and 391 applicants. Of the project budget of \$154,959,190.00, the expenditures, as of December 2022, totaled \$7,848,968.09, with a VATI remittance request of \$2,489,829.41 which is currently under DHCD review.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Gosney reported on the following:

- Annual Dinner Meeting – The October Annual Dinner Meeting, held at the Brunswick County Conference Center, was well attended with a total of 85 attendees.
- Best Practices – Executive Director Gosney continues to meet with all 15 PDC local government managers quarterly to review the status of current ongoing projects and to discuss future potential projects. Positive feedback is being received.
- Meeting Facilitators – The PDC continues to host and facilitate the Town Managers Quarterly Roundtable and the Lawrenceville Community Stakeholders Meetings. PDC Staff schedules the meetings, develops the agendas, and prepares the follow-up notes.
- Funding Agency Partnerships – The PDC coordinated an in-person visit with Perry Hickman, the new Rural Development State Director, and Anne Herring to meet with staff at the PDC office and share new programs. An in-person meeting was also coordinated with Lauren Stuhldreher, EDA State Representative, to meet with staff at the office. Questions and project ideas were exchanged.
- External Activities – Executive Director Gosney attended: 1) Tobacco Commission Reception in South Boston, 2) Governor’s Summit on Rural Prosperity in Smithfield, Virginia, 3) NADO Annual Training Conference in Pittsburgh, Pennsylvania, 4) VAPDC Leadership Retreat at Berry Hill in Halifax County, and 5) Virginia Economic Summit & Forum on International Trade held in Richmond.
- In-House Trainings – The PDC hosted a Department of Health - Drinking Water Assistance Program Training at the PDC office presented by Tamara Anderson. All Town Managers were invited to attend and several participated.
- Recent Grant Activity – The Year-in-Review, which was emailed in advance of the meeting, details the grant activity for FY23. A total of 13 grants have been approved, to date, totaling \$8,829,055 in grant dollars received. Three CDBG applications were submitted last April and all three were announced by the Governor in November, a total of \$3,548,845 in grant funds with Chase City, Brunswick County and the Town of Halifax receiving these funds. Additionally, all four of the grants that were submitted in October to the Tobacco Commission were approved totaling \$1,939,210 in grant funds.

- Recent Project Activity – The “Year in Review,” emailed to the Commissioners, details the SPDC’s project activity for FY23. A total of 16 funding requests totaling \$9,877,010 have been approved to date. The Towns of Clarksville and South Hill were recently awarded DEQ ARPA funds for sewer improvement/extension projects. There are currently seven additional application requests that have been submitted and are pending review and approval.
- Opioid Settlement Funds – After many discussions with various agencies, the SPDC is proposing a Needs Assessment be prepared for our three-county region. The Opioid Abatement Authority has Planning Grant funds available on a competitive basis with a deadline of May 5, 2023. A meeting with the three County Administrators was held and all agreed that this is the best approach to identifying the severity of the issue, the current programs in place and what is needed moving forward to treat, prevent and reduce opioid use disorder. Requests for Proposal will be solicited and reviewed to select the best organization/university to prepare the study.
- Active Projects List – The Active Projects List was provided to Commissioners detailing all active projects by County and includes the updated status of each project. PDC Staff assisted in applying and/or administering these projects.
- Next PDC Meeting – The next Quarterly meeting is a virtual meeting scheduled for July 20, 2023 at Noon. Lunch will be provided for those wishing to attend in person.

OTHER BUSINESS

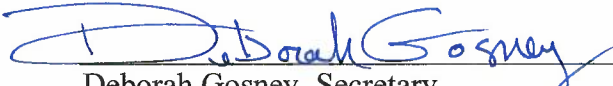
SPDC Treasurer and Brunswick County Administrator Leslie Weddington gave a detailed description of current projects and upcoming events in Brunswick County. Director Gosney also informed the Board that the GO Virginia All Hands Meeting is being held on May 4, 2023 in South Boston.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:02 p.m.



Tom Tanner, SPDC Chair



Deborah Gosney, Secretary

TREASURER'S REPORT

**SOUTHSIDE PLANNING DISTRICT COMMISSION
REGULAR QUARTERLY MEETINGS
April 27, 2023**

TREASURER'S REPORT

THE MARCH 2023 BALANCE SHEET SHOWS THE FOLLOWING FIGURES:

ASSETS	\$ 1,609,145.93
LIABILITIES	1,419,447.95
RETAINED EARNINGS	182,136.96
NET BALANCE	7,561.02

EXPENDITURES FOR THE PERIOD ENDING MARCH 2023 TOTALED \$836,262.16 WHICH WAS 75% OF THE ANNUAL BUDGET. EXPENDITURES ARE ON TARGET FOR FY23.

SOUTHSIDE PLANNING DISTRICT COMMISSION
FY23 - Balance Sheet
March 31, 2023

<u>ASSETS</u>	
Current Assets	
Operating Account	\$ 55,224.52
Go Virginia Account	106,444.81
Reserve Funds - VIP Account	959,982.74
Virginia Housing Program Account	20,000.00
Accounts Receivable	154,256.62
Deferred Outflows - VRS	<u>209,820.00</u>
Total Current Assets	1,505,728.69
Fixed Assets	
Equipment	71,515.47
Less: Accumulated Depreciation	(54,966.72)
Vehicles	42,950.00
Less: Accumulated Depreciation	(19,749.23)
Leasehold Improvements	63,593.16
Less: Accumulated Depreciation	<u>(26,908.66)</u>
Total Fixed Assets	76,434.02
Other Assets	
Principal Financial Group	<u>26,983.22</u>
Total Other Assets	<u>26,983.22</u>
TOTAL ASSETS	<u>\$ 1,609,145.93</u>

<u>LIABILITIES & FUND BALANCE</u>	
Current Liabilities	
Net Pension Liability	\$ 893,966.00
Go Virginia Escrow	106,444.81
Payroll Liabilities	8,997.35
Accrued Annual Leave	45,666.86
Accounts Payable	12,739.93
Deferred Inflows - VRS	<u>351,633.00</u>
Total Current Liabilities	1,419,447.95
Fund Balance	
Retained Earnings	182,136.96
Net Balance	<u>7,561.02</u>
Total Fund Balance	<u>189,697.98</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$1,609,145.93</u>

SOUTHSIDE PLANNING DISTRICT COMMISSION

FY23 - Revenues & Expenditures

Period Ending March 31, 2023

REVENUES	<u>FY23 Budget</u>	<u>3/31/2023</u>	<u>YTD</u>	<u>Balance</u>
Local Funding:				
SPDC Member Jurisdiction Dues	\$ 148,553.60	\$ -	\$ 148,553.60	\$ -
Federal Funding:				
EDA FY23 Planning Grant	70,000.00	35,000.00	70,000.00	-
EDA FY21 CARES Grant	27,550.19	-	27,550.19	-
Total Federal Funding	97,550.19	35,000.00	97,550.19	-
State Funding:				
DHCD FY23 Contract	89,971.00	22,493.00	89,971.00	-
VDOT FY23 Rural Transportation Contract	58,000.00	21,857.02	58,000.00	-
Total State Funding	147,971.00	44,350.02	147,971.00	-
Other Income:				
Miscellaneous Income	(1,963.99)	(1,936.58)	(1,963.99)	-
Program Income	(3,287.80)	(5,000.00)	(3,287.80)	-
Interest Income	25,584.43	4,016.91	25,584.43	-
Lake Country Development Corporation - Staff Services	22,920.55	11,992.21	22,920.55	-
Total Other Income	43,253.19	9,072.54	43,253.19	-
Project Funding:				
Boydton WWTP Improvement Project - EDA	60,000.00	5,133.33	20,166.66	39,833.34
Brodnax Depot Project - VDOT	32,000.00	7,000.00	7,000.00	25,000.00
Brodnax Piney Pond Project - CDBG	70,000.00	3,200.00	17,100.00	52,900.00
Brunswick County Chestnut Scattered Site Project - CDBG	40,000.00	-	13,317.31	26,682.69
Brunswick County Township Road Project - CDBG	100,000.00	-	-	100,000.00
Deferred to FY24	(70,000.00)	-	-	(70,000.00)
Brunswick IDA Produce Project - EDA - ARPA	60,000.00	-	-	60,000.00
Chase City B Street Project PG - CDBG	25,000.00	-	-	25,000.00
Chase City B Street Project - CDBG	105,200.00	-	-	105,200.00
Deferred to FY24	(85,200.00)	-	-	(85,200.00)
Chase City Endly Street - Phase 2 - CDBG	10,721.00	6,000.00	10,721.00	-
Chase City Garrett Building Project - DHCD - IRF	1,500.00	1,500.00	1,500.00	-
Chase City Lee Building Community Impact - VHA	2,000.00	-	2,000.00	-
Chase City Lee Building Disaster Assistance - DHR	15,000.00	1,500.00	3,000.00	12,000.00
Chase City Mecca Theater Project - DHCD - IRF	2,500.00	-	-	2,500.00
Chase City Virginia Brownfields Restoration Project - DEQ	1,250.00	-	1,250.00	-
Clarksville Sewer Improvement Project - RD	50,000.00	-	-	50,000.00
Halifax Banister Town Housing Project PG - Phase 1	3,920.00	-	-	3,920.00
Halifax Banister Town Housing Project - Phase 1	75,000.00	-	-	75,000.00
Deferred to FY24	(64,000.00)	-	-	(64,000.00)
Halifax Exxon Main St. Plaza Redevelopment IRF PG	700.00	-	700.00	-
Halifax Small Business Recovery	4,500.00	-	4,500.00	-
Kinderton Technology Campus Due Diligence - TRRC	2,500.00	2,500.00	2,500.00	-
La Crosse Pine Street Project - Phase 1 - CDBG	34,000.00	1,000.00	13,561.00	20,439.00
La Crosse Pine Street Project - Phase 2 - CDBG	63,000.00	1,000.00	26,150.00	36,850.00
Lake Gaston 911 Task Force Dock Sign Management	4,000.00	4,000.00	4,000.00	-
Lawrenceville Sharp Street Improvement Project - VDOT	23,000.00	4,000.00	4,000.00	19,000.00
Lawrenceville Sidewalks - VDOT	10,000.00	-	10,000.00	-
Lawrenceville THT Connector Project - VDOT	28,000.00	-	-	28,000.00
MBC Middle Mile Broadband Planning Grant - EDA	5,250.00	-	5,250.00	-
Mecklenburg Co. Housing Rehab Needs Assessment PG	15,000.00	-	10,050.00	4,950.00
Mecklenburg Regional Housing Needs Study	14,240.00	-	-	14,240.00

