

SOUTHSIDE PLANNING DISTRICT COMMISSION

AGENDA: **Regular Quarterly Meeting** **January 23, 2020 - 7:00 p.m.**
 Southside Planning District Commission **200 S. Mecklenburg Avenue, South Hill, VA**

1. CALL TO ORDER Chairman Callis
 - A. Welcome New Members Chairman Callis
 - B. Roll Call Executive Director Gosney
 - C. Public Comment Period..... Chairman Callis
 - D. Approval/Modification of Agenda Chairman Callis
 - *Motion to Approve*
 - E. Election of Vice Chair John Zubrod - *Nominating Committee Member*
 - *Motion to Approve*
 - F. Executive Committee Report Chairman Callis
 - *Motion to Accept*

2. MINUTES - OCTOBER 24, 2019 MEETING Chairman Callis
 - *Motion to Approve*

3. TREASURER'S REPORT - DECEMBER 31, 2019 .. Treasurer Weddington

4. BUDGET AMENDMENTS REPORT..... Stephanie Creedle - *Director of Finance & HR*

5. FY19 AUDIT Executive Director Gosney

6. CDBG REGIONAL PRIORITIES..... Executive Director Gosney

7. 2045 RURAL TRANSPORTATION PLAN..... Chad Neese - *GIS & Transportation Planner*

8. GRANTS UPDATE..... Ashleigh Zincone - *Senior Planner*

9. EXECUTIVE DIRECTOR'S REPORT..... Executive Director Gosney

10. BRUNSWICK COUNTY SNAPSHOT..... Carthan Currin - *Economic Development Director
County of Brunswick*

11. BYLAWS COMMITTEE Chairman Callis
 - *Motion to Approve*

12. OTHER BUSINESS Chairman Callis

13. ADJOURNMENT..... Chairman Callis

SOUTHSIDE PLANNING DISTRICT COMMISSION
Annual Meeting
October 24, 2019

Chairman Kim Callis welcomed everyone to the 50th Annual Dinner Meeting of the Southside Planning District Commission (SPDC), held at The Dogwood in South Hill, Virginia on October 24, 2019. As The Dogwood and adjacent Lofts on Franklin were recently renovated and opened to the public, Chairman Callis presented a bit of history on the building and thanked Gretchen and Tony Hayes and Bonnie and Billy Wilkinson for their investment in our community, bringing this historic building back to life in a very meaningful and much needed away.

RECOGNITION OF GUESTS/SPONSORS

U.S. Senator Mark Warner could not attend the 50th Annual Dinner Meeting; however, a very nice letter was received from him which read:

Dear Friends:

I am pleased to extend my warmest greetings to all who are gathered for the Southside Planning District Commission's Annual Meeting and 50th Anniversary Celebration.

This event provides an important opportunity to reflect upon your planning district commission's accomplishments during the last 50 years and look toward your plans for the future. Virginia leaders rely on our planning district commissions to provide comprehensive planning services and give technical assistance in developing and administering community improvement projects and programs. Since 1969, Southside Planning District Commission has been invaluable to the Commonwealth as you help bolster our economy and assist Brunswick, Halifax, and Mecklenburg Counties and the towns of South Boston and South Hill in planning for the future. I commend you for your leadership.

I send my best wishes for a meaningful and successful celebration.

Sincerely, Mark R. Warner

The following guests were recognized for their hard work and dedication to serving our communities.

- Charity Howell – Outreach Representative for U.S. Senator Mark Warner’s Office
- Delegate Tommy Wright – Virginia House of Delegates
- Senator Frank Ruff – Senate of Virginia
- Matt Weaver – DHCD Policy & Legislative Director
- Gregg Gordon and Bernard Jones, Sr. – Former SPDC Chairmen
- Joyce French and Gail Moody – Former SPDC Executive Directors

The following sponsors were recognized for their partnerships and contributions.

- B & B Consultants, Inc.
- Dewberry
- First Citizens Bank
- Letterpress Communications

INVOCATION

Reverend Michael Byrd of Mt. Olive Baptist Church in Halifax County and SPDC Commissioner delivered the invocation.

CALL TO ORDER

Chairman Callis called the meeting to order.

ROLL CALL

Executive Director Gosney called the roll. With 23 Commissioners being present, a quorum was met for this meeting. The entire list of Annual Dinner Meeting attendees is attached.

BRUNSWICK COUNTY	Present	Absent
Garland Baird		X
Frederick A. Harrison, Sr.	X	
Bernard Jones, Sr.	X	
Leslie Weddington - Treasurer	X	
John Zubrod	X	
HALIFAX COUNTY		
Stanley Brandon	X	
William Claiborne		X
Sandra Garner-Coleman	X	
Jerry Lovelace	X	
David Martin	X	
Garland Ricketts	X	
Scott Simpson		X
Dennis Witt - Vice Chairman	X	

MECKLENBURG COUNTY		
M. J. Colgate	X	
Gregg Gordon	X	
Andy Hargrove	X	
Landon Hayes, Jr.		X
Angie Kellett	X	
Charlie Simmons	X	
Glanzy Spain	X	
Dan Tanner	X	
SOUTH BOSTON		
Michael Byrd	X	
Winston Harrell	X	
George Leonard	X	
Ernest Vass	X	
SOUTH HILL		
Kim Callis - Chairman	X	
Lillie Feggins-Boone	X	
Lisa Jordan		X
PRESENT	23	
ABSENT		5

CONSENT AGENDA

The Commissioners received the minutes from the previous Commission meetings, dated July 18, 2019 and August 27, 2019, and the Financial Report for the period ending September 30, 2019 prior to tonight's meeting for review. The Commissioners were asked if any of the Consent Agenda items needed to be moved to regular discussion items. Hearing none, the Consent Agenda items were recommended for adoption. The Commissioners were then asked if there were any objections. Hearing none, the Consent Agenda items were adopted.

ELECTION OF OFFICERS

The Southside Planning District Commission is served by a 28-member board. Every two years, officers are elected. The current slate of officers is: Chairman – Kim Callis; Vice Chairman – Dennis Witt; and Treasurer – Leslie Weddington. Mr. Callis, Mr. Witt, and Ms. Weddington are all currently serving in their first term and expressed interest in serving a second term. Prior to tonight's meeting, the Nominating Committee was contacted regarding the election of officers for the 2019-2021 term and their willingness to serve a second term. The Nominating Committee all concurred for the current slate of officers to serve a second term.

UPON MOTION BY JOHN ZUBROD, SECONDED BY DAVID MARTIN, THE CURRENT SLATE OF OFFICERS ARE REAPPOINTED TO SERVE A SECOND TERM (2019-2021) AS OFFICERS OF THE SOUTHSIDE PLANNING DISTRICT COMMISSION – KIM CALLIS, CHAIRMAN; DENNIS WITT, VICE CHAIRMAN; AND LESLIE WEDDINGTON, TREASURER. THE MOTION WAS APPROVED UNANIMOUSLY.

STAFF RECOGNITION

Executive Director Gosney recognized Senior Planner Sangi Cooper for ten years of service with the Commission by presenting her with an award and thanking her for her dedication, commitment and support provided to our small rural communities. She stated that Sangi is a delight to work with and feels very fortunate to have her.

Executive Director Gosney then recognized remaining Staff by title and length of service.

STAFF - 2019		
Ashleigh Zincone – Senior Planner	9/28/1998	21 years
Andy Wells – GIS/Cartography Manager	5/15/2003	16 years
Stephanie Creedle – Finance Director/HR	8/14/2006	13 years
Sangi Cooper – Senior Planner	1/11/2010	10 years in January
Chad Neese – GIS Planner	8/1/2017	2 years
Lisa McGee – Administrative Assistant	3/1/2018	1.5 years
Radisha Royster – Planning Assistant	6/1/2019	4 months

Mrs. Gosney provided a few comments in remembrance of JoAnne Turner. JoAnne was a long-time member of the Commission family, having worked at the PDC for 12 years full-time and 9 years part-time, a total of 21 years of service. JoAnne passed away, due to illness, on October 3, 2019. JoAnne was an extraordinary lady that had a positive impact on those who were fortunate enough to know her and is greatly missed.

SPEAKER – DR. LARRY TERRY

Executive Director Gosney introduced our esteemed speaker for the evening, Dr. Larry Terry. Larry Terry is the Executive Director of the Weldon Cooper Center at the University of Virginia. Prior to his appointment at the Center, Terry worked to improve the lives of citizens in the Dallas region and beyond, creating practical partnerships with elected officials, public servants, and community leaders to address poverty and other community issues, including launching the Community Leadership Academy, the nation’s first peer-based citizen police

officer leadership training program. His passion is research-based, outcome-driven programs and services that advance the priorities of UVA in serving the Commonwealth, forming lasting partnerships with clients, and building vibrant, connected communities. Terry's research, publications, teaching, and educational achievements focus on leading and managing public organizations, housing reform, and community engagement and public trust. Prior to joining the Center, Terry served as an assistant professor of Public Administration at both Long Island University-Brooklyn and Arizona State University. He holds a PhD in Public Affairs from the University of Texas at Dallas, an MPA in Public Administration from San Diego State University, and a BA in Black Studies from the University of California.

Mr. Terry spoke on his belief in people and the importance of collaborating and working together in communities. Relationship building is the core to achieving success, and the Weldon Cooper Center is working hard to build relationships in Southside Virginia. He stated that his mission statement is "I believe in people more than I believe in power."

CLOSING COMMENTS AND ADJOURNMENT

Chairman Callis thanked Brian's Steakhouse for the wonderful meal and the Southern Virginia Food Hub Makers Market for the delightful appetizers. He also thanked Dr. Terry for his presentation and our sponsors, B&B Consultants, Inc., Dewberry, First Citizens Bank, and Letterpress Communications.

The meeting adjourned at 8:05 p.m.

Kim Callis, Chairman SPDC

Deborah Gosney, Secretary

SOUTHSIDE PLANNING DISTRICT COMMISSION**October 24, 2019****ATTENDANCE ROSTER**

1	Glen		Allen
1	Drew		Arnold
1	Robert		Boone
1	Mildred		Bracey
1	Stanley		Brandon
1	Alesia		Byrd
1	Michael		Byrd
1	Kim		Callis
1	Merlene		Cameron
1	Sam		Carroll
1	Wayne		Carter
1	Kelley		Colgate
1	M. J.		Colgate
1	Andrew		Connell
1	Krystle		Connell
1	Allen		Cooper
1	Sangi		Cooper
1	Stephanie		Credle
1	Debra		Crowder
1	C. J.		Dean
1	Scott		Ehrhardt
1	Mary Jane		Elkins
1	Linda		Elms
1	Wayne		Elms
1	Lillie		Feggins-Boone
1	C. F.	"Dusty"	Forbes
1	Joyce		French
1	Sandra		Garner-Coleman
1	Brittany		Garnet
1	Gregg		Gordon
1	Deborah		Gosney
1	Rodney		Gosney
1	Andy		Hargrove
1	Rita		Hargrove
1	Winston		Harrell
1	Frederick		Harrison, Sr.
1	Hortense		Harrison, Sr.