SOUTHSIDE PLANNING DISTRICT COMMISSION

FY23 - Revenues & Expenditures
Period Ending March 31, 2023

REVENUES	<u>FY23 Budget</u>	<u>3/31/2023</u>	<u>YTD</u>	<u>Balance</u>
Project Funding (continued):				
Regional Fiber Broadband Project - DHCD VATI	150,000.00	-	30,500.00	119,500.00
Deferred to FY24	(100,000.00)	-	-	(100,000.00)
Regional Fiber Broadband Project - DHCD VATI - Legal	22,000.00	11,000.00	16,405.00	5,595.00
Riverdale Acquisition Project - FEMA/VDEM	50,000.00	-	14,425.00	35,575.00
Deferred to FY24	(25,000.00)	-	-	(25,000.00)
Sledge & Barkley Disaster Assistance Project - DHR	26,000.00	-	-	26,000.00
South Boston Greene's Crossing Landing Project - DCR	11,500.00	-	4,000.00	7,500.00
South Boston North Main Street Project - CDBG	50,000.00	-	-	50,000.00
Deferred to FY24	(29,000.00)	-	-	(29,000.00)
South Boston Westside Mobile Home Park PG	15,000.00	-	-	15,000.00
South Hill Nicks Lane PG - CDBG	27,000.00	-	-	27,000.00
SOVA Innovation Hub Labs Project (Campus) - TRRC	900.00	-	900.00	-
SPDC Affordable Housing Development Program	15,000.00	-	5,960.77	9,039.23
The Old Brunswick Circuit Foundation - Dromgoole House	6,000.00	-	500.00	5,500.00
Tobacco Heritage Trail Management Services	7,500.00	-	3,750.00	3,750.00
Southside Reg. Mkt. Assessment - VHA - Passthrough	60,000.00	-	30,000.00	30,000.00
Total Project Funding	925,981.00	47,833.33	263,206.74	662,774.26
GO Virginia Funding:				
GO Virginia - FY22 Allocation	60,000.00	60.11	60,000.00	-
GO Virginia - FY23 Allocation	80,000.00	6,193.96	6,193.96	73,806.04
Deferred to FY24	(60,000.00)	-	-	(60,000.00)
GO Virginia - Bridge to Recovery Project	2,300.00	-	280.00	2,020.00
GO Virginia - CEA Planning Study	1,000.00	-	-	1,000.00
GO Virginia - CRC REDO Project	1,000.00	-	-	1,000.00
GO Virginia - EII Project	3,000.00	-	1,050.00	1,950.00
GO Virginia - ExperienceWorks Project	3,000.00	-	-	3,000.00
GO Virginia - GO TEC 2B Project	1,045.50	-	1,045.50	-
GO Virginia - GO TEC Virginia 2025 Project	2,000.00	-	-	2,000.00
GO Virginia - Gupton Initiative Project	2,000.00	-	769.00	1,231.00
GO Virginia - Seed Innovation Hub Project	1,500.00	-	-	1,500.00
GO Virginia - SVRA Regional Site Development Project	2,000.00	-	-	2,000.00
GO Virginia - VGA Refresh Project	1,000.00	-	-	1,000.00
Total GO Virginia Funding	99,845.50	6,254.07	69,338.46	30,507.04
Local Contracts:				
GIS Contract - Brunswick County Sheriff's Office	9,000.00	-	9,000.00	-
GIS Contract - Halifax County	23,000.00	-	23,000.00	-
GIS Contract - Mecklenburg County	27,600.00	-	27,600.00	-
Total Local Contracts	59,600.00	-	59,600.00	-
Grant Writing:				
Brunswick County Produce Project - Grant Writing	2,500.00	-	2,500.00	-
Sledge & Barkley IRF Planning Grant - Grant Writing	1,000.00	-	1,000.00	-
Sledge & Barkley TRRC Project - Grant Writing	850.00	-	850.00	-
SOVA Innovation Hub Campus Project - Grant Writing	5,000.00	-	5,000.00	-
VGA Site Development Project - Grant Writing	5,000.00	-	5,000.00	-
Total Grant Writing	14,350.00	-	14,350.00	-
TOTAL REVENUES	1,537,104.48	142,509.96	843,823.18	693,281.30

Period Ending March 31, 2023

EXPENDITURES	<u>FY23 Budget</u>	<u>3/31/2023</u>	<u>YTD</u>	<u>Balance</u>
DIRECT COSTS				
Direct Chargeable Salaries	\$ 401,920.83	\$ 33,964.36	\$ 300,109.80	\$ 101,811.03
Employee Fringe Benefits Applied	265,213.93	24,373.32	191,795.08	73,418.85
Travel and Per Diem	10,000.00	-	6,843.60	3,156.40
Other Direct Costs Charged to Grants	60,000.00	5,158.94	58,231.78	1,768.22
Passthrough Expenses	30,000.00	-	30,000.00	-
Other Direct Costs Charged to State/Local Funds	40,000.00	908.14	30,442.71	9,557.29
TOTAL DIRECT COSTS	807,134.76	64,404.76	617,422.97	189,711.79
INDIRECT COSTS				
Indirect Salaries	94,190.13	5,960.79	44,735.66	49,454.47
Employee Fringe Benefits Applied	65,172.44	4,009.27	39,309.02	25,863.42
SUBTOTAL	159,362.57	9,970.06	84,044.68	75,317.89
Auditing	8,000.00	-	7,800.00	200.00
Consumable Supplies	7,000.00	95.91	3,005.38	3,994.62
Commissioner's Expense/Meetings	10,000.00	-	5,443.91	4,556.09
Equipment, Rental, Maintenance, Use	14,000.00	968.88	10,819.15	3,180.85
Insurance and Bonding	6,500.00	-	6,378.00	122.00
Officer's Expense/Stipend	500.00	-	500.00	-
Membership Fees and Dues	5,000.00	-	4,974.00	26.00
Publications/Subscriptions	500.00	28.99	417.96	82.04
Printing	2,500.00	-	1,282.66	1,217.34
Space and Occupancy Costs	25,000.00	1,173.81	13,217.07	11,782.93
Travel - Indirect Staff	500.00	-	-	500.00
Training, Seminars, Workshops, Conferences	500.00	-	97.00	403.00
Postage and Freight	2,500.00	520.99	1,512.01	987.99
Telephone	8,000.00	122.18	6,561.61	1,438.39
Auto Operations & Maintenance	5,000.00	113.23	850.15	4,149.85
Public Relations	1,000.00	-	200.00	800.00
Depreciation	12,559.80	1,046.65	9,419.85	3,139.95
Legal Fees	15,000.00	-	1,220.00	13,780.00
Software Licensing	20,000.00	12,084.37	29,259.48	(9,259.48)
Contractual Staff	15,000.00	1,615.00	12,535.00	2,465.00
SUBTOTAL	159,059.80	17,770.01	115,493.23	43,566.57
TOTAL INDIRECT COSTS	318,422.37	27,740.07	199,537.91	118,884.46
TOTAL BENEFITS ADJUSTED		(4,994.65)	19,301.28	
TOTAL EXPENDITURES	1,125,557.13	87,150.18	836,262.16	289,294.97
AGENCY BALANCE	\$ 411,547.35	\$ 55,359.78	\$ 7,561.02	
EMPLOYEE BENEFITS				
VML Disability	\$ 2,876.04	\$ 176.81	\$ 2,044.64	\$ 831.40
Vacation Leave Pay	39,599.08	2,726.98	34,154.41	5,444.67
Sick Leave Pay	22,609.04	1,861.48	16,165.39	6,443.65
Holiday Pay	33,913.56	-	24,139.96	9,773.60
Workmen's Compensation	587.84	-	-	587.84
Group Hospitalization	84,960.00	6,144.00	55,602.00	29,358.00
VRS Group Life Insurance	7,876.99	583.04	5,556.09	2,320.90
Taxes - FICA	44,969.38	3,176.75	29,650.73	15,318.65
Taxes - Unemployment	304.00	3.29	106.64	197.36
VRS Retirement	90,996.86	8,715.59	82,985.52	8,011.34
TOTAL EMPLOYEE BENEFITS - ACTUAL	328,692.79	23,387.94	250,405.38	78,287.41
TOTAL EMPLOYEE BENEFITS - APPLIED		(28,382.59)	(231,104.10)	
TOTAL EMPLOYEE BENEFITS - ADJUSTED		\$ (4,994.65)	\$ 19,301.28	

BUDGET

SOUTHSIDE PLANNING DISTRICT COMMISSION
FY24 BUDGET
SNAPSHOT - REVENUES AND EXPENDITURES
ADOPTED APRIL 27, 2023

REVENUES

Member Jurisdiction Dues	\$ 148,107.20
Revenue Brought Forward	993,300.00
New Revenue Approved	413,171.00
Deferred Revenue	(300,000.00)
Interest Income	<u>20,000.00</u>
Total Revenues	<u>\$ 1,274,578.20</u>

EXPENDITURES

Direct Chargeable Salaries	\$ 426,525.60
Employee Fringe Benefits	302,365.37
Travel/Per Diem	10,000.00
Other Direct Cost - Grants	60,000.00
Other Direct Cost - S/L	40,000.00
Indirect Costs	<u>337,703.58</u>
Total Expenditures	<u>\$ 1,176,594.54</u>
Excess Revenues Over Expenditures	<u>\$ 97,983.66</u>

SOUTHSIDE PLANNING DISTRICT COMMISSION
FY24 BUDGET
YEAR-TO-YEAR COMPARISON - REVENUES & EXPENDITURES
ADOPTED MAY 12, 2022

	<u>FY22</u>	<u>FY22 AMENDED</u>	<u>FY23</u>	<u>FY23 AMENDED</u>	<u>FY24</u>
REVENUES					
Member Jurisdiction Dues	\$ 123,992.50	\$ 123,992.50	\$ 148,553.60	\$ 148,553.60	\$ 148,107.20
Revenue Brought Forward	769,150.00	769,150.00	891,500.00	927,566.69	993,300.00
New Revenue Approved	512,203.00	1,049,729.00	367,271.00	851,759.34	413,171.00
Deferred Revenue	(215,000.00)	(215,000.00)	(185,000.00)	(433,200.00)	(300,000.00)
Interest Income	<u>1,200.00</u>	<u>1,200.00</u>	<u>1,000.00</u>	<u>22,000.00</u>	<u>20,000.00</u>
Total Revenues	<u>\$1,191,545.50</u>	<u>\$ 1,729,071.50</u>	<u>\$1,223,324.60</u>	<u>\$ 1,516,679.63</u>	<u>\$1,274,578.20</u>
EXPENDITURES					
Direct Chargeable Salaries	\$ 402,994.79	\$ 423,375.46	\$ 401,920.83	\$ 401,920.83	\$ 426,525.60
Employee Fringe Benefits	267,638.59	277,030.14	265,213.93	265,213.93	302,365.37
Travel/Per Diem	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Other Direct Cost - Grants	100,000.00	100,000.00	10,000.00	60,000.00	60,000.00
Other Direct Cost - S/L	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
Indirect Costs	<u>318,472.73</u>	<u>320,205.27</u>	<u>323,862.57</u>	<u>318,422.37</u>	<u>337,703.58</u>
Total Expenditures	<u>\$1,139,106.11</u>	<u>\$1,170,610.87</u>	<u>\$1,050,997.33</u>	<u>\$1,095,557.13</u>	<u>\$1,176,594.54</u>
Excess Revenues Over Expenditures	<u>\$52,439.39</u>	<u>\$558,460.63</u>	<u>\$172,327.27</u>	<u>\$421,122.50</u>	<u>\$97,983.66</u>

SOUTHSIDE PLANNING DISTRICT COMMISSION

FY24 BUDGET

REVENUES - DETAILED BREAKDOWN

Member Jurisdiction Dues **\$ 148,107.20**

Revenue Brought Forward From FY23

DCR

South Boston Greene's Crossing Landing Project 2,500.00

DHCD - Community Development Block Grants

Brodnax Piney Pond Targeted Site Housing Project 45,500.00

Brunswick County Chestnut Scattered Site Housing Project 23,500.00

Brunswick County Township Road Project 82,000.00

Deferred to FY25 (40,000.00)

Chase City B Street Project 85,000.00

Deferred to FY25 (40,000.00)

Halifax Banister Town Housing Project - Phase I 64,000.00

Deferred to FY25 (30,000.00)

La Crosse Pine Street Project - Phase II 25,500.00

Mecklenburg Housing Needs Study 10,000.00

South Boston North Main Street Targeted Site Housing Project 45,000.00

Deferred to FY25 (20,000.00)

DHCD - IRF Grants

John Randolph Hotel Project 7,500.00

The Old Brunswick Circuit Foundation - Dromgoole House Project 1,500.00

DHCD - Relocation

South Boston Westside Mobile Home Park 86,000.00

Deferred to FY25 (40,000.00)

DHCD - VATI Grant

Regional Universal Fiber Broadband Project 102,000.00

Deferred to FY25 (50,000.00)

Regional Universal Fiber Broadband Project - Legal 15,000.00

DHR

The Lee Building Disaster Assistance Project 13,500.00

Sledge & Barkley Disaster Assistance Project 23,500.00

EDA

Boydton Wastewater Treatment Plant Improvement Project 37,300.00

Brunswick IDA Produce Project - ARPA 55,000.00

GO VIRGINIA

GO Virginia - Support Organization/Fiscal Agent Services - FY23 50,000.00

GO Virginia - Projects 20,000.00

Rural Development

Clarksville Sewer Improvement Project 40,000.00

VDEM

Riverdale Acquisition Project 67,000.00

Deferred to FY25 (30,000.00)

SOUTHSIDE PLANNING DISTRICT COMMISSION

FY24 BUDGET

REVENUES - DETAILED BREAKDOWN

Revenue Brought Forward From FY23 (continued)

VDOT - MAP-21 Grants

Lawrenceville Sharp Street Improvement Project	21,000.00
Lawrenceville THT Connector Project	28,000.00

Virginia Housing

Southside Regional Market Assessment - Passthrough	30,000.00
SPDC Affordable Housing Development Program	13,000.00

SUBTOTAL **743,300.00**

New Revenue Approved

Commonwealth of Virginia - FY24 Dues 89,971.00

DEQ

Clarksville Sewer Improvement Project	7,500.00
South Hill Sycamore & Howerton Sewer Extension Project	5,500.00

EDA

EDA FY24 Planning Grant 70,000.00

GO Virginia

GO Virginia - Support Org./Fiscal Agent Services - FY24 80,000.00
Deferred to FY25 (50,000.00)

LCDC - Staff Services 25,000.00

Local Services Contracts

Brunswick Sheriff's Department GIS	9,000.00
Halifax County GIS	23,000.00
Lake Gaston 911 Task Force Dock Sign Management	1,000.00
Mecklenburg County GIS	27,600.00

Tobacco Heritage Trail Contracts

Tobacco Heritage Trail Management Services	7,500.00
Tobacco Heritage Trail Learned Services Agreement - NPS	9,100.00

VDOT

Rural Transportation Planning Grant 58,000.00

SUBTOTAL **363,171.00**

Interest Income

20,000.00

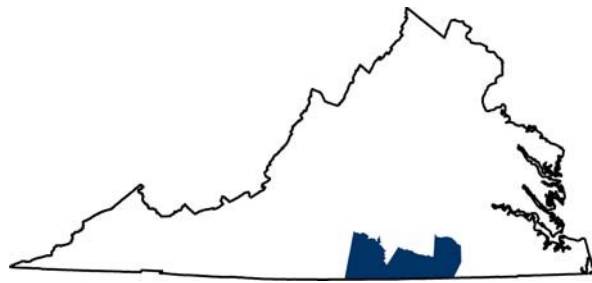
TOTAL APPROVED REVENUES - FY24 **\$ 1,274,578.20**

SOUTHSIDE PLANNING DISTRICT COMMISSION
FY24 BUDGET
PROJECTED EXPENSES
DETAILED BREAKDOWN & YEAR-TO-YEAR COMPARISON

	<u>FY23</u>	<u>FY23 AMENDED</u>	<u>FY24</u>
<u>DIRECT COSTS CHARGEABLE TO GRANT PROGRAMS</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
Personnel, Direct Chargeable Salaries	\$ 401,920.83	\$ 401,920.83	\$ 426,525.60
Employee Fringe Benefits	265,213.93	265,213.93	302,365.37
SUBTOTAL	667,134.76	667,134.76	728,890.97
Travel and Per Diem	10,000.00	10,000.00	10,000.00
Other Direct Costs Charged to Grants	10,000.00	60,000.00	60,000.00
Other Direct Costs Charged to State/Local Funds:	40,000.00	40,000.00	40,000.00
TOTAL DIRECT COSTS	727,134.76	777,134.76	838,890.97
<u>INDIRECT COSTS</u>			
Personnel, Indirect Salaries	94,190.13	94,190.13	\$97,545.20
Employee Fringe Benefits	65,172.44	65,172.44	72,158.37
SUBTOTAL	159,362.57	159,362.57	169,703.58
Auditing	8,000.00	8,000.00	8,500.00
Consumable Supplies	7,000.00	7,000.00	7,000.00
Commissioner's Expense	10,000.00	10,000.00	10,000.00
Equipment Rental, Maintenance and Use	12,000.00	14,000.00	15,000.00
Insurance and Bonding	6,500.00	6,500.00	7,000.00
Officer's Expense/Stipend	500.00	500.00	500.00
Membership Fees and Dues	5,000.00	5,000.00	5,000.00
Publications/Subscriptions	500.00	500.00	500.00
Printing	2,500.00	2,500.00	2,500.00
Space, Utilities and Occupancy Costs	25,000.00	25,000.00	25,000.00
Indirect Travel	500.00	500.00	500.00
Training, Seminars, Workshops, Conferences	500.00	500.00	500.00
Postage and Freight	2,500.00	2,500.00	2,500.00
Telephone	8,000.00	8,000.00	9,000.00
Auto Operations and Maintenance	5,000.00	5,000.00	5,000.00
Public Relations	1,000.00	1,000.00	1,000.00
Depreciation	5,000.00	12,559.80	12,500.00
Legal Fees	15,000.00	15,000.00	15,000.00
Software Licensing	20,000.00	20,000.00	26,000.00
Consultant - CTW Consulting LLC	30,000.00	15,000.00	15,000.00
SUBTOTAL	164,500.00	159,059.80	168,000.00
TOTAL INDIRECT COSTS	323,862.57	318,422.37	337,703.58
TOTAL EXPENSES	\$ 1,050,997.33	\$ 1,095,557.13	\$ 1,176,594.54

FY24 MANAGEMENT PLAN

FY24 Management Plan



Southside Planning District

Brunswick County
Halifax County
Mecklenburg County
Town of South Boston
Town of South Hill
VIRGINIA

Adopted April 27, 2023

MANAGEMENT PLAN

The Management Plan is a statement of the objectives the Southside Planning District Commission intends to achieve during the period FY24.

Purpose

The primary objective of the Southside Planning District Commission is to promote the orderly and efficient development of the economic, physical, and social fabric of this rural region by assisting local governmental units in developing policies, programs and projects which directly impact the region's economic, physical, and social needs. The Management Plan establishes the framework within which the Commission promotes the development of comprehensive planning processes to ensure regional as well as local viewpoints are considered in policy, program and project development and evaluation.

Environment and Historic Preservation

Planning and management activities, which impact or affect the environment or areas of historic significance, are evaluated to ensure conformance to the provisions of the National Environmental Policy Act and those provisions which relate to the protection of historic and cultural properties.

Administrative Organization

The Southside Planning District Commission is an organization established to serve as the official regional planning and development agency acting as the forum to promote intergovernmental cooperation and coordination on mutual problems of regional significance.

Southside Planning District Commission

The Charter of the Southside Planning District Commission was adopted on September 15, 1969, and Planning District 13 became the seventh organized Planning District of the Commonwealth of Virginia.

A Planning District Commission is a public body, created by the General Assembly, to promote the orderly and efficient development of the physical, social, and economic elements by planning, encouraging, and assisting governmental subdivisions to plan for the future. It has no legislative or taxing power but provides an opportunity for citizens to participate in decisions to solve common problems and needs. In all of their activities, the main theme of Planning District Commissions is intergovernmental cooperation. Their primary mission is to serve the local governments and the citizens of the Planning District.

The PDC provides essential technical assistance to local governments, coordinates state and federal efforts to assist communities, reviews and coordinates local development proposals and helps to achieve a realistic development strategy and utilizes it in shaping a longrange development plan for the District. The primary objectives are to reduce the waste, overlap and inefficiencies that frequently result from unplanned, uncoordinated governmental and private activities.

The first meeting of the Southside Planning District Commission was held November 6, 1969, at the Mecklenburg Electric Cooperative in Chase City, Virginia, with members attending from the Counties of Brunswick, Halifax and Mecklenburg, the City of South Boston, and the Town of South Hill. Also, at this time, the Planning District was designated as an Economic Development District by the Economic Development Administration.

The Commissioners are the decision-making body that determines the overall District strategy, plan, policy, and program; coordinates the work of the advisory committees; and represents the District in dealing with state and federal agencies.

This Commission consists of 17 members with 59% elected officials. The remaining 41% represent various interest groups in the District such as agriculture, education, healthcare, and industry. Members are chosen in such a manner that all counties are equally represented, and no one interest group controls the Commission.

Brunswick County has three (3) Commissioners:

- 2 elected officials
- 1 citizen-at-large.

Halifax County has five (5) Commissioners:

- 3 elected officials
- 2 citizens-at-large.

Mecklenburg County has five (5) Commissioners:

- 3 elected officials
- 2 citizens-at-large.

The Town of South Boston has two (2) Commissioners:

- 1 elected official
- 1 citizen-at-large.

The Town of South Hill has two (2) Commissioners:

- 1 elected official
- 1 citizen-at-large.

There are six minority members: Brunswick County – two (2), Halifax County – two (2), Mecklenburg County – one (1), and South Hill – one (1).

GOALS

The Goals of the Southside Planning District Commission shall include:

- Promoting a favorable business climate to strengthen local economic development efforts;
- Protecting the region's physical and natural resources;
- Supporting local government's role in economic development;
- Diversifying the region's economy;
- Coordinating educational and workforce development programs;
- Assisting local government efforts to reduce cost and improve efficiency of services;
- Maintaining a central data system and mapping services;
- Monitoring development of regulations for state/federal programs/projects;
- Encouraging the use of federal, state, regional and local development incentives;
- Providing technical assistance to local governments;
- Increasing employment opportunities within the District;
- Providing a public forum for regional issues;
- Prioritizing projects for state-wide programs; and
- Soliciting grant funds for projects throughout the region to improve overall quality of life, diversify the economy and create higher-paying jobs.