1		F.	A.	Hendrick
1		Joe		Hines
1		Charity		Howell
1		Jim		Jennings
1		Jason		Johnson
1		Bernard		Jones
1		Randy		Jones
1		Angie		Kellett
1		Chris		Kidd
1		Kim		King
1		Johnny		Kirkland
1		Susan		Kyte
1		George		Leonard
1		Ilsa		Loeser
1		Gerald		Lovelace
1		Jacqueline	Kay	Mangrum
1		Tammy		Manning
1		David		Martin
1		Tracy		Martin
1		Dewayne		McGee
1		Lisa		McGee
1		Andy		Moody
1		Gail		Moody
1		Brentley		Morris
1		Chad		Neese
1		Paul		Nichols
1		Chad		Patton
1		Thomas		Raab
1		Garland		Ricketts
1		Hazel		Ricketts
1		Frank		Ruff
1		Leroy		Sasser
1		Theresa		Shabenas
1		Charles		Simmons
1		Glanzy		Spain
1		Jean		Spain
1		Cedric		Stovall
1		Amanda		Svard
1		E.	Dan	Tanner
1		Mary		Tanner
1		Sandra		Tanner

1	Tom		Tanner
1	Ed		Taylor
1	Larry		Terry
1	Ernest		Vass
1	Matthew		Weaver
1	Leslie		Weddington
1	Andy		Wells
1	Leah		Wells
1	Dennis		Witt
1	Charlette		Woolridge
1	Thomas		Wright
1	Ashleigh		Zincone
1	Scott		Zincone
1	John		Zubrod
1	Valerie		Zubrod
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SOUTHSIDE PLANNING DISTRICT COMMISSION
Quarterly Meetings
January 23, 2020

TREASURER'S REPORT

THE DECEMBER 2019 BALANCE SHEET SHOWS THE FOLLOWING FIGURES:

ASSETS	\$ 1,313,463.50
LIABILITIES	1,042,907.10
RETAINED EARNINGS	228,869.89
NET BALANCE	41,686.51

EXPENDITURES FOR THE PERIOD ENDING DECEMBER 2019 TOTALED \$407,706.76 WHICH WAS 44% OF THE ANNUAL BUDGET. EXPENDITURES ARE ON TARGET FOR FY20.

SOUTHSIDE PLANNING DISTRICT COMMISSION

Balance Sheet

FY20

December 31, 2019

<u>ASSETS</u>	
Current Assets	
Operating Account	\$ 76,582.48
Go Virginia Account	4,569.97
Reserve Funds - VIP	535,865.46
Reserve Funds - CD's	238,890.24
Maintenance Account	31,041.68
Accounts Receivable	279,737.41
Deferred Outflows	82,649.54
Total Current Assets	1,249,336.78
Fixed Assets	
Equipment	65,038.07
Less: Accumulated Depreciation	(62,320.16)
Vehicle	34,400.00
Less: Accumulated Depreciation	(25,394.94)
Leasehold Improvements	51,186.58
Less: Accumulated Depreciation	(22,182.51)
Total Fixed Assets	40,727.04
Other Assets	
Principal Financial Group	23,399.68
TOTAL ASSETS	\$ 1,313,463.50

<u>LIABILITIES & FUND BALANCE</u>	
Current Liabilities	
Deferred Program Income	\$ 137,671.78
Go Virginia Escrow	4,569.97
Net Pension Liability	816,681.00
Payroll Liabilities	7,095.70
Accrued Annual Leave	37,124.65
Accounts Payable	700.00
Deferred Inflows	39,064.00
Total Current Liabilities	1,042,907.10
Fund Balance	
Retained Earnings	228,869.89
Net Balance	41,686.51
Total Fund Balance	270,556.40
TOTAL LIABILITIES & FUND BALANCE	\$ 1,313,463.50

Revenue and Expenditures
FY20
Period Ending December 31, 2019

FY20 Budget adopted 6/18/2019	12/31/2019	YTD	Balance	
REVENUES				
Member Jurisdiction Dues	\$ 123,992.50	\$ -	123,992.50	\$ -
EDA	70,000.00	-	35,000.00	35,000.00
DHCD	75,971.00	-	37,985.00	37,986.00
VDOT - Rural Transportation	58,000.00	8,259.33	18,141.03	39,858.97
Hazard Mitigation - FY19	45,000.00	-	29,278.20	15,721.80
LCDC	28,600.00	-	6,436.74	22,163.26
Miscellaneous Income	4.82	-	4.82	-
Interest Income	12,500.00	865.37	5,989.66	6,510.34
Program Income Paybacks	3,964.00	1,162.48	3,964.00	-
Local Government Projects:				
Go Virginia SO/FA - FY19 Allocation	36,537.19	-	36,537.19	-
GO Virginia SO/FA - FY20 Allocation	43,462.81	6,220.38	9,412.97	34,049.84
GO Virginia - GO-TEC 1 Project	15,000.00	356.10	4,213.14	10,786.86
GO Virginia - GO-TEC 2A Project	6,115.00	-	-	6,115.00
GO Virginia - GO-TEC 2B Project	16,554.00	-	-	16,554.00
Deferred to FY21	(16,554.00)	-	-	(16,554.00)
Southern Virginia Food Hub CDBG Local Inn.	11,780.00	1,890.00	4,390.00	7,390.00
Brodnax Water System Upgrade - CDBG	6,250.00	-	6,250.00	-
Brodnax Depot - VDOT	30,000.00	-	-	30,000.00
Brunswick County Alvis Road Project - CDBG	45,000.00	-	4,300.00	40,700.00
Brunswick County Flat Rock Road - CDBG	35,000.00	-	5,518.60	29,481.40
Brunswick IDA - Sledge & Barkley	1,500.00	-	1,500.00	-
Chase City Endly Street - Phase I - CDBG	75,000.00	2,200.00	13,484.50	61,515.50
Lawrenceville Sidewalks Project - VDOT	5,000.00	-	-	5,000.00
Lawrenceville North Main Street Project - VDOT	15,000.00	-	-	15,000.00
Town of Halifax Streetlight Extension - VDOT	12,500.00	-	-	12,500.00
Clarksville Planter's Warehouse Project	2,500.00	-	-	2,500.00
Clarksville Southwest Downtown- Phase 2 - CDBG	10,000.00	7,000.01	10,307.70	(307.70)
Halifax County Tobacco Heritage Trail Ext - VDOT	39,000.00	-	-	39,000.00
Halifax County Meadville Road Project - CDBG	31,000.00	9,936.35	13,637.19	17,362.81
Mecklenburg County Highway 49 Project	15,000.00	-	17,400.03	(2,400.03)
South Boston John Randolph Hotel	2,500.00	-	-	2,500.00
South Boston Southern Innovation Brownfield	2,500.00	-	-	2,500.00
Brunswick County Chestnut Road PG	3,000.00	-	3,000.00	-
Brunswick County Sheriff's Office - GIS	4,800.00	400.00	2,400.00	2,400.00
Brodnax GIS	25,000.00	-	20,250.00	4,750.00
Halifax GIS	18,000.00	1,500.00	9,000.00	9,000.00
Mecklenburg GIS	24,000.00	2,000.00	12,000.00	12,000.00
VITA Shared Services Grant	15,000.00	-	15,000.00	-
TOTAL REVENUES	948,477.32	41,790.02	449,393.27	499,084.05

Revenue and Expenditures
Period Ending December 31, 2019

FY20 Budget adopted 6/18/2019	12/31/2019	YTD	Balance	
DIRECT COSTS				
Direct Chargeable Salaries	\$ 362,044.23	\$ 20,278.43	\$ 148,598.75	\$ 213,445.48
Employee Fringe Benefits Applied	226,870.67	13,866.84	98,468.46	128,402.21
SUBTOTAL	588,914.90	34,145.27	247,067.21	341,847.69
Travel and Per Diem	10,000.00	387.83	4,728.63	5,271.37
Other Direct Costs Charged to Grants	10,000.00	6,472.40	6,856.79	3,143.21
Other Direct Costs Charged to State/Local Funds	40,000.00	9,343.56	15,817.22	24,182.78
TOTAL DIRECT COSTS	648,914.90	50,349.06	274,469.85	374,445.05
INDIRECT COSTS				
Indirect Salaries	83,040.38	6,344.37	41,413.48	41,626.90
Employee Fringe Benefits Applied	56,208.12	3,546.41	24,548.28	31,659.84
SUBTOTAL	139,248.50	9,890.78	65,961.76	73,286.74
Auditing	8,000.00	-	-	8,000.00
Consumable Supplies	7,000.00	544.88	2,759.60	4,240.40
Commissioner's Expense/Meetings	10,000.00	-	7,920.64	2,079.36
Equipment, Rental, Maintenance, Use	8,000.00	140.02	4,441.99	3,558.01
Insurance and Bonding	6,000.00	-	5,785.00	215.00
Officer's Expense/Stipend	500.00	500.00	500.00	-
Membership Fees and Dues	3,500.00	800.00	4,600.00	(1,100.00)
Publications/Subscriptions	1,500.00	85.00	190.00	1,310.00
Printing	2,500.00	29.41	1,792.82	707.18
Space and Occupancy Costs	33,000.00	782.13	9,468.21	23,531.79
Indirect Travel	500.00	-	-	500.00
Training, Seminars, Workshops, Conferences	500.00	-	311.99	188.01
Postage and Freight	2,500.00	-	536.19	1,963.81
Telephone	8,000.00	100.00	3,012.44	4,987.56
Auto Operations & Maintenance	5,000.00	236.87	1,041.86	3,958.14
Public Relations	1,000.00	-	-	1,000.00
Depreciation	5,000.00	3,180.06	3,180.06	1,819.94
Legal Fees	2,000.00	-	200.00	1,800.00
Software Licensing	15,000.00	(2,093.19)	(127.09)	15,127.09
Part-Time Staff	18,000.00	2,816.25	9,018.75	8,981.25
SUBTOTAL	137,500.00	7,121.43	54,632.46	82,867.54
TOTAL INDIRECT COSTS	276,748.50	17,012.21	120,594.22	156,154.28
TOTAL BENEFITS ADJUSTED		7,149.38	12,642.69	
TOTAL EXPENDITURES	925,663.40	74,510.65	407,706.76	517,956.64
AGENCY BALANCE	\$ 22,813.92	\$ (32,720.63)	\$ 41,686.51	
EMPLOYEE BENEFITS				
VML Disability	\$ 2,395.20	\$ 198.30	\$ 1,228.25	\$ 1,166.95
Vacation Leave Earned	34,857.69	6,332.66	21,939.90	12,917.79
Sick Leave Pay	20,423.08	489.44	5,739.95	14,683.13
Holiday Pay	30,634.62	3,734.40	17,316.44	13,318.18
Workmen's Compensation	531.00	-	-	531.00
Group Hospitalization	63,840.00	4,655.00	32,653.00	31,187.00
VRS Group Life Insurance	6,956.10	483.61	3,015.74	3,940.36
Taxes - FICA	40,621.50	2,915.47	18,023.74	22,597.76
Taxes - Unemployment	620.80	39.05	106.13	514.67
VRS Retirement	82,198.80	5,714.70	35,636.29	46,562.51
TOTAL BENEFITS	283,078.79	24,562.63	135,659.44	147,419.35
TOTAL BENEFITS APPLIED		(17,413.25)	(123,016.75)	
TOTAL BENEFITS ADJUSTED		\$ 7,149.38	\$ 12,642.69	

SOUTHSIDE PLANNING DISTRICT COMMISSION

QUARTERLY MEETING

January 23, 2020

FY20 PROPOSED BUDGET AMENDMENTS

FY20 REVENUE ADJUSTMENTS:

GRANT CONTRACTS BROUGHT FORWARD FROM FY19 -

MECKLENBURG COUNTY HIGHWAY 49 PROJECT - CDBG	+	\$2,400.03
TOBACCO HERITAGE TRAIL (ALBERTA SEGMENT) - VDOT	+	\$20,000.00
TOWN OF CLARKSVILLE SOUTHWEST DOWNTOWN PH. II - CDBG	+	\$307.70
TOWN OF HALIFAX STREETLIGHT EXTENSION - VDOT	-	\$12,500.00

DCR GRANT AWARDED:

SOUTH BOSTON GREEN'S CROSSING LANDING	+	\$15,000.00
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DHCD COMMUNITY DEVELOPMENT BLOCK GRANTS AWARDED:

CHASE CITY ENDLY STREET - PHASE II	+	\$100,000.00
LA CROSSE PINE STREET - PHASE II	+	\$100,000.00
MECKLENBURG COUNTY QUAIL HOLLOW	+	\$80,000.00

DHCD PLANNING GRANTS AWARDED:

BRUNSWICK COUNTY CHESTNUT ROAD PLANNING GRANT	+	\$15,000.00
BRODNAX HIGHWAY 58 AND DORNIA PLANNING GRANT	+	\$3,000.00
LA CROSSE PINE STREET - PHASE II - PLANNING GRANT	+	\$14,500.00

GIS:

BRODNAX GIS - DECREASED DUE TO REVENUE BEING ACCRUED BACK TO FY19	-	\$4,750.00
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GRANT WRITING/ADMINISTRATION:

BRUNSWICK IDA - SLEDGE & BARKLEY (TRRC)	+	\$1,500.00
BRUNSWICK IDA - SOUTHERN STATES PROJECT (TRRC)	+	\$1,000.00

TRRC GRANT AWARDED:

EXPANSION OF THE CIVIL RIGHTS AND EDUCATION HERITAGE TRAIL	+	<u>\$5,000.00</u>
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NET INCREASE IN REVENUES		<u>\$340,457.73</u>
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SOUTHSIDE PLANNING DISTRICT COMMISSION

QUARTERLY MEETING

January 23, 2020

FY20 PROPOSED BUDGET AMENDMENTS

FY20 EXPENSE ADJUSTMENTS:

MEMBERSHIP FEES AND DUES INCREASED AS A RESULT OF AN INCREASE IN VAPDC DUES AND ADDING MEMBERSHIP TO SERDI (SOUTHEAST REGIONAL DIRECTORS INSTITUTE)	+	\$1,100.00
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DEPRECIATION INCREASED AS A RESULT OF ADJUSTING TO ACTUAL FOR NEW EQUIPMENT PURCHASED	+	<u>\$1,360.12</u>
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NET INCREASE IN EXPENSES		<u>\$2,460.12</u>
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SOUTHSIDE PLANNING DISTRICT COMMISSION

BUDGET FY20

ADOPTED JUNE 18, 2019

AMENDED JANUARY 23, 2020

	<u>FY20</u>	<u>FY20 AMENDED</u>
REVENUES		
Member Jurisdiction Dues	\$ 123,992.50	\$ 123,992.50
Revenue Brought Forward	395,530.00	405,737.73
New Revenue Approved	424,540.00	754,790.00
Deferred Revenue	(16,554.00)	(16,554.00)
Interest Income	12,500.00	12,500.00
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Total Revenues	<u>\$940,008.50</u>	<u>\$ 1,280,466.23</u>
 EXPENDITURES		
Direct Chargeable Salaries	\$ 362,044.23	\$ 362,044.23
Employee Fringe Benefits	226,870.67	226,870.67
Travel/Per Diem	10,000.00	10,000.00
Other Direct Cost - Grants	10,000.00	10,000.00
Other Direct Cost - S/L	40,000.00	40,000.00
Indirect Costs	276,748.50	279,208.62
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Total Expenditures	<u>\$925,663.40</u>	<u>\$928,123.52</u>
 Excess Revenues Over Expenditures	 <u>\$14,345.10</u>	 <u>\$352,342.71</u>

SOUTHSIDE PLANNING DISTRICT COMMISSION
AMENDED BUDGET FY20
REVENUES

Member Jurisdiction Dues \$ 123,992.50

Revenue Brought Forward From FY19

DHCD - Community Development Block Grants	
Brodnax Water System Upgrade	6,250.00
Brunswick County Alvis Road Project	45,000.00
Brunswick County Flat Rock Road Project	35,000.00
Chase City Endly Street - Phase I	75,000.00
Clarksville Southwest Downtown - Phase II	10,307.70
Halifax County Meadville Road Project	31,000.00
Mecklenburg County Highway 49 Project	17,400.03
Southern Virginia Food Hub - Local Innovation Grant	11,780.00
DHCD - IRF Grants	
South Boston John Randolph Hotel Project	2,500.00
Clarksville Planter's Warehouse Project	2,500.00
FEMA Grant	
Hazard Mitigation	45,000.00
VDOT - MAP-21 Grants	
Brodnax Depot	30,000.00
Halifax County Tobacco Heritage Trail Extension	39,000.00
Lawrenceville Sidewalks Project	5,000.00
Lawrenceville North Main Street Project	15,000.00
Tobacco Heritage Trail (Alberta Segment)	20,000.00
VITA Grant	
VITA Shared Services Grant	15,000.00
SUBTOTAL	405,737.73

New Revenue Approved

Commonwealth of Virginia - FY20 Dues	75,971.00
DCR	
South Boston Green's Crossing Landing	15,000.00
DHCD - Community Development Block Grants	
Chase City Endly Street - Phase II	100,000.00
La Crosse Pine Street - Phase II	100,000.00
Mecklenburg County Quail Hollow	80,000.00
DHCD - Planning Grants	
Brunswick County Chestnut Road (Scattered Sites) PG	15,000.00
Brodnax Highway 58 and Dornia PG	3,000.00
La Crosse Pine Street Planning Grant - Ph 2 PG	14,500.00

SOUTHSIDE PLANNING DISTRICT COMMISSION
AMENDED BUDGET FY20
REVENUES

New Revenue Approved - Continued

EDA	
EDA FY20 Planning Grant	70,000.00
GIS Contracts	
Brodnax GIS	20,250.00
Brunswick Sheriff's Department GIS	4,800.00
Halifax GIS	18,000.00
Mecklenburg GIS	24,000.00
GO Virginia	
GO Virginia - Support Org./Fiscal Agent Services - FY19/FY20	80,000.00
GO TEC I Project	15,000.00
GO TEC 2A Project	6,115.00
GO TEC 2B Project	16,554.00
Deferred to FY21	(16,554.00)
LCDC - FY20 Allocation	28,600.00
TRRC	
Expansion of the Civil Rights and Education Heritage Trail	5,000.00
VDOT	
Rural Transportation Planning	58,000.00
VEDP	
South Boston Southern Innovation Brownfield	2,500.00
Grant Writing/Administration	
Brunswick IDA - Sledge & Barkley (TRRC)	1,500.00
Brunswick IDA - Southern States Project (TRRC)	1,000.00
SUBTOTAL	738,236.00
<i>Interest Income</i>	<u>12,500.00</u>
TOTAL APPROVED REVENUES - FY20	<u>\$ 1,280,466.23</u>

* Blue font denotes a corresponding Budget Amendment.

SOUTHSIDE PLANNING DISTRICT COMMISSION
AMENDED BUDGET FY20
PROJECTED EXPENSES

	<u>FY20</u>	<u>FY20 AMENDED</u>
<u>DIRECT COSTS CHARGEABLE TO GRANT PROGRAMS</u>		
Personnel, Direct Chargeable Salaries	\$ 362,044.23	\$ 362,044.23
Employee Fringe Benefits	<u>226,870.67</u>	<u>226,870.67</u>
SUBTOTAL	588,914.90	588,914.90
Travel and Per Diem	10,000.00	10,000.00
Other Direct Costs Charged to Grants	10,000.00	10,000.00
Other Direct Costs Charged to State/Local Funds:	<u>40,000.00</u>	<u>40,000.00</u>
TOTAL DIRECT COSTS	648,914.90	648,914.90
<u>INDIRECT COSTS</u>		
Personnel, Indirect Salaries	83,040.38	83,040.38
Employee Fringe Benefits	<u>56,208.12</u>	<u>56,208.12</u>
SUBTOTAL	139,248.50	139,248.50
Auditing	8,000.00	8,000.00
Consumable Supplies	7,000.00	7,000.00
Commissioner's Expense	10,000.00	10,000.00
Equipment Rental, Maintenance and Use	8,000.00	8,000.00
Insurance and Bonding	6,000.00	6,000.00
Officer's Expense/Stipend	500.00	500.00
Membership Fees and Dues	3,500.00	4,600.00
Publications/Subscriptions	1,500.00	1,500.00
Printing	2,500.00	2,500.00
Space, Utilities and Occupancy Costs	33,000.00	33,000.00
Indirect Travel	500.00	500.00
Training, Seminars, Workshops, Conferences	500.00	500.00
Postage and Freight	2,500.00	2,500.00
Telephone	8,000.00	8,000.00
Auto Operations and Maintenance	5,000.00	5,000.00
Public Relations	1,000.00	1,000.00
Depreciation	5,000.00	6,360.12
Legal Fees	2,000.00	2,000.00
Software Licensing	15,000.00	15,000.00
Contractual Staff	<u>18,000.00</u>	<u>18,000.00</u>
TOTAL INDIRECT COSTS	276,748.50	279,208.62
TOTAL FY20 EXPENSES	<u>\$925,663.40</u>	<u>\$928,123.52</u>

**SOUTHSIDE PLANNING
DISTRICT COMMISSION**

**AUDITED FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019**

DUNHAM, AUKAMP & RHODES, PLC
Certified Public Accountants
Chantilly, Virginia

SOUTHSIDE PLANNING DISTRICT COMMISSION

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Dunham, Aukamp & Rhodes, PLC
Certified Public Accountants

4437 Brookfield Corporate Dr., Suite 205-D
Chantilly, VA 20151

INDEPENDENT AUDITOR'S REPORT

To the Commissioners
Southside Planning District Commission
South Hill, Virginia

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the fiduciary activities, and the aggregate remaining fund information of Southside Planning District Commission as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the fiduciary activities, and the aggregate remaining fund information of Southside Planning District Commission as of June 30, 2019 and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Metro: (703) 631-8940

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Toll Free 1-877-631-8940

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, the schedule of changes in the Commission's net pension liability and related ratios, and the schedule of employer's contributions on pages 3 through 7, pages 32, and 36 to 38 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Southside Planning District Commission's basic financial statements. The schedule of changes in assets and liabilities – fiduciary funds is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of changes in assets and liabilities – fiduciary funds on page 33 is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of revenues and expenditures by program is fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 3, 2020, on our consideration of Southside Planning District Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Southside Planning District Commission's internal control over financial reporting and compliance.



Certified Public Accountants
Chantilly, Virginia

January 3, 2020

SOUTHSIDE PLANNING DISTRICT COMMISSION

MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of Southside Planning District Commission presents the following discussion and analysis as an overview of Southside Planning District Commission's financial activities for the fiscal year ending June 30, 2019. We encourage readers to read this discussion and analysis in conjunction with the Commission's financial statements.

Financial Highlights for Fiscal Year 2019

Highlights for Government-Wide Financial Statements

- At the close of the current fiscal year, the net position of the Commission was \$228,870. This compares to the previous year when the net position was \$227,290. Of the current year amount, \$184,963 is unrestricted and may be used to meet the government's ongoing obligations to citizens, members, and creditors.
- For the fiscal year, program revenues of the Commission's governmental activities were \$799,967 and expenses amounted to \$885,182. General revenues for the year, including the GASB 68 adjustment, were \$86,795. The Commission's total net position increased by \$1,580.