SOUTHSIDE PLANNING DISTRICT COMMISSION MEMBERSHIP

July 1, 2023 – June 30, 2024

Chair – Tom Tanner – Mecklenburg County
Vice Chair – George Leonard – Town of South Boston
Treasurer – Leslie Weddington – Brunswick County

Brunswick County

- | | |
|-------------------------|--|
| ▪ Bernard L. Jones, Sr. | Elected Official |
| ▪ Leslie Weddington | Citizen-at-Large/ <i>Executive Committee</i> |
| ▪ John Zubrod | Elected Official |

Halifax County

- | | |
|------------------------|--|
| ▪ Stanley Brandon | Elected Official |
| ▪ William B. Claiborne | Elected Official |
| ▪ Gerald V. Lovelace | Citizen-at-Large |
| ▪ Garland B. Ricketts | Elected Official/ <i>Executive Committee</i> |
| ▪ Scott Simpson | Citizen-at-Large |

Mecklenburg County

- | | |
|--------------------|--|
| ▪ M. J. Colgate | Citizen-at-Large |
| ▪ Charles Jones | Elected Official |
| ▪ Charlie Simmons | Citizen-at-Large |
| ▪ Brenda Blackwell | Elected Official |
| ▪ Tom Tanner | Elected Official/ <i>Executive Committee</i> |

Town of South Boston

- | | |
|-----------------------|--|
| ▪ Joseph Chandler III | Elected Official |
| ▪ George Leonard | Citizen-at-Large/ <i>Executive Committee</i> |

Town of South Hill

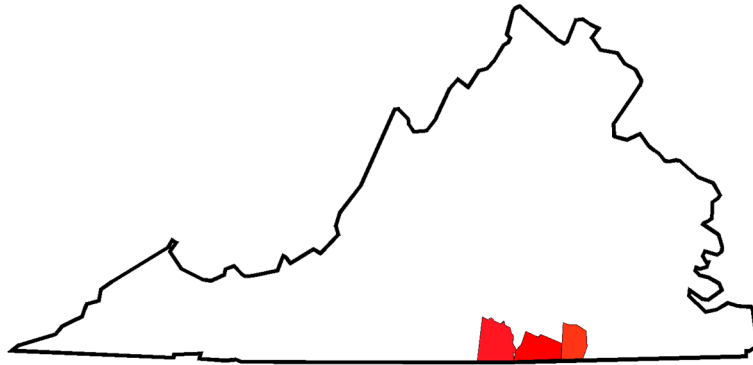
- | | |
|------------------------|--|
| ▪ Kim Callis | Citizen-at-Large/ <i>Executive Committee</i> |
| ▪ Lillie Feggins-Boone | Elected Official |

CEDS COMMITTEE MEMBERS

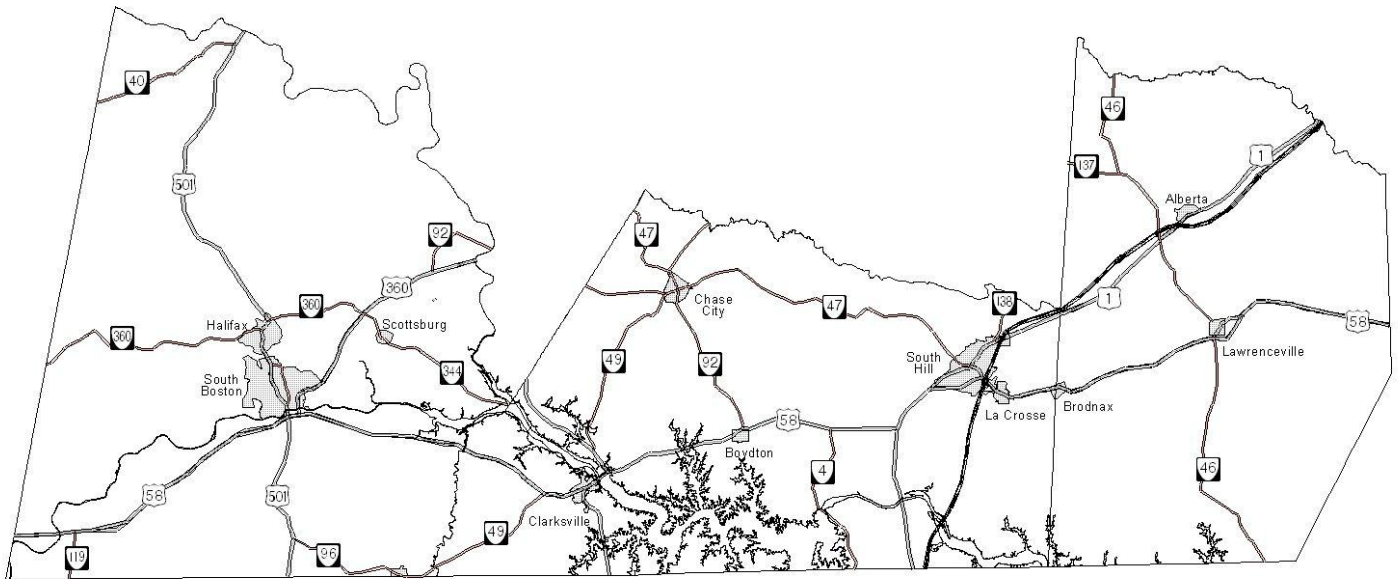
In accordance with 13 CFR 303.6, EDA requires the Planning Organization to appoint a Strategy Committee (CEDS Committee) to guide the CEDS planning process. The makeup of the CEDS committee is guided by EDA legislation, CFR 303.6 (a), which stipulates the committee should have representation from the following: public officials, community leaders, workforce development boards, institutions of higher education, minority and labor groups, private individuals, and tribal governments where applicable. The CEDS Committee is responsible for working with the SPDC staff to develop and submit to the Economic Development Administration a Comprehensive Economic Development Strategy that complies with EDA.

The CEDS Committee Members are:

- Mary Jane Elkins, SVCC Foundation
- Mark Estes, Halifax Service Authority
- LaTonya Sadler Hamilton, Halifax County Tourism
- Todd Howell, VP CMH
- Lauren Mathena, Mid-Atlantic Broadband Corporation
- Mitzi McCormick, Halifax Chamber of Commerce
- Paul Nichols, Mecklenburg County Public Schools Superintendent
- Chad Patton, SVCC Workforce
- Alfreda Reynolds, Brunswick County Economic Development
- Jeremy Satterfield, Microsoft
- Tom Tanner, Mecklenburg County Board of Supervisors/SPDC Commissioner



Southside Planning District



SPDC STAFF

Deborah B. Gosney	◆	Executive Director
Ashleigh H. Zincone	◆	Senior Community Planner
Sangi L. Cooper	◆	Senior Community Planner
Erika M. Tanner	◆	Community Planner I
Andy K. Wells	◆	Director of Local Services
Chad E. Neese	◆	Senior Planner/GIS Specialist
Stephanie W. Creedle	◆	Finance Director/Human Resources
Magen M. Long	◆	Administrative Assistant
Ann T. Wright	◆	Contract Staff CTW Consulting LLC

WORK PROGRAM ACTIVITIES

The following list is the Work Program as identified in the Southside Planning District Commission's Management Plan for FY24. Each of the elements in the Work Program is interrelated and has been designed to implement the Development Strategy of the 2023 Comprehensive Economic Development Strategy (CEDS).

100: REGIONAL ECONOMIC DEVELOPMENT

101a: Economic Development Planning and Technical Assistance

Regional Intergovernmental Review Process

Local, Regional, State/Federal Liaison

Census Data Information Assistance

Regional Publications

- Develop district-wide strategies that strengthen existing economic clusters and target new growing employment sectors.
- Prepare annual update to the Comprehensive Economic Development Strategy for Planning District 13.
- Prepare Southside PDC Annual Report.
- Continue development and maintenance of the Southside Planning District Commission website (www.southsidepdc.org) to disseminate area demographics and information.
- Assist with marketing studies as needed.
- Provide intergovernmental review of and/or comment on local project applications to state and federal agencies.
- Research the needs of the private sector and link available economic resources in the district to meet these needs.
- Seek creative and cooperative financing strategies for local and regional infrastructure needs.
- Coordinate local efforts with state and federal development agencies and programs including DHCD, EDA, RD, VDOT and others.
- Fulfill requests from localities and the general public for Census and other demographic data/information for use in economic development proposals, grant applications and project development and education and research initiatives.
- Attending meetings and public hearings on regional issues and representing the Commission's position.
- Monitor federal, state, bistate and local activities concerning regional issues.

- Report to the Commission, localities, and agencies, as necessary.
- Provide technical assistance to localities for comprehensive plan preparation and updates.
- Extend technical assistance to localities in developing regional downtown strategies.
- Assist in the organization and resource development in advancing the region toward quality of life, workforce and economic development goals emerging from Virginia's Growth Alliance and the Southern Virginia Regional Alliance.
- Prepare grant applications as required.
- Support workforce development and training initiatives throughout the region.
- Process financial and administrative reports as required by federal and state agencies.
- Assist localities with GIS and mapping as follows:
 - ✓ Provide maps and/or GIS data where possible
 - ✓ Assist with local GIS projects
 - ✓ Provide GIS data to consultants/engineers partnering on local projects
 - ✓ Use GIS with Census data to effectively portray population, demographic distribution, and land use in the District
 - ✓ Coordinate and manage E911 and emergency management related GIS datasets for the region.
 - ✓ Train local government planning staff on the use of GIS tasks.
- Link Census data to Regional GIS to disseminate and fully utilize for planning purposes.
- Assist localities with establishing or modifying Enterprise Zone boundaries by providing GIS mapping that relates boundary data to geographic data describing local industry, land use, zoning, and natural resources.
- Provide accurate GPS mapping of physical resources of the region as requested by localities as needed for SPDC projects.
- Provide information and resources to localities regarding Opportunity Zone benefits to encourage economic growth throughout the region.
- Prepare and distribute periodic electronic newsletters covering projects and activities.

Coordinating Statement: Activities will be coordinated with other activities detailed in the work program and with localities to enhance economic development, increase employment opportunities and stimulate investment in Planning District 13.

200: BUSINESS DEVELOPMENT

201: Technical Assistance for Investment/Development and Job Creation

- Maintain and promote business development programs offered through Lake Country Development Corporation (LCDC).
- Pursue additional employment and development programs that promote the expansion and diversification of the District's economy.
- Promote and coordinate the RD Intermediary Relending Program, EDA Revolving Loan Fund, and Microlending Revolving Loan Fund.
- Furnish reports to the Commission, localities, and agencies, as required.
- Provide financial/administrative semi-annual and annual reports as required by federal and state agencies.
- Provide technical assistance to local governments to encourage economic investment and job creation.
- Promote programs to encourage the use of LCDC and federal, state, and local development programs and incentives.
- Confer with potential applicants to consider eligibility, impact, and financial soundness of projects to determine conformity to LCDC's administrative plan.
- Support asset-based development strategies of the region as a means for economic and community development.
- Perform cursory review of all loan applications.
- Schedule meetings of the LCDC Loan Review Committee and Board of Directors.
- Notify applicants on loan decisions, schedule closing of loans and disburse funds to successful applicants.
- Service all loans and monitor loan repayments.
- Maintain financial accounting records for LCDC.
- Provide technical assistance to local governments and firms including loan packaging and public/private development efforts.
- Coordinate the resources of federal and state agencies for the purpose of economic development and expanded employment opportunities.

300: GRANTSMANSHIP AND TECHNICAL ASSISTANCE

The SPDC will provide technical assistance in administering all projects by continuously monitoring and reviewing activities and providing administrative, financial and progress reports as required.