Highlights for Fund Financial Statements

- As of June 30, 2019, the Commission's Governmental Funds reported combined fund balances of \$862,915, a decrease of \$114,126 in comparison with the prior year amount of \$977,041. All of the combined fund balances are available to meet the Commission's current and future needs.

OVERVIEW OF THE FINANCIAL STATEMENTS

This Comprehensive Annual Financial Report consists of two sections: financial and compliance.

- The *financial section* has three component parts - management's discussion and analysis (this section), the basic financial statements, which include government-wide financial statements and fund financial statements, and required supplementary information.
- The *compliance section* is required under the provisions of *Government Auditing Standards*.

Government-Wide Financial Statements

The government-wide financial statements report information about the Commission as a whole using accounting methods similar to those found in the private sector. They also report the Commission's net position and how they have changed during the fiscal year.

The Statement of Net Position - presents information on all of the Commission's assets, deferred outflows, liabilities, deferred inflows and net position. The Commission's net position can be used as one way to measure the Commission's financial health, or financial condition. Over time, increases or decreases in the net position can be one indicator of whether the Commission's financial condition is improving or deteriorating. Other nonfinancial factors will also need to be considered, such as changes in the Commission's administrative grant load and the condition of the Commission's fixed assets.

The Statement of Activities - presents information using the accrual basis accounting method and shows how the Commission's net position changed during the fiscal year. All of the current year's revenues and expenses are shown in the Statement of Activities, regardless of when cash is received or paid.

Fund Financial Statements

Traditional users of government financial statements will find the fund financial statements more familiar. These statements provide more detailed information about the Commission's most significant funds. Funds are used to ensure compliance with finance-related legal requirements and are used to keep track of specific sources of revenue and expenses for particular purposes. The Commission has two kinds of funds:

Governmental Funds - All of the Commission's basic services are included in Governmental Funds, which focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances remaining at year end that are available for spending. The Governmental Funds financial statements provide a detailed short-term view that helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the Commission's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information is provided with the fund's financial statements to explain the relationship (or differences). The General Fund is the main operating account of the Commission. The Special Revenue Fund accounts for administrative grants from local sources. These are the only Governmental Funds of the Commission at this time.

Fiduciary Fund - The Commission serves as the fiscal agent for the GO Virginia Regional Council 3. The fiduciary fund accounts for the funds held for the operation of the program.

FINANCIAL ANALYSIS OF THE COMMISSION AS A WHOLE

Statement of Net Position

The following table reflects the condensed Statement of Net Position as of June 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Assets		
Current and other assets	\$1,139,375	\$1,172,696
Capital assets (net)	<u>43,907</u>	<u>51,933</u>
Total Assets	<u>\$1,183,282</u>	<u>\$1,224,629</u>
Deferred Outflows of Resources	<u>\$ 82,650</u>	<u>\$ 75,757</u>
Liabilities		
Current liabilities	\$ 181,317	\$ 141,331
Net pension liability	<u>816,681</u>	<u>838,925</u>
Total Liabilities	<u>\$ 997,998</u>	<u>\$ 980,256</u>
Deferred Inflows of Resources	<u>\$ 39,064</u>	<u>\$ 92,840</u>
Net Position		
Net investment in capital assets	\$ 43,907	\$ 51,933
Unrestricted	<u>184,963</u>	<u>175,357</u>
Total Net Position	<u>\$ 228,870</u>	<u>\$ 227,290</u>

The net position of the total financial reporting entity best represents the entity's financial position. In the case of the Commission's reporting entity, the net position was \$228,870 at June 30, 2019. The largest portion of the reporting entity's assets, \$820,519, reflects cash and cash equivalents. The next largest portions of the reporting entity's net assets, \$144,420 and \$142,323 reflects program fees and grants and contracts receivable, respectively. The largest portion of the Commission's liabilities is \$816,681 for the net pension liability. The next largest liability is \$126,831 in deferred program income.

Statement of Activities

The following table summarizes revenues and expenses from the Statement of Activities for the Commission for the years ending June 30, 2019 and 2018:

	<u>2019</u>	<u>2018</u>
Revenues		
Federal Government		
Grants and Contributions	\$128,000	\$128,000
Commonwealth of Virginia		
State Dues	75,971	75,971
Grants and contributions	47,542	76,542
Local Sources		
Grants and Contributions	424,461	429,283
Member Dues	123,993	123,993
Other	<u>86,795</u>	<u>60,268</u>
Total Revenues	886,762	894,057
Expenses		
General Government Administration	<u>885,182</u>	<u>811,658</u>
Increase in Net Position	1,580	82,399
Beginning Net Position	<u>227,290</u>	<u>144,891</u>
Ending Net Position	<u>\$228,870</u>	<u>\$227,290</u>

Governmental activities increased the Commission's net position by \$1,580. Revenues from governmental activities totaled \$799,967 for the fiscal year ended June 30, 2019, compared to \$888,762 in fiscal year ended June 30, 2018. Revenue from local grants and contributions comprise the largest source of these revenues, totaling \$548,454, or 62 percent, of all governmental activities' revenue.

The total cost of all governmental activities for the fiscal year ended June 30, 2019 was \$885,182 compared to \$811,658 for the fiscal year ended June 30, 2018. General government administration continues to be the Commission's only program with all of the expenses going towards this function.

FINANCIAL ANALYSIS OF THE COMMISSION'S FUNDS

As of June 30, 2019, the Commission's Governmental Funds reported a combined ending fund balance of \$862,915 a decrease of \$114,126 in comparison with the prior year. Approximately 100 percent, or \$862,915, is available for spending at the government's discretion (unassigned fund balance).

The General Fund is the main operating fund of the Commission. At the end of the current fiscal year, the General Fund had an unassigned fund balance of \$862,915, a decrease of \$114,126 in comparison with the prior year. The General Fund's liquidity can be measured by comparing total fund balance to total fund expenditures. Total fund balance represents 99 percent of that same amount.

BUDGETARY HIGHLIGHTS

General Fund

The following table provides a comparison of original budget, final budget, and actual revenues and expenditures in the General Fund for the years ended June 30, 2019 and 2018.:

	2019			2018		
	Original Budget	Final Budget	Actual	Original Budget	Final Budget	Actual
Revenues						
Federal	\$128,000	\$ 128,000	\$128,000	\$128,000	\$ 128,000	\$128,000
State	155,971	155,971	123,513	125,971	125,971	152,513
Local Sources						
Member Dues and Programs	633,543	851,898	548,454	682,193	881,181	553,276
Other	<u>360</u>	<u>360</u>	<u>3,882</u>	<u>360</u>	<u>360</u>	<u>(1,686)</u>
Total	917,874	1,136,229	803,849	936,524	1,135,512	832,103
Expenditures	<u>916,081</u>	<u>917,081</u>	<u>885,182</u>	<u>871,168</u>	<u>896,118</u>	<u>828,675</u>
Excess of Revenues over Expenditures	\$ <u>1,793</u>	\$ <u>219,148</u>	\$ <u>(81,333)</u>	\$ <u>65,356</u>	\$ <u>239,394</u>	\$ <u>3,428</u>

General Fund actual revenues were less than the final budget amounts by \$332,380, while actual expenditures were \$31,899 less than final budget amounts. Highlights of the comparison of final budget to actual figures for the fiscal year ended June 30, 2019 include the following:

General Fund

Total Local and Program Income – the actual local and program income was \$303,444 less than budgeted due to administrative contracts being deferred to FY20 because of unexpected completion time of contracts.

Total Direct Costs – The actual direct costs applied to General Fund programs were \$23,020 less than budgeted due to reasonable timing difference of grant expenses required for the programs.

CAPITAL ASSETS

As of June 30, 2019, the Commission's net investment in capital assets totals \$43,907, which is net capital assets less related debt. This is a decrease of \$8,026 over the previous fiscal year due to depreciation net of current year asset purchases, and the purchase of a new vehicle. There is no related debt on any capital assets at this time.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The fiscal year 2020 adopted budget anticipates General Fund revenues to be \$199,964, the same as in the fiscal year 2019 budget. Total Governmental Revenues are comprised primarily of Administrative Contracts at 79 percent with State and Member Dues comprising 21 percent. The Commission's expenditures on general government administration are anticipated to be \$925,663, an increase of 1.0 percent for the Government as a whole.

REQUESTS FOR INFORMATION

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the Commission's finances and to demonstrate the Commission's accountability for the money it receives. Questions concerning this report or requests for additional information should be directed to Deborah Gosney, Executive Director, Southside Planning District Commission, 200 South Mecklenburg Avenue, South Hill, Virginia 23970, telephone (434) 447-7101.

SOUTHSIDE PLANNING DISTRICT COMMISSION

STATEMENT OF NET POSITION

JUNE 30, 2019

	<u>Governmental Activities</u>
ASSETS	
Cash and cash equivalents	\$ 820,519
Grants and contracts receivable	142,323
Program fees receivable	144,420
Prepaid expenses	8,713
Total Current Assets	<u>1,115,975</u>
Capital assets	
Capital assets, net of accumulated depreciation	43,907
Other Assets	
Investments	<u>23,400</u>
Total Assets	<u>1,183,282</u>
DEFERRED OUTFLOWS OF RESOURCES	
Change of assumptions	146
Pension contributions after the measurement date	82,504
Total Deferred Outflows of Resources	<u>82,650</u>
LIABILITIES	
Accounts payable and accrued liabilities	132,040
Accrued leave	49,277
Net pension liability	<u>816,681</u>
Total Liabilities	<u>997,998</u>
DEFERRED INFLOWS OF RESOURCES	
Differences between expected and actual experience	16,613
Net difference between projected and actual earnings on plan investments	22,451
Total Deferred Inflows of Resources	<u>39,064</u>
NET POSITION	
Net investment in capital assets	43,907
Donor without restrictions	<u>184,963</u>
Total Net Position	<u>\$ 228,870</u>

See accompanying notes.

SOUTHSIDE PLANNING DISTRICT COMMISSION

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019**

<u>Program Activities</u>	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Net (Expenses) Revenue and Changes in Net Position</u>	
				<u>Governmental Activities</u>	<u>Total</u>
Governmental Activities					
General government and administration	\$ 885,182	\$ 600,003	\$ 199,964	\$ (85,215)	\$ (85,215)
Total Governmental Activities	<u>885,182</u>	<u>600,003</u>	<u>199,964</u>	<u>(85,215)</u>	<u>(85,215)</u>
General revenues:					
GASB 68 pension adjustment				82,913	82,913
Investment earnings				3,882	3,882
Total general revenues				<u>86,795</u>	<u>86,795</u>
Change in net position				1,580	1,580
Net position at beginning of year				<u>227,290</u>	<u>227,290</u>
Net position at end of year				<u>\$ 228,870</u>	<u>\$ 228,870</u>

See accompanying notes.

SOUTHSIDE PLANNING DISTRICT COMMISSION

BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2019

	General Fund	Special Revenue Fund	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 820,519	\$ -	\$ 820,519
Grants and contracts receivable	142,323	-	142,323
Program fees receivable	-	144,420	144,420
Prepaid expenses	8,713	-	8,713
Total Current Assets	971,555	144,420	1,115,975
Other Assets			
Investments	23,400	-	23,400
Total Assets	\$ 994,955	\$ 144,420	\$ 1,139,375
LIABILITIES			
Accounts payable and accrued liabilities	\$ 132,040	\$ -	\$ 132,040
Deferred revenue	-	144,420	144,420
Total Liabilities	132,040	144,420	276,460
FUND BALANCE			
Unassigned	862,915	-	862,915
Total Fund Balance	862,915	-	862,915
Total Liabilities and Fund Balance	\$ 994,955	\$ 144,420	\$ 1,139,375

Reconciliation of fund balances on the balance sheet for governmental funds to net position of governmental activities on the statement of net position:

Fund balances - total governmental funds	\$ 862,915
--	------------

Amounts reported for governmental activities in the statement of net assets are different because:

Other assets are not available to pay for current-period expenditures and, therefore, are deferred in the fund statements	144,420
---	---------

Long-term liabilities and related deferred items are not due and payable in the current period and therefore are not reported in the funds

Change of assumptions	146
Pension contributions after the measurement date	82,504
Compensated absences	(49,277)
Net pension liability	(816,681)
Differences between expected and actual experience	(16,613)
Net difference between projected and actual earnings on plan investments	(22,451)

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	43,907
---	--------

Net Position of Governmental Activities	\$ 228,870
---	------------

See accompanying notes.

SOUTHSIDE PLANNING DISTRICT COMMISSION

STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE GOVERNMENTAL FUND FOR THE YEAR ENDED JUNE 30, 2019

REVENUE

Grants and appropriations:	
Federal grants	\$ 128,000
State grants	123,513
Local and program income	505,887
Investment earnings	3,882
TOTAL REVENUES	761,282

EXPENDITURES

Salaries	441,784
Employee benefits and payroll taxes	289,301
Direct grant expenses	36,980
Space, utilities and occupancy costs	33,994
Software licensing	13,324
Commissioner's expense	10,015
Equipment rental, maintenance and use	8,071
Auditing	6,900
Telephone	6,358
Insurance and bonding	5,761
Consumable supplies	5,497
Bad debt	5,000
Membership fees and dues	3,105
Auto operations and maintenance	1,912
Contractual staff	1,815
Printing	1,663
Postage and freight	1,559
Public relations	875
Training	589
Officer's expense/stipend	500
Publications and subscriptions	388
Travel	17
TOTAL EXPENDITURES	875,408

NET CHANGE IN FUND BALANCE	(114,126)
FUND BALANCE - Beginning of year	977,041
FUND BALANCE - End of year	\$ 862,915

Reconciliation of the Statement of Revenues, Expenditures, and Changes
Changes in Fund Balances of Governmental Funds to the Statement of Activities

Net Change in Fund Balances - Total Government Funds \$ (114,126)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental funds - change in long-term annual leave payable. (1,748)

Change in deferred outflows	6,893
Change in program fees receivable	42,567
Change in deferred inflows	53,776
Change in net pension liability	22,244

All capital outlays to purchase capital assets are reported in governmental funds as expenditures. However, for governmental activities those outlays are shown in the Statement of Net Position and allocated over their estimated useful lives as annual depreciation expense in the Statement of Activities. This is the amount by which depreciation exceeds capital outlays in the period. (8,026)

Change in net position reported on the Statement of Activity \$ 1,580

See accompanying notes.

SOUTHSIDE PLANNING DISTRICT COMMISSION

STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2019

	Go Virginia Regional Council 3
ASSETS	
Cash and cash equivalents	\$ 20,077
Total Assets	<u>20,077</u>
LIABILITIES	
Amount held for others	<u>20,077</u>
Total Liabilities	<u>20,077</u>
NET POSITION	<u><u>\$ -</u></u>



Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

January 13, 2020

MEMORANDUM

TO: Executive Directors, Virginia Planning District Commissions

FROM: Tamarah Holmes, Ph.D., Associate Director

SUBJECT: 2020 Virginia CDBG Program Regional Priorities

The Department of Housing and Community Development is requesting that each Planning District Commission provide DHCD with the following two items by **Friday, March 20, 2020**:

A prioritized list of the CDBG Project Types and Activity Categories.

Using the *List of Project Types / Activity Categories and Ranking Worksheet* enclosed, rank the five project types in one of three priority groups. Proposals for projects in the highest priority group will receive 50 points. Those with projects in the middle priority group will receive 30 points and proposals for projects in the lowest priority group will receive 15 points.

A list of CDBG proposals expected to originate in your District in 2020.

Develop a list of the Competitive Grant (Community Improvement Grant) proposals which may be submitted from the Planning District in 2020. Include the locality name, project name, and project type.

Thank you in advance for your attention. These two items will assist us in our evaluation of 2020 project applications. Should you have any questions, please call Rachel Jordan, Policy Analyst at rachel.jordan@dhcd.virginia.gov.

**2020 Virginia Community Development Block Grant Program
Regional Priorities**

List of Project Types / Activity Categories and Ranking Worksheet

Project Types / Activity Categories

The following five items must be ranked in one of the three priority groups below. **Please check no more than 3 per priority group:**

Ranking Worksheet

Planning District Commission: Southside PDC

Priority (1 is highest, 3 is lowest)

#1	#2	#3	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Comprehensive Community Development
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Economic Development – Business District Revitalization
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Housing – Housing Rehabilitation
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Facility (Including Housing Production)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community Service Facility

Expected 2020 CDBG Applications:

CDBG – Brunswick County Chestnut Road Project Scattered Site Housing Rehab.

CDBG – LaCrosse Pine Street Community Project Phase 2 - Comprehensive

PG – South Boston North Main Street Project – Comprehensive

PG – South Hill 4th and 5th Avenue Project – Comprehensive

PG – Chase City B Street Project - Comprehensive



2045 Rural Long-Range Transportation Plan

As part of the contractual work program between the SPDC and VDOT, one of the major projects we are tasked with is updating the Rural Long-Range Transportation Plan (RLRTP) for the region every few years. The plan is designed to evaluate the existing transportation network and provide recommendations to address current and future needs. While numerous transportation modes are profiled in the plan, its main focus is roads. The recommendations in the Plan are the result of input from our localities, VDOT, the public, and the RLRTP adopted in 2011.

As part of the update process VDOT required road recommendations to be scored and ranked using a prioritization matrix that they provided. The purpose behind this is to better identify the transportation projects that are best positioned to receive support and funding from the Commonwealth Transportation Board, particularly through the Smart Scale funding program. The prioritization matrix takes many factors into account when scoring the recommendations, including, but not limited to: traffic counts, crashes, capacity issues, length in miles of the project, economic factors, environmental issues, and if other modes of transportation (bicycles, pedestrians, etc.) are part of the recommendation. The Plan contains the top 10 transportation recommendations across the region and ranks all the proposed recommendations within each county.

Because the prioritization matrix is designed to score and rank only road projects we needed to find a way to represent the other transportation projects that localities are interested in pursuing. This could include sidewalks, trails, or new roads for which no traffic data currently exists. For those projects we created a new section in the RLRTP referred to as Vision Projects. These projects are simply listed by locality and are in no particular order. We hope that by identifying them in a regional plan, it will help those projects score better during future grant cycles, such as the Transportation Alternatives Set-Aside program.

Attached you will find the final version of the 2045 RLRTP. A public meeting for this plan was previously held on January 2, 2020. The SPDC's Transportation Technical Advisory Board met on January 15th and they voted to recommend the 2045 RLRTP be adopted by the SPDC at their quarterly meeting on January 23rd.



RESOLUTION

WHEREAS, the Southside Planning District Commission has participated in the development of the 2045 Rural Long Range Transportation Plan as directed under the FY20 Work Program for Rural Transportation Planning.

WHEREAS, the Southside Planning District Commission hosted a public hearing on the 2045 Rural Long Range Transportation Plan.

WHEREAS, the Southside Planning District Commission has reviewed the 2045 Rural Long Range Transportation Plan and concurs with the proposed elements.

NOW THEREFORE BE IT RESOLVED that the Southside Planning District Commission approves the 2045 Rural Long Range Transportation Plan.

1/23/20

Adopted

A handwritten signature in black ink that reads "Kim Callis".

Kim Callis
Chairman



Southside Planning District Commission
Active Projects List
 7/1/2019 to 12/31/2019

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans								
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?	
Brunswick County												
Alvis Road Housing Rehabilitation Project	Eleven (11) LMI households, totaling 26 LMI persons, will benefit from the Alvis Road Housing Rehabilitation Project. Nine (9) structures will receive rehabilitation assistance, two (2) structures will be substantially reconstructed, and three (3) vacant, dilapidated structures will be demolished.	Brunswick County	\$520,425	DHCD-PG		03/25/15	\$30,000	Approved	\$30,000	06/30/17	<input checked="" type="checkbox"/>	
				DHCD-CDBG		03/28/17	\$519,925	Approved	\$519,925	03/21/20	<input type="checkbox"/>	
Brodnax Depot Renovation Project	Funds used to purchase and renovate the vacant railroad Depot located in downtown Brodnax to serve as a Trailhead to support the Tobacco Heritage Trail (THT).	Brodnax	\$515,368	TICR-ECDEV		10/10/14	\$121,030	Approved	\$121,030	01/12/21	<input type="checkbox"/>	
				MAP-21		11/01/14	\$306,348	Denied			<input checked="" type="checkbox"/>	
				MAP-21		10/28/15	\$315,245	Denied			<input checked="" type="checkbox"/>	
				MAP-21		10/24/16	\$140,500	Approved	\$140,500	01/12/21	<input type="checkbox"/>	
				MAP-21		10/30/17	\$248,638	Approved	\$248,638	01/12/21	<input type="checkbox"/>	
Brodnax Water System Improvement Project	Funds used to improve the Town's antiquated and inefficient water distribution system benefiting both in-town and out-of-town water customers. The project will benefit 59% LMI households and 53% LMI persons.	Brodnax	\$1,501,700	RD-SEARCH		07/31/14	\$30,000	Approved	\$30,000	02/01/15	<input checked="" type="checkbox"/>	
				DHCD-CDBG		03/01/15	\$1,000,000	Approved	\$1,000,000	10/10/19	<input checked="" type="checkbox"/>	
				RD-GRANT		04/01/15	\$677,000	Approved	\$677,000	10/29/18	<input checked="" type="checkbox"/>	
				RD-LOAN		04/01/15	\$190,000	Approved	\$190,000	10/29/18	<input checked="" type="checkbox"/>	
Chestnut Scattered Site Housing Project	Brunswick County is requesting funding assistance to assess the housing needs of homes located on Chestnut Road, Flat Rock Road, Boydton Plank Road, and Jones Drive. Planning grant funds will assist the County and SPDC staff in submitting a CDBG application in March 2020.	Brunswick County	\$30,000	DHCD-PG		07/02/19	\$30,000	Approved	\$30,000	06/30/20	<input type="checkbox"/>	
Flat Rock Road Housing Rehabilitation Project	Project funds will be utilized to improve the Flat Rock Road community as follows: Rehabilitate 17 owner-occupied LMI units, substantially reconstruct 3 owner-occupied LMI units, rehabilitate 3 investor-owned LMI units and demolish 6 dilapidated, vacant units.	Brunswick County	\$964,113	DHCD-PG		01/06/15	\$30,000	Denied			<input checked="" type="checkbox"/>	
				DHCD-CDBG		03/25/15	\$1,000,000	Denied			<input checked="" type="checkbox"/>	
				DHCD-CDBG		03/23/16	\$956,088	Approved	\$956,088	04/01/20	<input type="checkbox"/>	
Heritage Trail Park Trail Head Ramp	Transportation funds are requested to create a new pedestrian access underneath the Route 46 bridge and to extend the trail 550' which will directly connect the trail located on South Street to the Tobacco Heritage Trail Heritage Park.	Lawrenceville	\$589,765	MAP-21		09/26/19	\$471,812	Pending			<input type="checkbox"/>	
Highway 58 & Dornia Avenue Housing Rehabilitation Project	Funds will be used to implement planning activities for a housing rehabilitation planning study in preparation for the submittal of a CDBG. Initial surveying revealed the proposed project area did not meet the eligibility requirements. SPDC will need to survey new residents and redefine the project boundaries to achieve a more viable project. Therefore, a CDBG application will not be submitted until March 2021.	Brodnax	\$30,000	DHCD-CDAG		07/11/19	\$3,000	Approved	\$3,000	06/30/21	<input type="checkbox"/>	