301: Technical Assistance – Halifax County – GIS Services

Staff provides contractual GIS services to all three member Counties. These services include 911 map/data updates, address point and centerline management, assistance with 911 MSAG/ALI issues, assistance with NG911 initiatives, and compliance with 911 GIS standards. Each County greatly benefits from this regional approach as 911 GIS operations are largely the same from County to County and many hours can be saved by approaching tasks on a regional basis.

302.3: Grant Administration – La Crosse – Pine Street Project – Phase 2

The Town of La Crosse received a Community Development Block Grant from the Virginia Department of Housing and Community Development (VDHCD) to rehab and/or substantially reconstruct 8 LMI units, demolish one vacant residential structure, and improve water, sewer, and storm drainage infrastructure in the Pine Street community. This project will benefit 37 persons of which 32 are LMI.

312: Grant Administration – South Boston – Greene’s Crossing Landing Project

The Town of South Boston received a Recreational Trails Program grant to construct a new, highly visible boat/canoe/kayak launch on the Dan River in downtown South Boston. The launch will be located on the south bank of the Dan River at the bridge on U.S. 501 / Huell Matthews Highway, which represents a prominent gateway into downtown South Boston.

328: Grant Administration – Brunswick County – Chestnut Targeted Housing Rehab Project

Brunswick County was awarded a Community Development Block Grant to rehabilitate thirteen (13) LMI units scattered along Boynton Plank Road, Chestnut Road, Flat Rock Road, and Jones Drive.

331: Grant Administration – Clarksville – Clarksville Sewer Improvement Project

The Town of Clarksville received Rural Development funds for the Clarksville Sewer Improvement Project, which consists of constructing an Integrated Fixed Film and Activated Sludge System at the Wastewater Treatment Plant, demolishing the Kinderton Pump Station, and installing three grinder pump stations for the end users.

332: Grant Administration – The Old Brunswick Circuit Foundation – Dromgoole House Project

The Old Brunswick Circuit Foundation was awarded Department of Historic Resources (DHR) Funds for repairs to the Dromgoole House located in Brunswick County. Funds will be used to stabilize and secure the chimney and foundation as well as complete an engineering and historic structures report for the Dromgoole House which was damaged during Hurricane Michael.

333: Grant Administration – Chase City – Lee Building Disaster Assistance Project

The Town of Chase City was awarded a DHR grant to make interior improvements to the Lee Building needed as a result of Hurricanes Michael and Florence.

334: Grant Administration – Brunswick County IDA – Sledge and Barkley Disaster Assistance Project

The Brunswick IDA was awarded a DHR grant to repair the roofing system of the Sledge and Barkley Building that was caused by Hurricanes Michael and Florence.

339: Grant Administration – SPDC – Affordable Housing Development Program

The SPDC was awarded a Virginia Housing grant to partner with the Southside Outreach Group to contribute to the development of the Poplar Creek Street Housing Project which will develop 16 duplexes to be rented to low-to-moderate income residents. Grant funds will also be used to launch the Affordable Housing Development Program that will create housing for low-to-moderate income first-time homebuyers throughout the PDC region.

340: Grant Administration – South Boston – North Main Street Targeted Site Housing Rehabilitation Project

The Town of South Boston received a Community Development Block Grant from the Virginia Department of Housing and Community Development (VDHCD). The purpose of the grant is to rehabilitate 14 LMI homes on North Main Street between College Street and Hamilton Boulevard in South Boston, Virginia.

342: Grant Administration – Brodnax – Piney Pond Targeted Site Housing Project

The Town of Brodnax received a Community Development Block Grant from the Virginia Department of Housing and Community Development (VDHCD) to rehabilitate and/or substantially reconstruct 13 LMI homes in Brodnax, Virginia.

343: Grant Administration – Mecklenburg County – Housing Rehab Needs Assessment

Mecklenburg County received a Planning Grant from the Virginia Department of Housing and Community Development (VDHCD) to conduct a Housing Rehab Needs Assessment in Mecklenburg County that will identify several potential CDBG projects within the five towns and the County that can be pursued over the next five years.

344: Technical Assistance – Mecklenburg County – GIS Services

Staff provides contractual GIS services to all three member Counties. These services include 911 map/data updates, address point and centerline management, assistance with 911 MSAG/ALI issues, assistance with NG911 initiatives, and compliance with 911 GIS standards. Each County greatly benefits from this regional approach as 911 GIS operations are largely the same from County to County and many hours can be saved by approaching tasks on a regional basis.

351: Technical Assistance – Brunswick County Sheriff's Office – GIS Services

Staff provides contractual GIS services to all three member Counties. These services include 911 map/data updates, address point and centerline management, assistance with 911 MSAG/ALI issues, assistance with NG911 initiatives, and compliance with 911 GIS standards. Each County greatly benefits from this regional approach as 911 GIS operations are largely the same from County to County and many hours can be saved by approaching tasks on a regional basis.

359: Grant Administration – South Boston – Riverdale Acquisition Project

The Town of South Boston received a grant from the Virginia Department of Emergency Management (VDEM) to acquire and demolish 14 commercial structures including auxiliary buildings, along with the vacant parcels between or adjacent to the structures and dedicate the land to open space use.

360: Grant Administration – Boynton – Wastewater Treatment Plant Improvement Project

The Town of Boynton received a grant from the Economic Development Administration (EDA) for improvements to the Town's Wastewater Treatment Plan and collection system to accommodate a company prospect. A new blowdown water treatment system will allow flows to be separated into different gravity wastewater lines and be treated independently. A new 12-inch sewer line will be installed to convey the cooling water and an 8-inch sewer line will be rehabilitated to convey the domestic wastewater from the administration buildings. At the WWTP, improvements will include construction of a new 1) Equalization basin with aeration; 2) Equalization tank effluent vault with mag meter and motorized pinch valve; 3) Dechlorination building; and 4) WWTP outfall pipe to Coleman Creek.

363: Grant Administration – SPDC – Regional Fiber Broadband Project

Southside PDC, in partnership with EMPOWER, received VATI funds to extend fiber-to-the-home broadband that will provide universal coverage for all three of the PDC counties to also include the southern portion of Charlotte County. Broadband services will be provided to 14,634 serviceable units, including 511 businesses and community anchors in the four-county region. Southside PDC Staff will map served areas as broadband is successfully deployed.

364: Technical Assistance – SPDC – Tobacco Heritage Trail Management Services

Southside Planning District Commission (SPDC) will manage the active portions of the Tobacco Heritage Trail throughout Southside Virginia in partnership with the Roanoke River Rails to Trails Board.

369: Grant Administration – Brunswick County IDA – Produce Project

The Brunswick County Produce Project received grant funds to construct a 45,000 square foot produce processing and packing facility in the I-85 Industrial Park located in the Town of Alberta. Old Dominion Organic Farms, a member of Southern Virginia Vegetable Packing, LLC, will operate the facility. Over the next three years, 40 new jobs will be created, and the facility is expected to process nearly \$24 million worth of Virginia-grown vegetables, of which approximately 80 percent will be certified organic. The new facility will support more than 22 farmers located in Amelia, Brunswick, Dinwiddie, Lunenburg, Mecklenburg, Prince George, and Surry Counties during its first season.

382: Grant Administration – Halifax – Banister Town Housing Project – Phase I

The Town of Halifax was awarded a Community Development Block Grant to rehabilitate six LMI housing units, benefiting nine LMI persons.

383: Grant Administration – Brunswick County – Township Road Housing Rehab Project

Brunswick County was awarded a Community Development Block Grant to rehabilitate or substantially reconstruct 13 LMI residential homes, serving 21 LMI persons.

384: Grant Administration – Chase City – B Street Neighborhood Improvement Project

The Town of Chase City was awarded a Community Development Block Grant to benefit 15 households of which 11 are LMI occupied. A total of 33 persons, of which 27 are LMI persons will benefit from comprehensive improvements. Two vacant dilapidated units will be demolished. Waterline improvements include the installation of 1,100+/-LFT of 4” waterline, installation of 320+/-LFT of 2” waterline, and new water service tubing to meters, and reconnection of 8 water services. Sewer Line improvements include the lining of 1,200+/-LFT of 8” gravity sewer line, rehab of 7 existing manholes, and cut in 10 existing laterals after lining.

386: Grant Administration – South Boston – Westside Mobile Home Park Redevelopment

The Town of South Boston received an award from the Department of Housing and Community Development to address blighted conditions in the 42-acre trailer park on the northwest side of town. The Town will be addressing the blighted conditions by partnering with Tri-County Community Action Agency, Tri-River Habitat for Humanity, and Southside Outreach Group to develop highly affordable, single-family housing.

387: Technical Assistance – SPDC – Lake Gaston 911 Task Force Dock Sign Management

Technical assistance will be provided to Lake Gaston 911 Task Force to manage the process to add 911 signs to boat docks and boathouses around the shore of Lake Gaston.

388: Technical Assistance – Go Virginia Region 3 – Support Organization/Fiscal Agent

Go Virginia is an initiative of the Commonwealth of Virginia intended to grow and diversify Virginia's economy and create higher-paying jobs through state financial incentives for regional projects that encourage collaboration between private sector companies, workforce, education, and government in each region.

396: Grant Administration – South Hill – Sycamore & Howerton Sanitary Sewer Extension

The Town of South Hill received an award from the Department of Environmental Quality with ARPA funding for a proposed gravity sewer collection system, pump station, and forcemain to serve the project area. The sewer extension will include the furnishing an installation of 950 LFT of 8" gravity sewer main, 5 manholes, a duplex grinder pump station with fenced in lot, 600 LFT of 2" forcemain, and 4" lateral stub outs to existing homes.

397: Technical Assistance – SPDC – Tobacco Heritage Trail Learned Services Agreement

The SPDC was granted funding by the National Park Services, under their "Learned Services Agreement" program, to help fund a new online webmap presence for the Tobacco Heritage Trail.

398: Grant Administration – South Boston IDA – John Randolph Hotel Redevelopment Project

The South Boston Industrial Development Authority (IDA) has been awarded a \$600,000 Southside Economic Development grant from the Tobacco Region Revitalization Commission, a \$50,000 Virginia Brownfields Assistance Fund grant from the Virginia Economic Development Partnership and a \$3,000,000 Industrial Revitalization Fund award from the Virginia Department of Housing and Community Development to assist with the redevelopment of the former historic John Randolph Hotel at 327 Main Street into a boutique hotel with 27 rooms, a restaurant, a rooftop bar and a gift shop.

400: RURAL TRANSPORTATION PLANNING (VDOT)

401: Rural Transportation Planning and Coordination

Rural Transportation Work Program funds are applied for and awarded annually for the following regional SPDC activities:

- 1) Preparation and submission of grant applications for Transportation Alternative, Smart Scale, Revenue Sharing, and other related grant programs
- 2) Completion of the update and consolidation of the two existing bicycle, pedestrian, and trail plans into one regional plan
- 3) Administration of the Title VI Program
- 4) Updating the five-year 2045 Rural Long-Range Transportation Plan
- 5) Fulfillment of other related technical assistance requests, attendance at regional transportation meetings, updating the SPDC and Tobacco Heritage Trail websites and social media platforms as needed, and utilizing GIS/GPS mapping as needed by localities and PDC staff.