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans							
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?
Lawrenceville Downtown Revitalization Project, Phase II	Phase II will provide funding to replace sidewalk at the beginning of the trailhead on South Street continuing to New Street.	Lawrenceville	\$610,663	TEA-21		11/01/11	\$457,975	Approved	\$457,975	11/01/20	<input type="checkbox"/>
Lawrenceville Sidewalk Project	Project funds will be used to rebuild the existing sidewalks located along both sides of North Main Street from the Railroad Street Bridge to Hicks Street. This project will also replace the existing sidewalks that provide dangerous sidewalk transitions.	Lawrenceville	\$384,283	MAP-21		10/27/15	\$307,426	Approved	\$307,426	11/01/20	<input type="checkbox"/>
Sharp Street Sidewalk Project	The Town of Lawrenceville applied for Transportation Alternative funds to improve pedestrian safety, ADA compliance, network connectivity, and stormwater collection on Sharp Street. Project boundaries include the eastern side of Sharp Street from Riddick Street to New Hicks Street and the western side of Sharp Street from Riddick Street to New Street. Funds will be used for new and reconstructed sidewalks, entrances, curb and gutter, street lights, a cross walk, bump outs, and stormwater infrastructure.	Lawrenceville	\$642,651	MAP-21		10/21/16	\$289,371	Denied			<input checked="" type="checkbox"/>
				MAP-21		11/01/17	\$362,136	Denied		<input checked="" type="checkbox"/>	
				MAP-21		09/30/19	\$514,121	Pending		<input type="checkbox"/>	
Sledge and Barkley Redevelopment Project	Funds will be used to hire a consultant to provide a pro-forma budget and conceptual drawings for potential dining/food entrepreneur options. The Brunswick County IDA (BCIDA) also sought a TRRC-SSED grant to off-set costs for three activities to assist prospective businesses to evaluate the benefits of the Sledge and Barkley project. These activities include: 1) Engineering & Architectural study with full architectural plans, 2) Historic Preservation Tax Incentive program Part 1 & 2 applications, and 3) Marketing materials from gathered information to showcase mixed-use concepts for development of the Sledge & Barkley property.	Brunswick County	\$143,800	DHCD-CDBG		03/22/19	\$7,000	Denied	\$7,000		<input type="checkbox"/>
				TICR-ECDEV		07/24/19	\$71,900	Approved	\$71,900	09/30/21	<input type="checkbox"/>
Tobacco Heritage Trail - Alberta Segment	Funds will be used for engineering design of a 5.2 mile segment from Alberta to Danielstown and construction of a 0.6 mile segment from the Alberta Caboose to Alberta School Park located in downtown Alberta.	Alberta	\$416,261	TICR-ECDEV		10/10/14	\$205,211	Denied			<input checked="" type="checkbox"/>
				MAP-21		11/01/14	\$416,261	Approved	\$211,250	12/31/20	<input type="checkbox"/>
				TICR-ECDEV		03/01/16	\$205,011	Approved	\$104,066	12/31/20	<input type="checkbox"/>
				MAP-21		10/24/16	\$100,945	Denied		<input checked="" type="checkbox"/>	
				MAP-21		11/01/17	\$185,145	Approved	\$185,145	12/31/20	<input type="checkbox"/>
Halifax County											
Greene's Crossing Boat Landing	The Town of South Boston will construct a new, highly visible boat/canoe/kayak launch on the Dan River in downtown South Boston. The launch will be located on the south bank of the Dan River at the bridge on U.S. 501 / Huell Matthews Highway, which represents a prominent gateway into downtown South Boston.	South Boston	\$876,500	DCR-RTF		08/02/19	\$701,200	Approved	\$701,200	05/30/21	<input type="checkbox"/>

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans								
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?	
Halifax County Tobacco Heritage Trail Extension - Phase I	Halifax County was awarded a \$200,000 Southside Economic Development grant from the Virginia Tobacco Commission and two Map-21 grants from VDOT totaling \$394,798 to extend 1.6 miles of abandoned railway, owned by Roanoke River Rails to Trails (RRRT), to be included in the Tobacco Heritage Trail (THT) System. This extension will begin at the current termini of the THT at Berry Hill Resort and end just before Miry Creek. This is a continuation of an existing trail in the Town of South Boston / Halifax County.	Halifax County	\$603,798	MAP-21		11/01/15	\$342,400	Denied				<input checked="" type="checkbox"/>
				TICR-ECDEV		03/01/16	\$200,000	Approved	\$200,000	06/30/20	<input type="checkbox"/>	
				MAP-21		10/31/16	\$228,000	Approved	\$228,000	06/30/20	<input type="checkbox"/>	
				MAP-21		10/31/17	\$166,798	Approved	\$166,798	06/30/20	<input type="checkbox"/>	
John Randolph Hotel Redevelopment Project	The South Boston Industrial Development Authority (IDA) has been awarded a \$600,000 Southside Economic Development grant from the Tobacco Region Revitalization Commission, a \$475,000 Industrial Revitalization Fund grant from the Department of Housing and Community Development, a \$50,000 Virginia Brownfields Assistance Fund grant from the Virginia Economic Development Partnership to assist with the redevelopment of the former, historic John Randolph Hotel at 327 Main Street into a boutique hotel with 27 rooms, a restaurant, a rooftop bar, and a gift shop.	South Boston IDA	\$7,970,003	DHCD-IRF		09/26/12	\$100,000	Approved	\$100,000	12/15/16	<input checked="" type="checkbox"/>	
				DHCD-IRF		03/01/17	\$500,000	Approved	\$475,000	03/31/21	<input type="checkbox"/>	
				TICR-ECDEV		03/17/17	\$1,000,000	Approved	\$600,000	03/31/21	<input type="checkbox"/>	
				VEDP-VBAF		10/12/17	\$50,000	Approved	\$50,000	03/31/21	<input type="checkbox"/>	
Meadville Road Housing Rehabilitation Project	Project activities include rehabilitation of six (6) owner-occupied LMI units, rehabilitation of two (2) investor-owned LMI units, substantial reconstruction of three (3) owner-occupied LMI units, demolition of four (4) dilapidated vacant homes/structures, and removal of unsightly debris and trash from the project area through a neighborhood clean-up campaign.	Halifax	\$811,695	DHCD-PG		02/13/17	\$30,000	Approved		06/30/18	<input checked="" type="checkbox"/>	
				DHCD-CDBG		03/29/18	\$803,745	Approved	\$803,745	03/30/21	<input type="checkbox"/>	
Riverdale Acquisition Project	The Town of South Boston will acquire and demolish 14 commercial structures and their auxiliary buildings, along with the vacant parcels between or adjacent to the structures, and dedicate the land to open space use.	South Boston	\$2,655,407	VDEM		05/30/19	\$2,522,636	Pending			<input type="checkbox"/>	
SOVA Innovation Hub Project	The South Boston IDA is requesting \$50,000 from the VBAF to abate asbestos containing materials, remove two (2) underground storage tanks, and assist with demolition of two (2) buildings. They have also received a \$80,000 GOVA Capacity Building Grant from Region 3 to assist with site development and plans, assist with programming review, complete an economic impact assessment, and assist with planning for prospective industries. A multi-use facility known as the Southern Virginia (SOVA) Innovation Hub will be constructed to house a new headquarters for MBC and provide office, co-working and meeting/conference space with incubator support services for start-up companies and companies needing temporary office space while their manufacturing facilities are being built.	South Boston IDA	\$5,350,700	GOVA-R3 CB		07/16/18	\$80,000	Approved	\$80,000	03/31/20	<input type="checkbox"/>	
				VEDP-VBAF		03/05/19	\$50,000	Approved	\$50,000	03/31/20	<input type="checkbox"/>	
Sutphin Interceptor / Cowford Road Sewer Project	The HCSA is regionalizing the sewer service in Halifax County which includes decommissioning of the Cowford WWTP and converting it into a pump station (Cowford Pump Station) to convey wastewater from the Town of Halifax to the Town of South Boston service area via the Sutphin Road Interceptor.	Halifax County Service Authority	\$6,189,964	RD-LOAN		11/01/16	\$4,600,000	Approved	\$4,600,000	12/31/19	<input checked="" type="checkbox"/>	

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans							
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?
Mecklenburg County											
Clarksville Southwest Downtown Community Improvement Project - Phase II	Funds will be used to rehabilitate 12 LMI (7 in MY-1 and 5 in MY-2) homes benefiting 26 LMI people; implement on-site and off-site storm drainage improvements; replacement of an old antiquated sewer line and laterals, improve the 7th Street Pump Station, and construct new sidewalks, an overall 80% benefit to LMI persons. This project was funded as a multi-year project.	South Hill	\$1,850,140	DHCD-PG		05/01/12	\$30,000	Approved	\$30,000	06/30/14	<input checked="" type="checkbox"/>
				DHCD-CDBG		03/26/14	\$1,237,020	Approved	\$1,237,020	12/31/19	<input checked="" type="checkbox"/>
Endly Street Community Improvement Project - Phase I	Project activities include housing rehab, sewer replacement, and improvements to 5th Street Pocket Park located in the Endly Street community. A total of ten LMI homes will receive rehab assistance. Collectively, the activities on Endly Street Phase I will benefit a total of 49 people of which 40, or 82%, are LMI.	Chase City	\$1,205,514	DHCD-PG		02/15/16	\$30,000	Approved	\$30,000	06/30/17	<input checked="" type="checkbox"/>
				DHCD-CDBG		03/29/17	\$1,139,735	Denied			<input checked="" type="checkbox"/>
				DHCD-CDBG		03/30/18	\$1,187,294	Approved	\$1,187,294	03/30/21	<input type="checkbox"/>
Endly Street Community Improvement Project - Phase II	This project will rehabilitate and/or substantially reconstruct 13 low- and moderate-income housing units, correct sewer and drainage infrastructure issues and demolish a dilapidated vacant non-residential structure. These activities will benefit a total of 48 persons, of which 44 or 92% are LMI.	Chase City	\$1,396,216	DHCD-PG		06/27/18	\$20,000	Approved	\$20,000	06/30/19	<input checked="" type="checkbox"/>
				DHCD-CDBG		03/29/19	\$1,374,406	Approved	\$1,374,406	02/01/22	<input type="checkbox"/>
Highway 49 Skipwith Housing Rehabilitation Project	Project activities include rehabilitation of 2 owner-occupied LMI units, rehabilitation of 5 investor-owned LMI units, substantial reconstruction of 7 owner-occupied LMI units, demolition of 4 dilapidated, vacant units, and removal of unsightly debris and trash throughout the neighborhood. Two additional owner-occupied LMI homes will be substantially reconstructed through the Indoor Plumbing Rehabilitation Program and credited as local leverage.	Mecklenburg County	\$1,209,422	DHCD-PG		01/15/15	\$30,000	Approved	\$15,000	06/30/16	<input checked="" type="checkbox"/>
				DHCD-CDBG		03/25/15	\$999,919	Denied			<input checked="" type="checkbox"/>
				DHCD-CDBG		03/23/16	\$999,997	Approved	\$999,997	12/06/19	<input checked="" type="checkbox"/>
Pine Street Neighborhood Improvement Project - Phase I	Project funds will be utilized to improve the Pine Street community. Phase I will entail rehabilitating and/or substantially reconstructing 9 LMI units benefiting 15 LMI persons, repairing sewer lines and manholes, installing new waterline and fire hydrants, and completing storm water improvements. Project activities will benefit 34 total persons of which 19 are LMI.	La Crosse	\$1,397,979	DHCD-PG		02/13/18	\$40,000	Approved	\$40,000	06/30/19	<input checked="" type="checkbox"/>
				DHCD-CDBG		03/28/19	\$1,379,044	Approved	\$1,397,044	02/01/22	<input type="checkbox"/>
Pine Street Neighborhood Improvement Project, Phase II	The Town of LaCrosse is seeking a CDBG Planning Grant to implement planning activities for a comprehensive community improvement project in the Pind Street, Phase II project area, comprised of 19 homes on Pine Street, Montgomery Street, and Wilkinson Street. Planning grant funds will assist the Town and SPDC staff in submitting a CDBG application in March 2020.	La Crosse	\$30,000	DHCD-PG		08/13/19	\$30,000	Approved	\$30,000	06/28/20	<input type="checkbox"/>
Planter's Tobacco Warehouse Redevelopment Project	The Clarksville Economic Development Administration has received a \$600,000 Industrial Revitalization Fund grant from the Department of Housing and Community Development and a \$50,000 Virginia Brownfields Assistance Fund grant from the Virginia Economic Development Partnership to redevelop the former Planter's Tobacco Warehouse into a multi-use facility with apartments and a restaurant. The total project cost is approximately \$2.9 million.	Clarksville	\$2,876,090	VHDA		08/21/14	\$20,000	Approved	\$20,000	08/30/15	<input checked="" type="checkbox"/>
				DHCD-IRF		10/01/15	\$600,000	Denied			<input checked="" type="checkbox"/>
				DHCD-IRF		05/19/16	\$600,000	Approved	\$600,000	03/31/21	<input type="checkbox"/>
				VEDP-VBAF		08/24/17	\$50,000	Approved	\$50,000	03/31/21	<input type="checkbox"/>

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans								
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?	
Quail Hollow Housing Rehab Project	Twenty-three (23) households, totaling 48 LMI persons, will benefit from the Quail Hollow Road Project. Twenty-one (21) structures will receive rehabilitation assistance, and two (2) structures will be substantially reconstructed.	Mecklenburg County	\$1,002,390	DHCD-PG		02/28/17	\$40,000	Approved	\$40,000	06/30/18	<input checked="" type="checkbox"/>	
				DHCD-CDBG		03/29/18	\$821,076	Denied				<input checked="" type="checkbox"/>
				DHCD-CDBG		03/22/19	\$1,000,000	Approved	\$1,000,000	01/08/22	<input type="checkbox"/>	
South Hill Streetscaping, Phase V	Transportation funds are requested to relocate overhead utilities, install curb and gutter, sidewalk entrances, and decorative street lamps. The South Hill Streetscaping Project is located along the north and south sides of W. Danville Street between S. Lunenburg Avenue starting from Brunswick Avenue to Goodes Ferry Street.	South Hill	\$1,191,771	MAP-21		09/27/19	\$953,417	Pending			<input type="checkbox"/>	
Southern Virginia Food Hub/Makers Market	The Southern Virginia Food Hub, a non-profit 501(c)(3) corporation, is located in the heart of downtown South Hill. Main objectives include: 1) Increase consumer access to local foods via a retail market open six days per week, 2) Assist small artisan/food businesses and farmers to become profitable and sustainable via incubator style services including access to a commercial kitchen, 3) Offer educational classes to local citizens and farmers/producers and forming partnerships to strengthen local Farm-to-School initiatives, and 4) Increase foot traffic in downtown South Hill by supporting nearby events held at the local Colonial Theatre and Farmers Market. Grant funds will be used to renovate the building, purchase equipment, and assist with training initiatives and class instruction for one year.	South Hill	\$1,001,164	TICR-AG		09/28/15	\$79,776	Approved	\$79,776	03/31/19	<input checked="" type="checkbox"/>	
				RD-RBEG		05/06/16	\$179,036	Denied				<input checked="" type="checkbox"/>
				DHCD-IRF		05/19/16	\$179,036	Approved	\$179,036	05/31/19	<input checked="" type="checkbox"/>	
				TICR-AG		10/01/16	\$179,036	Approved	\$179,036	05/31/19	<input checked="" type="checkbox"/>	
				DHCD-LIG		04/07/17	\$271,800	Approved	\$298,890	02/15/20	<input type="checkbox"/>	
				VEDP-VBAF		10/25/17	\$50,000	Approved	\$50,000	03/31/19	<input checked="" type="checkbox"/>	
				VDAC-RRTF		11/17/17	\$204,336	Approved	\$62,176	03/31/19	<input checked="" type="checkbox"/>	
RD-RBEG		04/27/18	\$75,000	Approved	\$75,000	02/15/20	<input type="checkbox"/>					
Regional												
Comprehensive Economic Development Strategy (CEDS) Update	The CEDS presents the overall comprehensive planning and action process engaged in by the SPDC. Approval of this document by the US Economic Development Administration (EDA) establishes the Southside Planning District's eligibility for EDA financial assistance. In addition, this document provides an evaluation of economic conditions, which is useful in making future development decisions. The CEDS spans a five-year planning period, and is updated annually. The SPDC is currently underway with a comprehensive update that will assist in the development of the 2020 CEDS document for the five-year planning period of 2020 - 2025.	SPDC	\$70,000	EDA		07/01/19	\$70,000	Approved	\$70,000	06/30/20	<input type="checkbox"/>	

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans							
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?
FY-2020 Rural Transportation Planning Work Program	The Rural Transportation Planning Work Program for FY-2020 consists of: 1) Administrative and Work Program Development (reports, bookkeeping, preparing FY-2021 Work Program documents, securing approvals, attending workshops/meetings), 2) Grant Preparation (Smart Scale, TA Set-Aside, etc.), 3) 2045 Rural Long-Range Transportation Plan, 4) Regional Bicycle, Pedestrian and Trails Planning (Update and consolidate two existing bike plans into one regional plan, assist and support Tobacco Heritage Trail planning efforts), 5) Consolidate existing bicycle and pedestrian recommendations into a GIS shapefile, 6) Assist VDOT's Transportation Mobility and Planning Division in Updating a Comprehensive Plan Database, 7) Administer the SPDC's Title VI Program, 8) Other Technical Assistance and Participation (participate in Vtrans and Smart Scale, attend Fall Transportation meetings, provide transportation data to localities as requested, keep the SPDC website update and current on transportation planning matters, provide assistance with the Tobacco Heritage Trail website and maps, provide technical assistance on transportation projects including: GPS, GIS, maps, and data.	SPDC	\$72,500	VDOT-WP		04/27/18	\$72,500	Approved	\$72,500	06/30/20	<input type="checkbox"/>
Next Generation 911 GIS Data Improvement Project	This project will correct deficiencies in the three-member Counties' address point (AP) and road centerline (RCL) GIS data, which the localities will utilize for their Next Generation 911 initiatives beginning in 2020. The AP and RCL data must conform to a much higher standard to support geographic-based call routing as opposed to MSAG/ALI based routing currently in place. Halifax County is the host county for this regional project.	Halifax County	\$45,000	VITA-PSAP		09/01/16	\$45,000	Approved	\$45,000	12/31/19	<input checked="" type="checkbox"/>
Regional GIS Technical Assistance to Member Counties	Staff provides contractual GIS services to all three member counties. These services include 911 map/data updates, address point and centerline management, assistance with 911 MSAG/ALI issues, assistance with NG911 initiatives, and compliance with 911 GIS standards. Each County greatly benefits from this regional approach as 911 GIS operations are largely the same from County to County and many hours can be saved by approaching tasks on a regional basis. Other services include GIS mapping for other County departments, on-site requirements, new address assignments, assistance with specific GIS projects, and planning/zoning mapping.	SPDC	\$46,800	MECK CO		07/01/19	\$24,000	Approved	\$24,000	06/30/20	<input type="checkbox"/>
				HALIFAX CO		07/01/19	\$18,000	Approved	\$18,000	06/30/20	<input type="checkbox"/>
				BCSO		07/01/19	\$4,800	Approved	\$4,800	06/30/20	<input type="checkbox"/>
Regional Hazard Mitigation Plan Update (PD 13)	The Southside PDC will conduct a comprehensive review and update of the 2013 Natural Hazard Mitigation Plan for PD 13.	SPDC	\$100,000	VDEM		10/21/16	\$20,000	Approved	\$20,000	10/30/20	<input type="checkbox"/>
				FEMA		10/21/16	\$75,000	Approved	\$75,000	10/30/20	<input type="checkbox"/>

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans							
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?
The Civil Rights in Education Heritage Trail	With Special Projects funding from the TRRC, Virginia's Crossroads will 1) add twelve (12) new Civil Rights in Education Heritage Trail (CRIEHT) locations to the existing forty-one (41) sites; 2) complete the design portion of the graphic panel inserts to reflect the newly designed map and trail listing for continuity with the existing locations; 3) refurbish the existing pedestals; 4) make every existing site ADA compliant; 5) install new wayfinding signs; and 6) complete an Economic Impact Study. Mecklenburg County is acting as the fiscal agent for Virginia's Crossroads (formerly known as Virginia's Retreat).	Mecklenburg County	\$140,000	TICR-SP		10/17/19	\$70,000	Pending			<input type="checkbox"/>

	# Active Projects	Total Project Costs	Submitted Applications	Total Requested	# Approved	Total Approved
Brunswick County	12	\$6,349,029	29	\$9,192,088	18	\$5,290,943
Halifax County	7	\$24,458,067	15	\$11,374,779	13	\$8,054,743
Mecklenburg County	10	\$13,160,686	29	\$13,799,928	23	\$8,994,675
Regional	6	\$474,300	9	\$399,300	8	\$329,300
Grand Totals	35	\$44,442,082	82	\$34,766,095	62	\$22,669,661