436: Enhancement Grant Administration – Lawrenceville – Sharp Street Project

The Town of Lawrenceville received TAP funding from the Virginia Department of Transportation to improve pedestrian safety, ADA compliance, network connectivity, and storm water collection on the eastern side of Sharp Street from Riddick Street to New Hicks Street and the western side of Sharp Street from Riddick Street to New Street. Funds will be used for new and reconstructed sidewalks, entrances, curb and gutter, streetlights, a cross walk, bump outs and storm water infrastructure.

437: Enhancement Grant Administration – Town of Lawrenceville – THT Heritage Park Connector Project

The Town of Lawrenceville received TAP funding from the Virginia Department of Transportation to create a new pedestrian access underneath the Route 46 Bridge and extend the Tobacco Heritage Trail 550 feet to connect to the Tobacco Heritage Trail Heritage Park.

600: MANAGEMENT, ADMINISTRATION AND FINANCE (S/L)

601: Management Activities

- Prepare a strategic plan including regional goals, objectives, strategies, and a performance measurement mechanism for assessing the plan's progress.
- Attending meetings and public hearings on regional issues and representing the Commission's position.
- Promote the orderly and efficient development of physical, social, and environmental program elements.
- Submit an annual report to member local governments and the Department of Housing and Community Development.
- Continuously monitor, review, coordinate, and direct activities of the Commission.
- Coordinate efforts to enhance economic development in the District.
- Provide for continuous review and supervision of coordinated office services such as personnel records control, management methods, reporting procedures, implementation of cost reduction and securing of confidential data and files.
- Process requests from local governments.
- Serve as a regional clearinghouse for the PDC region.
- Maintain current census publications.
- Maintain the Commission's website: www.southsidepdc.org.
- Serve as liaison on behalf of the Commission to federal, state, bi-state, regional and local agencies, and groups.
- Prepare budget for review and approval.
- Review and update the Commission's Personnel Policies Handbook annually for compliance.
- Maintain FOIA Compliance by appointment of FOIA officers and attending FOIA training.
- Review the Commission's Title VI policies for updates and compliance.

602: Local Technical Assistance (S/L)

- Coordinate local efforts with state and federal development agencies and programs including DHCD, EDA, RD, VDOT, TRRC, DEQ, FEMA, DCR and others.
- Attending meetings and public hearings on regional issues and representing the Commission's position.
- Coordinate regional efforts to expand and diversify the local economies.
- Support local efforts to improve the quality and habitability of existing housing.
- Support efforts to improve the quality of localities' infrastructure.
- Report to the Commission, localities, and agencies, as necessary.
- Prepare grant applications as required.

604: Financial and Policy Management

- Maintain the financial statements of the Southside Planning District Commission in accordance with all state and federal regulations to ensure financial stability.
- Provide an internal accounting and administrative control structure as necessary to ensure policies and procedures are performed as required by federal/state laws.
- Administer federal/state financial assistance programs in accordance with applicable federal/state laws and regulations.
- Monitor changes in federal/state policies, which could affect the financeability of the Commission.
- Distribute administrative costs to all program areas by an indirect cost allocation plan in accordance with state and federal guidelines.
- Review and update the Commission's Financial Operations Manual.

LEGEND

ADA – American Disabilities Act
ALI – Automatic Location Information
CDBG – Community Development Block Grant
CEDS – Comprehensive Economic Development Strategy
DCR – Department of Conservation and Recreation
DEQ – Department of Environmental Quality
DHCD – Department of Housing and Community Development
DHR – Department of Historic Resources
EDA – Economic Development Administration
EDA – Economic Development Authority (Clarksville)
FEMA – Federal Emergency Management Agency
FHWA – Federal Highway Act
FOIA – Freedom of Information Act
GIS – Geographic Information Systems
GPS – Global Positioning System
IDA – Industrial Development Authority
LCDC – Lake Country Development Corporation
LEP – Limited English Proficiency
LMI – Low-to-Moderate Income
MSAG – Master Street Address Guide
NG911 – Next Generation 911
PDC – Planning District Commission
RD – Rural Development
S/L – State/Local Fund
SPDC – Southside Planning District Commission
SVCC – Southside Virginia Community College
SVRA – Southern Virginia Regional Alliance
TAP – Transportation Alternatives Program
THT – Tobacco Heritage Trail
TRRC – Tobacco Region Revitalization Commission
USDA – United States Department of Agriculture
USDOT – United States Department of Transportation
VATI – Virginia Telecommunications Initiative
VDEM – Virginia Department of Emergency Management
VDHCD – Virginia Department of Housing and Community Development
VDOT – Virginia Department of Transportation
VEDP – Virginia Economic Development Partnership
WWTP – Wastewater Treatment Plant

Title VI Plan: Nondiscrimination in Federal-Aid Programs

The Southside Planning District Commission will effectuate the provisions of Title VI of the Civil Rights Act of 1964, 49 Code of Federal Regulation (CFR) Part 21, 23 CFR Part 200, and other applicable directives. Title VI of the Civil Rights Act of 1964 prohibits discrimination based upon race, color, and national origin. Specifically, 42 USC 2000d states that *“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”*

In addition to Title VI, the SPDC will not discriminate under other statutes that afford legal protection on the basis of sex, age, and disability. Further, as a recipient of federal-aid funding, the SPDC strives to achieve nondiscrimination in all its programs and activities whether or not those programs and activities are federally funded.

Implementation

The Executive Director is authorized to ensure compliance with all provisions of the Commission’s Title VI Plan and with other applicable law. The Title VI Coordinator shall assist the Executive Director by ensuring that the Title VI plan has been properly implemented. Such duties and responsibilities of the Title VI Coordinator shall include:

- Administer the Title VI program, including compliance.
- Process Title VI complaints in accordance with the procedures outlined in the Plan.
- Conduct annual Title VI review of the Commission to determine the effectiveness of program activities at all levels.
- Prepare and submit the Annual Title VI Program Plan Update and Annual Accomplishment Report to VDOT by October 31st of each year.
- Attend training opportunities on Title VI and conduct and/or facilitate training for SPDC staff and sub-recipients.
- Conduct and/or coordinate with other SPDC staff, the review and monitoring of contractors, consultants, or other relevant sub-recipients of Federal funds as applicable.
- Collect statistical data (race, color, national origin, etc.) of participants in, and beneficiaries of, SPDC programs.
- Develop Title VI information for dissemination to the public and in languages other than English, when appropriate.
- Identify, investigate, and eliminate discrimination through the review of current or proposed programs, projects, or other directives.
- Establish procedures for promptly eliminating discrimination and resolving any deficiencies that may be found. The correction period should not exceed 90 days.

Program Areas and Training

The Southside Planning District Commission has identified the following program areas: Planning and Project Development, Right-of-Way, Project Management, and Education and Training. Each program area will be monitored to ensure contracts, notices, meetings, and work are in compliance with Title VI regulations. Title VI officers will attend training and provide and/or facilitate appropriate training for the rest of the staff and any sub-recipients that the Commission may have.

Public Involvement

In accordance with Title VI, all people shall be provided with equal opportunity to participate in the planning process and provide input. Special care needs to be taken to ensure that appropriate methods of public outreach are conducted and that all people are afforded the opportunity to provide input at public meetings. Special accommodations will be arranged by the Commission for those with a disability or who are Limited English proficiency (LEP) in an effort to remove participation barriers.

Data Collection

Demographic data of all people within the Southside Planning District will be collected as it relates to race, age, sex, income level and limited English proficiency. The main sources of this information will come from the U.S. Census Bureau's American Community Survey, GIS, and locally administered surveys. SPDC staff will be better positioned to decide on appropriate outreach efforts for projects based upon the anticipated demographic makeup within a given project area. Once the public participation process begins, demographic data can be collected from those attending meetings to better refine demographic data within the project area and identify beneficiaries of the project.

Complaints

Anyone who believes that they have been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964 and other related statutes and regulations, has the right to file a complaint. They may be filed with the SPDC, VDOT, FHWA and-or USDOT and must be received within 180 days after the date of the alleged act of discrimination.

SOUTHSIDE PLANNING DISTRICT COMMISSION

FY24 BUDGET

SNAPSHOT - REVENUES AND EXPENDITURES

ADOPTED APRIL 27, 2023

REVENUES

Member Jurisdiction Dues	\$ 148,107.20
Revenue Brought Forward	993,300.00
New Revenue Approved	413,171.00
Deferred Revenue	(300,000.00)
Interest Income	<u>20,000.00</u>
Total Revenues	<u>\$ 1,274,578.20</u>

EXPENDITURES

Direct Chargeable Salaries	\$ 426,525.60
Employee Fringe Benefits	302,365.37
Travel/Per Diem	10,000.00
Other Direct Cost - Grants	60,000.00
Other Direct Cost - S/L	40,000.00
Indirect Costs	<u>337,703.58</u>
Total Expenditures	<u>\$ 1,176,594.54</u>
Excess Revenues Over Expenditures	<u>\$ 97,983.66</u>

**FY24 VDOT RURAL
TRANSPORTATION
WORK PROGRAM**

Rural Transportation Planning Work Program

July 1, 2023 – June 30, 2024



Fiscal Year 2024

Purpose and Objective

The Virginia Department of Transportation (VDOT) allocates part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Rural Transportation Planning (RTP) Program was created to aid the State in fulfilling the requirements of the State Planning Process to address the transportation needs of non-metropolitan areas. Funds appropriated under 23 U.S.C. 505 (SPR funds) are used in cooperation with the Department of Transportation, Commonwealth of Virginia for transportation planning as required by Section 135, Title 23, U.S. Code. These Federal funds provide 80 percent funding and require a 20 percent local match.

In FY-2024 each planning district commission / regional commission that has rural area will receive \$58,000 from VDOT's Rural Transportation Planning Assistance Program. The corresponding planning district commission / regional commission will provide a local match of \$14,500 to conduct rural transportation planning activities. This resource may be supplemented with additional planning funds. The arrangement of all such funds involves the development of a scope of work, approval and other coordination in the Transportation & Mobility Planning Division's (TMPD) administrative work programs.

The scope of work shall include specific activities as requested by VDOT and/or the Federal Highway Administration. The scope of work may also include activities or studies addressing other transportation planning related issues that may be of specific interest to the region. The criteria for the determination of eligibility of studies for inclusion as part of this work program are based upon 23 U.S.C. 505, State Planning and Research.

FY 2024 - Program Administration (\$8,000.00)

Background and Objective: The purpose of this work element is to provide oversight of regional transportation planning and programming efforts and facilitate regional participation and consensus building on transportation related issues through a continuing, comprehensive, and coordinated planning process. This includes program management and administrative responsibilities.

In general, Program Administration activities include but are not limited to:

- Completion and submission of necessary agreements and contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.
- Conduct and attend meetings, training, and conferences.
- Preparing Urban or Rural Transportation Planning Work Program, scope of work, manage program funds, provide outreach and data, and
- Maintaining Title VI and Americans with Disabilities Act (ADA) compliance, and ensuring environmental justice, nondiscrimination, and equity, including consultation with appropriate groups, committees, and community representatives through the application of the approved Title VI and Public Involvement Plan.

1. Program Administration - \$8,000.00

Prepare quarterly reports, an annual report, invoices, and other bookkeeping tasks; solicit input for proposed work; prepare FY2025 Work Program documents; secure approvals for all appropriate agencies/committees as necessary; attend administrative meetings/trainings as needed.

Continue to administer the SPDC's Title VI program while participating in meetings with VDOT staff regarding Title VI and Environmental Justice compliance.

Assure any projects completed include FHWA's 2021 Planning Emphasis Areas dated December 30, 2021.

Participate in VTrans webinars and Smart Scale Regional Meetings.

Participate in the Fall Transportation Meeting for the Lynchburg and Richmond District and provide a display to serve as outreach for the region's citizens. (virtual or in-person)

SPR Funds (80%)	\$6,400.00
PDC Funds (20%)	\$1,600.00

Total Budgeted Expenditure for Program Administration	\$8,000.00
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FY 2024 - Program Activities (\$64,500.00)

Background and Objective: Address regionalized transportation issues that are identified by the Transportation Technical Advisory Committee and the Planning District Commission. Individual projects and work elements are described below:

1. Grant Preparation - \$14,000.00

Prepare or provide technical assistance with Transportation Alternative, Smart Scale, Revenue Sharing, Growth and Accessibility Planning (GAP-TA) and other transportation related grant applications if requested by the fifteen localities within the Southside Planning District.

2. Regional Bicycle, Pedestrian, and Trails Planning - \$14,000.00

Continue planning efforts in support of the development of the Tobacco Heritage Trail, Beaches to Bluegrass Trail, East Coast Greenway, and other local trails.

Collect GPS data on the completed segments of the Tobacco Heritage Trail, as applicable.

Maintain trail counters and aggregate count data for the Tobacco Heritage Trail.

3. 2050 Rural Long-Range Transportation Plan - \$24,500.00

Complete the SPDC's 2050 Rural Long-Range Transportation Plan. This goal driven plan evaluates the transportation network and includes recommendations to address current and future needs with a planning horizon year of 2050.

4. Other Technical Assistance and Participation - \$12,000.00

Participate in any other additional outreach meeting that may arise and provide/review data as requested by VDOT throughout the fiscal year.

Participate with the MPOs and VDOT on meeting performance measure goals.

Assist in the development of project pipeline studies (recommendation development, public involvement).

Provide technical assistance, support, and/or data for transportation related planning activities to local jurisdictions, public officials, and the community as needed.

Keep the SPDC website (www.southsidepdc.org) updated and current regarding transportation studies, plans, meetings, and other pertinent transportation related information.

Provide support and assistance with the Tobacco Heritage Trail website, maps, and social media as necessary.

Park & Ride Lot Use Counts and Conditions Assessment – Conduct manual usage counts and conditions assessment at the Nathalie P&R lot using TMPD’s P&R manual count methodology. VDOT will prioritize lot count locations, provide data collection form, and basic count training as necessary.

SPR Funds (80%)	\$51,600.00
PDC Funds (20%)	\$12,900.00
<hr/>	
Total Budgeted Expenditure for Program Activities	\$64,500.00

<u>FY-2024 Budget Summary Tasks</u>	VDOT (SPR) 80%	PDC (Match) 20%	Total 100%
<u>Program Administration</u>			
1. Program management and administrative responsibilities.	\$6,400.00	\$1,600.00	\$8,000.00
Total Budgeted Expenditure for Program Administration	\$6,400.00	\$1,600.00	\$8,000.00
<u>Program Activities</u>			
1. Grant Preparation.	\$11,200.00	\$2,800.00	\$14,000.00
2. Regional Bicycle, Pedestrian, and Trails Planning.	\$11,200.00	\$2,800.00	\$14,000.00
3. 2050 Rural Long-Range Transportation Plan.	\$19,600.00	\$4,900.00	\$24,500.00
4. Other Technical Assistance and Participation.	\$9,600.00	\$2,400.00	\$12,000.00
Total Budgeted Expenditure for Program Activities	\$51,600.00	\$12,900.00	\$64,500.00
Total Budgeted Expenditure for Program Administration and Program Activities	\$58,000.00	\$14,500.00	\$72,500.00



RESOLUTION

ADOPTION OF FY24 RURAL TRANSPORTATION PLANNING WORK PROGRAM

WHEREAS, the Southside Planning District Commission is eligible to receive State Planning and Research (SPR) funds through the Virginia Department of Transportation (VDOT) Rural Transportation Planning Assistance Program; and

WHEREAS, the Southside Planning District Commission has designed a scope of work that addresses the needs of VDOT, the Southside Planning District Commission, and its localities; and

WHEREAS, the Southside Planning District Commission has reviewed the Transportation Planning Work Program and concurs with the proposed FY24 work elements.

NOW, THEREFORE BE IT RESOLVED, that the Southside Planning District Commission approves the FY24 Work Program for Rural Transportation Planning.



Adopted

Chairman

**FY24 EDA
PLANNING GRANT**

CEDS UPDATE


STRATEGIC DIRECTION AND IMPLEMENTATION

-  Progress made during the last fiscal year
 Progress not made during the last fiscal year

Business, Industry, and Job Creation

Goal 1: *“Create an economic environment that is conducive to supporting existing businesses, fostering the growth of new start-ups, and attracting new employers to the Region.”*

1. **Objective:** Ensure a framework is established and maintained that provides for mass or targeted communications with businesses as conditions or opportunities may warrant.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 1.1	Maintain regional business database	SPDC, SBDC-Longwood	Create process for review and update	On-going/ 

2. **Objective:** Promote the Enterprise and Opportunity Zones located throughout the Region.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 2.1	Coordinate a regional workshop to educate local economic development officials on zones incentives	SPDC, DHCD, VCC, VGA	Host workshop	1-2 Yrs./ TBD
Action 2.2	Support and help facilitate the awareness of zones through digital media	SPDC, DHCD, VGA, SVRA	Apply to DHCD for funding	1-2 Yrs./ TBD

3. **Objective:** Ensure that capital is made available for small businesses through microloans.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 3.1	Continue providing microloans to support small business expansions or start-ups	LCDC, SPDC, SBDC	Continue LCDC loan program	On-going/ 
Action 3.2	Market the availability of microloan opportunities	LCDC, SPDC, SBDC	Produce or report on marketing of microloan	On-going/ TBD

4. **Objective:** Ensure the Region is well positioned to accommodate future economic growth be it existing buildings or shovel ready sites.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 4.1	Support and help facilitate the creation of non-traditional office workspace	Local Govts, SPDC, SVCC, GOVA	Identify interested localities and potential sites	3-5 Yrs./ TBD
Action 4.2	Develop shovel ready sites per VEDP guidelines	Local Govts, VEDP, SPDC	Apply for funding	3-5 Yrs./ TBD
Action 4.3	Identify underutilized buildings and create redevelopment plans	Local Govts, SPDC, DHCD	Identify and inventory buildings legal ownership and begin outreach	3-5 Yrs./ TBD


5. **Objective:** Promote and support direct entrepreneurship education, mentorship, and internship efforts.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 5.1				



Infrastructure and Transportation

Goal 2: *“Improve and expand existing infrastructure, provide a safe and efficient transportation network, and promote reliable broadband access to encourage economic growth and expansion across the Region.”*




- 1. Objective:** Promote the continued improvement and development of critical infrastructure needed to support business and industry, such as water, sewer, natural gas, electric power, and broadband capability through partnerships with funding organizations.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 1.1	Support the deployment of fiber broadband across the Region	Local Govts, DHCD, SPDC, NTIA	Complete regional broadband construction	3-5 Yrs./ TBD
Action 1.2	Deploy open Wi-Fi in underserved towns	Microsoft, Local Govts		1-2 Yrs./ TBD
Action 1.3	Solicit water/sewer grant funds to improve existing systems, including generators at critical facilities	Local Govts, Service Authorities, USDA, VDEM, SPDC	Apply for funding	On-going/ 
Action 1.4	Ensure an adequate water supply is available to meet projected future demand	Local Govts, Service Auth, DEQ, SPDC	Update regional water supply plans	1-2 Yrs./ TBD

- 2. Objective:** Support programs and policies that help ensure an efficient and safe transportation network.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 2.1	Update the SPDC's 2045 Rural Long-Range Transportation Plan (RLRTP)	SPDC, VDOT, Local Govts	Complete update and adopt 2050 RLRTP	1-2 Yrs./ TBD
Action 2.2	Update and consolidate two existing bike, pedestrian, and trail plans into one plan	SPDC, VDOT, Local Govts	Complete update and adopt Southside Active Transportation Plan	1-2 Yrs./ TBD
Action 2.3	Implement transportation projects identified in state, regional, and local plans.	Local Govts, SPDC, VDOT, USDOT	Provide technical assistance and apply for funding	On-going/ 
Action 2.4	Encourage investment in railroads for freight and high-speed passenger service	Local Govts, DRPT, SPDC	Support local efforts and provide technical assistance as needed	On-going/ TBD
Action 2.5	Encourage investments in airports to improve facilities and service	Airport Comms, DOAV, Local Govts, SPDC	Support local efforts and provide technical assistance as needed	On-going/ TBD
Action 2.6	Conduct downtown parking studies for interested localities	SPDC, VDOT, Local Govts	Solicit localities for interest/secure funding for studies in FY25	1-2 Yrs./ TBD
Action 2.7	Improve active transportation network connectivity to enhance linkages between downtown, neighborhoods, businesses, and services	Local Govts, SPDC, VDOT, USDOT, VOF, DCR	Provide technical assistance and apply for funding	On-going/ 

- 3. Objective:** Provide GIS services to localities and community-based organizations.


Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 3.1	Support local economic development initiatives with GIS services	SPDC, Local Govts	Continue providing technical assistance	On-going/ 
Action 3.2	Provide GIS services to 911 communication centers	SPDC, Local Govts	Continue providing technical assistance	On-going/ 
Action 3.3	Expand GIS Services to localities currently underserved	SPDC, Local Govts	Secure funding	1-2 Yrs./ TBD
Action 3.4	Provide GIS services that support local government operations	SPDC, Local Govts	Continue providing technical assistance	On-going/ 

Community Development and Quality of Life

Goal 3: *“Promote community development and enhance quality of life by increasing the availability of affordable housing and childcare, improving living conditions, revitalizing downtowns, and preserving the Region’s historic and natural resources, while promoting tourism.”*

- Objective:** Encourage and stimulate redevelopment, revitalization, and business retention in downtown areas; mixed-use development and projects that contribute to the locality’s unique “sense of place” should be prioritized.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 1.1	Establish façade enhancement programs to enhance downtown building exteriors	Local Govts, SPDC	Inventory current façade enhancement programs	On-going/ 
Action 1.2	Pursue adaptive reuse funds for underutilized historic or architecturally significant buildings	Local Govts, SPDC	Identify and inventory underutilized buildings	On-going/ TBD
Action	Fill long-term vacant spaces in the downtowns	Local Govts, SPDC	Identify and inventory vacant spaces	On-going/

1.3				TBD
Action 1.4	Support local farmers markets	Local Govts, SPDC	Provide technical assistance	On-going/ TBD
Action 1.5	Continue downtown revitalization efforts that activate the public realm and create a “sense of place”	Local Govts, SPDC, VDOT	Apply for funding and provide technical assistance	On-going/ 


2. Objective: Support increased access to healthcare through the development of new clinics and expanded services.



Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 2.1	Support the establishment of healthcare clinics and expanded services, with emphasis on primary care and geriatric practitioners	Health Care Providers		On-going/ TBD

3. Objective: Encourage the expansion of quality childcare opportunities.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 3.1	Increase access to quality childcare across the Region	Community Stakeholders		On-going/ TBD

4. Objective: Support efforts to increase tourism and access to recreational opportunities throughout the Region.


Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 4.1	Explore the creation of a regional tourism initiative	VTC, Local Govts, SPDC	Coordinate with localities, explore funding options, provide technical assistance	3-5 Yrs./ TBD
Action 4.2	Support initiatives to improve the Civil Rights in Education Heritage Trail, Virginia Civil War Trails, and other similar recreational opportunities	Local Govts, TRRC, VA Crossroads, SPDC	Apply for funding	On-going/ 
Action 4.3	Improve public access to area lakes and rivers and support initiatives of the Southern Virginia Blueway	Local Govts, DCR, SPDC	Provide technical assistance, apply for funding	On-going/ 
Action 4.4	Encourage localities to improve the aesthetics of their gateways	Local Govts, SPDC, VDOT	Inventory and assess gateways for each locality	On-going/ TBD
Action	Maintain GIS data on tourism assets	SPDC, Local Govts	Review/update annually	On-going/

4.5				
Action 4.6	Ensure the vitality of the Tobacco Heritage Trail and support future trail connectivity initiatives	RRRT, Local Govts, SPDC, TRRC, DCR, VOF, VDOT	Update THT Management Plan and secure funds for trail maintenance and future construction	On-going/ 

5. Objective: Encourage the preservation and protection of open space, waterways, and historically and culturally significant buildings.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 5.1	Support the development of a preservation plan for open space, historic sites, and key natural resources	Local Govts, DCR, DHR, VOF, SPDC	Inventory existing efforts/assess interest from localities	5+ Yrs./ TBD
Action 5.2	Enhance and protect the water quality of rivers, streams, creeks, and lakes throughout the Region	Local Govts, DEQ, SPDC, Microsoft	Provide technical assistance and apply for funding	On-going/ 

6. Objective: Ensure the Region has a well maintained and diverse mix of housing options at all price points, including affordable housing.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 6.1	Conduct a regional housing study to determine housing stock needs, especially affordable housing	SPDC, Local Govts	Complete regional housing study	1-2 Yrs./ TBD
Action 6.2	Support the rehabilitation of low- to moderate-income housing stock	Local Govts, SPDC, DHCD	Identify project areas and secure rehab funds	On-going/ 
Action 6.3	Create a revolving loan fund that supports low- to moderate-income housing rehab/maintenance needs that fall outside traditional funding programs	SPDC, Local Govts, Comm. Non-Profits	Develop program and guidelines	1-2 Yrs./ TBD
Action 6.4	Eliminate single-use residential districts to ensure a more diverse housing options are available	Local Govts, SPDC, Developers	Provide technical assistance	3-5 Yrs./ TBD

7. Objective: Support localities in need of professional community development assistance.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 7.1	Provide planning and zoning assistance to localities	SPDC, Local Govts	Solicit interest from localities, assess needs	1-2 Yrs./ TBD

Education and Workforce Training

Goal 4: *“Expand educational opportunities for the youth and provide a versatile workforce training network, including advanced technical skills certifications, to strengthen the Region’s overall workforce skillset and promote wage growth.”*

- Objective:** Encourage investment in public school systems to improve learning environments and equip students with state-of-the-art programs to create a pool of skilled workers that can be employed and retained within the Region.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 1.1	Construct new or renovate existing public-school facilities to ensure students are provided with a safe, well-maintained learning environment.	Local Govt, School Boards	Improvements included in Capital Improvement Plans and budgets	On-going/ TBD

- Objective:** Expand programs offered in technical/vocational training areas, such as healthcare, welding, electrical, machining, and other locally significant labor sectors.

Actions		Strategic Partners (Lead Agency Listed 1 st)	Next Actionable Milestone	Timeframe/ Progress
Action 2.1	Increase engagement between educational institutions and employers to build upon existing, and create new, training opportunities	High Ed Institutions, School Boards, Employers		
Action 2.2	Seek grant funding to establish new training programs and/or facilities	Higher Ed Institutions, School Boards		
Action 2.3	Establish lab school programs throughout the Region	Higher Ed Institutions, School Boards		

- Objective:** Encourage students to become appropriately educated equal to their desired career path.

Actions		Strategic Partners	Next Actionable Milestone	Timeframe/
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		(Lead Agency Listed 1 st)		Progress
Action 3.1	Develop marketing initiatives that promote the importance of being appropriately education	School Board, Higher Ed Institutions	Inventory existing efforts, create new or expanded initiatives???	On-going/ TBD
Action 3.2	Ensure that workforce training programs are promoted through a variety of outreach efforts to increase the chances of connecting with different segments of the population	Higher Ed Institutions	Inventory existing efforts, consider additional low-cost methods???	On-going/ TBD
Action 3.3	Increase student access to career guidance			

EVALUATION FRAMEWORK

Performance Measures: Metrics

#	Data is for informational purposes only.
#	Metrics moving in a positive performance direction when compared to 2019.
#	Metrics moving in a negative performance direction when compared to 2019.

Indicator	Data Source	Link to Data Table	SPDC 2019	SPDC 2020	SPDC 2021	SPDC 2022	SPDC 2023	SPDC 2024	Performance Goals
Labor Force	BLS	Link	34,707	33,801	32,935				35,000
Employed	BLS	Link	33,305	31,413	31,283				33,000
Unemployed	BLS	Link	1,402	2,388	1,652				1,400
Unemployment Rate	BLS	Link	4.04%	7.06%	5.02%				3%
New Startup Firms	VEC	Link	105	125	113				125
Average Weekly Wage (Latest available Annual average, all ownerships)	BLS	Link	\$708	\$754	\$804				\$800
Annual Taxable Sales	TAX	Link	\$833,129,667	\$863,442,660	\$ 928,445,130				\$1B
Employers	BLS	Link	2,800	2,684	2,692				3,000

Workers that commute into the region	ACS	Link	67.36%	66.89%	65.90%				70%
Workers that commute outside the region	ACS	Link	32.68%	33.13%	34.10%				25%
Mean Travel Time to Work in Minutes	ACS	Link	25.8	26.2	26.7				25
Total Population	CPE/CENSUS	Link	80,729	80,190	79,926				85,000
Young Adult Age 18-24 Population	ACS	Link	6,498	6,283	6,104				10,000
Population % < Age 18	ACS	Link	19.2%	19.1%	18.8%				20%
Population % Age 18-64	ACS	Link	57.7%	57.3%	57.0%				60%
Population % > Age 65	ACS	Link	14.6%	15.0%	15.4%				20%
Poverty % Rate	ACS	Link	17.7%	17.0%	16.70%				15%
Per Capita Income	ACS	Link	\$22,759	\$23,900	\$25,783				\$25,000
Median Household Income	ACS	Link	\$42,117	\$43,228	\$46,654				\$50,000
Median Value Owner-Occupied Housing	ACS	Link	\$119,680	\$121,452	\$128,844				\$150,000
Owner-Occupied Housing Rate Owner Occupied divided by all Occupied Units	ACS	Link	72.3%	72.3%	73.8%				Is a goal relevant?
Median Gross Rent	ACS	Link	\$671	\$680	\$604				Is a goal relevant?
Tourism: Local Tax Receipts	VTC	Link	\$5,654,041	\$4,843,873	\$6,121,876				\$7M
Highschool On-Time Graduation Rate	VDOE	Link	89.9%	92.7%	90.8%				90%
Pop. Graduated with bachelor's degree or Higher Age 25+ Plus	ACS	Link	16.5%	16.8%	18.5%				20%
% of Households with Broadband Internet	ACS	Link	57.0%	60.3%	65.2%				82%

CDBG PRIORITIES

**2023 Virginia Community Development Block Grant Program
Regional Priorities**

List of Project Types / Activity Categories and Ranking Worksheet

Project Types / Activity Categories

Please reference the 2023 CDBG Program Design for additional information on the Competitive Grant project types and activity categories. The following five items must be ranked in one of the three priority groups below. **Please check no more than 3 per priority group:**

Ranking Worksheet

Planning District Commission:

Priority (1 is highest, 3 is lowest)

#1	#2	#3	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Comprehensive Community Development
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Economic Development – Business District Revitalization
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Housing – Housing Rehabilitation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Public Infrastructure (Including Housing Production)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community Service Facility

Expected 2023 CDBG Applications:

Community Improvement Grants:

Westside Village Housing Production Project - Town of South Boston
Nicks Lane Comprehensive Project - Town of South Hill
B Street Comprehensive Project, Phase 2 - Town of Chase City
Banister Town Housing Rehab Project - Town of Halifax

Planning Grants:

Sinai Community Center Planning Grant - Town of South Boston
Cleaton Road Housing Rehab Planning Grant - Brunswick County
LaCrosse Housing Rehab Planning Grant - Town of LaCrosse

REGIONAL BROADBAND FIBER PROJECT

EXECUTIVE DIRECTOR'S
REPORT &
ROUNDTABLE
DISCUSSION



EXECUTIVE DIRECTOR'S REPORT

APRIL 2023 QUARTERLY MEETING

Report Period July 2022 – April 2023

Funding Agency Partnerships - Southside PDC hosted the Tobacco Commission Roundtable held last month at the Colonial Center in South Hill. The new interim Executive Director James Campos was introduced, and valuable community stakeholder input regarding Commission programs was presented.

Southside PDC hosted the Rural Development (RD) Programs Showcase held last month at the Clarksville Community Center. The GO VA Region 3 footprint (13 counties & 2 cities) was the targeted draw for the event; a total of 45 people attended. The new RD State Director Perry Hickman and several high-level Program Directors attended. Various RD programs were reviewed followed by a Q&A session.

Travel – Attended the 1) Southern VA Regional Alliance Site Development Reception and Dinner held at the IALR in Danville; 2) Federal Reserve “Investing in Rural America” two-day Conference held at the Hotel Roanoke; 3) GO VA Support Organization Reception and Retreat in Richmond; and 4) VAPDC Executive Directors’ Meeting in Charlottesville.

Recent Project Activity – The Year-in-Review (emailed) details the project activity for FY23. A total of 16 funding requests totaling \$9,877,010 have been approved to date. The Towns of Clarksville and South Hill were recently awarded DEQ ARPA funds for sewer improvement/extension projects. There are currently seven additional application requests that have been submitted and are pending review and approval.

Opioid Settlement Funds – After many discussions with various agencies, we are proposing that a Needs Assessment be prepared for the three-county region. The Opioid Abatement Authority has Planning Grant funds available on a competitive basis; the deadline for applications is May 5th. A meeting with the three county administrators was held and all agree that this is the best approach to identify the severity of the issue, current programs in place and what is needed moving forward to treat, prevent, and reduce opioid use disorder. Requests for Proposals will be solicited and reviewed to select the best organization/university to prepare the study.

Active Projects List - I encourage you to review the Active Projects List (emailed) as it lists all active projects by County in your communities including the updated status of each project. PDC staff assistance was provided in applying for and/or administering these projects.

Next PDC Meeting – The July meeting is a virtual meeting scheduled for July 20th at noon. For those who wish to attend in person, lunch will be provided.

OTHER BUSINESS