Funding Sources

ALTRIA	Altria Group
BCSO	Brunswick County Sheriff's Office
BIKES	PeopleForBikes (Bikes Belong)
DCR	Virginia Department of Conservation and Recreation
DCR-RTF	Virginia Department of Conservation and Recreation - Recreational Trails Fund
DCR-VLCF	Virginia Department of Conservation and Recreation - Va. Land Conservation Fund Grant Program
DEQ	Virginia Department of Environmental Quality
DES	Dominion Environmental Stewardship
DGIF	Virginia Department of Game & Inland Fisheries
DHCD-BEE	Virginia Department of Housing and Community Development - Building Entrepreneurial Economies G
DHCD-CDAG	Virginia Department of Housing and Community Development - Commercial District Affiliate Grant
DHCD-CDBG	Virginia Department of Housing and Community Development - Community Development Block Grant
DHCD-IRF	Virginia Department of Housing and Community Development - Industrial Revitalization Fund
DHCD-LIG	Virginia Department of Housing and Community Development - Local Innovation Grant
DHCD-PG	Virginia Department of Housing and Community Development - Planning Grant
DHCD-VMS	Virginia Department of Housing and Community Development - Virginia Main Street
DHCD-VTG	Virginia Department of Housing and Community Development - Virginia Telecommunications Grant
DHR	Virginia Department of Historic Resources
DOC	Virginia Department of Corrections
EDA	US Economic Development Administration
EPA-STAG	US Environmental Protection Agency - State and Tribal Assistance Grant Programs
FEMA	Federal Emergency Management Agency
FHA-NSBP	US Department of Transportation, Federal Highway Administration - National Scenic Byways Program
FHWA	US Federal Highway Administration
GOVA-R3 CB	GOVA Region 3 Capacity Building Grant
GOVA-R3 PC	GOVA Region 3 Per Capita Grant
GOVA-SC	GOVA - State Competitive
HALIFAX CO	Halifax County
MAP-21	Virginia Department of Transportation - Moving Ahead for Progress in 21st Century
MECK CO	Mecklenburg County
NCCF-DWF	NC Community Foundation - Duke Water Fund
NFWF	National Fish & Wildlife Foundation
NTIA	National Telecommunications and Information Administration
RD	US Department of Agriculture, Rural Development
RD-CONS	US Department of Agriculture, Rural Development - Construction Grant
RD-GRANT	US Department of Agriculture, Rural Development - Grant
RD-LOAN	US Department of Agriculture, Rural Development - Loan
RD-PG	US Department of Agriculture, Rural Development - Planning Grant
RD-RBDG	US Department of Agriculture, Rural Development - Rural Business Development Grant
RD-SEARCH	US Department of Agriculture, Rural Development - SEARCH Grant
RTC	Rails-to-Trails Conservancy
SBA	US Small Business Administration
TEA-21	Virginia Department of Transportation - Transportation Equity Act for the 21st Century
TICR	Tobacco Indemnification and Community Revitalization Commission
TICR-AG	Tobacco Indemnification and Community Revitalization Commission - Agriculture
TICR-ECDEV	Tobacco Indemnification and Community Revitalization Commission - Economic Development
TICR-EDUC	Tobacco Indemnification and Community Revitalization Commission - Education
TICR-R	Tobacco Indemnification and Community Revitalization Commission - Reserve/ARRA

TICR-SP	Tobacco Indemnification and Community Revitalization Commission - Special Projects
VDAC-RRTF	Virginia Department of Agriculture & Community Services - Rural Rehabilitation Trust Fund
VDEM	Virginia Department of Emergency Management
VDH	Virginia Department of Health
VDOF-GIC	Virginia Department of Forestry - Green Infrastructure Center Technical Assistance
VDOT-ED	Virginia Department of Transportation - Economic Development Access Program
VDOT-HB2	Virginia Department of Transportation - HB2
VDOT-RS	Virginia Department of Transportation - Revenue Sharing
VDOT-STIM09	Virginia Department of Transportation - Stimulus Funding
VDOT-WP	VDOT Rural Transportation Planning Work Program
VEDP-VBAF	Virginia Economic Development Partnership - Virginia Brownfields Assistance Fund
VGA	Virginia's Growth Alliance
VHDA	Virginia Housing Development Authority
VITA-PSAP	Virginia Department of Information Technology - PSAP Grants
VTC	Virginia Tourism Corporation
WELLS-FARGO	Wells Fargo's Environmental Solutions for Communities

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans							
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?
Entrepreneurship and Innovation Investment Strategy	<p>Subgrantee: MidAtlantic Broadband Corporation (MBC)</p> <p>Written strategies will be developed to improve the capacity of the Region for business formation and scaleup that leads to higher paying jobs. Impementation steps will be created that address the operational structure and financial sustainability of the strategy with examples of financial sources.</p>	2	\$175,000	GOVA-R3 CB		08/08/19	\$100,000	Approved	\$100,000	09/20/20	<input type="checkbox"/>
GO-TEC Training Program-Phase 1	<p>Subgrantee: Danville Community College (DCC).</p> <p>The Great Opportunities in Technology and Engineering Careers (GO-TEC) collaborative primary goals are: to expand existing curriculum offered by the six higher education partners, build a regional training system of scale for career training for careers in IT and focused areas in advanced manufacturing, and develop a pipeline beginning in middle school to increase the number of students entering the targeted five training areas of need (Precision Machining; Welding; IT/Cyber Security; Robotics, Automation & Mechatronics; and Advanced Materials). The approach used through this collaborative is to build on the strengths of each of the higher education partners to develop a training pipeline of scale that will meet the needs of existing employers and also the recruitment needs for employer recruitment.</p>	2	\$898,401	GOVA-R3 PC		09/27/17	\$648,000	Approved	\$648,000	07/31/20	<input type="checkbox"/>
GO-TEC Training Program-Phase 2	<p>Subgrantee: Institute of Advanced Learning Research (IALR)</p> <p>The Great Opportunities in Technology and Engineering Careers (GO TEC) Phase Two project is a strategic talent pipeline initiative designed to attract twelve new companies within ten years, creating up to 600 new jobs with average salaries of \$61,250, and a potential for up to \$100 million in new investment in the Commonwealth. GO TEC is a partnership between employers, economic developers and seven regional higher education institutions in GO Virginia Regions 1, 3, and 4. The GO TEC partners requested \$4.896M in GO Virginia competitive funds to build multiple talent pipelines, particularly in the advanced manufacturing sector, through four strategic industry-identified areas: robotics and mechatronics; precision machining and metrology; welding; and advanced materials. The project is supported by five full-time staff and a 21-member Board of Directors who will lead GO TEC efforts across 22 Virginia localities.</p>	2	\$9,812,490	GOVA-SC		02/01/18	\$4,896,528	Approved	\$4,896,528	06/30/21	<input type="checkbox"/>

Project	Project Description	Applicant	Project Total	Funding Summary - From Grants and Loans							
				Agency	M Y	Submit Date	Amount Requested	Status	Amount Approved	Complete Date	Done ?
SOVA Innovation Hub	<p>Subgrantee: MidAtlantic Broadband Corporation (MBC)</p> <p>MidAtlantic Broadband Corporation received a \$80,000 GOVA Capacity Building Grant from Region 3 to assist with site development and plans, assist with programming review, complete an economic impact assessment, and assist with planning for prospective industries. A multi-use facility known as the Southern Virginia (SOVA) Innovation Hub will be constructed to house a new headquarters for MBC and provide office, co-working and meeting/conference space with incubator support services for start-up companies and companies needing temporary office space while their manufacturing facilities are being built.</p>	2	\$160,000	GOVA-R3 CB		07/16/18	\$80,000	Approved	\$80,000	03/31/20	<input type="checkbox"/>

	# Active Projects	Total Project Costs	Submitted Applications	Total Requested	# Approved	Total Approved
Regional	4	\$11,045,891	4	\$5,724,528	4	\$5,724,528
Grand Totals	4	\$11,045,891	4	\$5,724,528	4	\$5,724,528

Funding Sources

ALTRIA	Altria Group
BCSO	Brunswick County Sheriff's Office
BIKES	PeopleForBikes (Bikes Belong)
DCR	Virginia Department of Conservation and Recreation
DCR-RTF	Virginia Department of Conservation and Recreation - Recreational Trails Fund
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VGA	Virginia's Growth Alliance
VHDA	Virginia Housing Development Authority
VITA-PSAP	Virginia Department of Information Technology - PSAP Grants
VTC	Virginia Tourism Corporation
WELLS-FARGO	Wells Fargo's Environmental Solutions for Communities

**SPDC QUARTERLY MEETING
EXECUTIVE DIRECTOR'S REPORT
JANUARY 2020**

New Staff – Megan Foster joined us last month part time as the Communications/Marketing Coordinator. She and her husband live just outside the South Hill and have two daughters. Megan will be responsible for newsletters, annual reports, website updates, press releases, etc.

SPDC Annual Dinner Meeting - The SPDC 50th Annual Dinner Meeting was held in October at the “The Dogwood” in South Hill. The first year of soliciting sponsorships went very well. We had four sponsors, B&B Consultants, Dewberry, LetterPress, and First Citizens Bank at \$250 each; thus, a total of \$1,000 was raised and applied to the cost of the event. A total of 93 attended. Brians Steakhouse catered the event and Dr. Larry Terry, Executive Director of Weldon Cooper Center, was the guest speaker.

CEDS Update – 2020 is the anniversary five-year update for the SPDC Comprehensive Economic Development Strategy (CEDS). The CEDS Community Input Session and SWOT analysis was held at the PDC office December 17, 2019. We had a great turnout of 28 attendees with representation from private industry, educational institutions, healthcare facilities, workforce development centers, economic development offices, and local government. The Berkley Group facilitated the SWOT and met with staff following the Input Session to review next steps. The five-year CEDS update is underway and expected to be complete by the first of May.

GO Virginia Update - In September, our Region was awarded \$100,000 for a new GO Virginia project titled, Entrepreneurship and Innovation Investment Strategy Initiative. Mid-Atlantic Broadband Communities and Longwood University’s Small Business Development Center will develop a comprehensive strategy to map and strengthen the entrepreneurial ecosystem for the region.

EDA New Hire - EDA recently hired Lauren Stuhldreher (lstuhldreher@eda.gov phone number 215-764-0427) who will replace Bob Gittler. Lauren will be based in Richmond, VA. She will be our new contact for EDA projects and the CEDS She was invited to the SPDC Legislative Dinner.

Increased DHCD Planning Grant Funding – David Blount, Executive Director of VAPDC, has taken the lead on lobbying for increased PDC funding totaling \$14,000 for all PDCs across the State. Our local Senator Frank Ruff and Delegate Delores McQuinn have agreed to introduce the budget amendment request.

National Legislative News – On December 20, 2019, a two-part spending package was passed and signed into law, and will fully fund the government for the remainder of FY 20. Notable appropriations within these spending packages include:

\$333 million for the Department of Commerce, EDA, \$29 million above FY 19 levels.

\$3.240 billion for USDA Rural Development, \$228.8 million above FY19 levels.

\$3.4 billion for HUD CDBG, \$60 million above FY19 levels.

State 2020 Budget Highlights

1. Maintain Commonwealth Opportunity Funds (COF) at Historically High Levels.
2. \$5 Million of Additional Funding for VEDP's Business Ready Sites Program
3. \$14.4 Million for the Customized Workforce Training Program
4. \$35 Million for Broadband/VATI Program (a \$32 Million Increase)
5. Maintain GO Virginia Funding at \$70 Million for Biennium

Broadband Update

Commonwealth Connect (www.commonwealthconnect.virginia.gov) is the Commonwealth of Virginia's comprehensive effort to achieve universal broadband access, a goal set by Governor Ralph Northam in July 2018. The

Commonwealth Connect Coalition meets monthly mostly in Richmond. There are currently 600,000 unconnected Virginians. Since 2017, 71,000 have been connected with broadband. The website contains very useful information including the Broadband Toolkit, a step-by-step guide for local governments. Anyone can join the Coalition and attend the meetings.

DHCD VATI (Virginia Telecommunications Initiative) Broadband Funding – To date, there have been \$43.6 million requests from VATI with \$23.7 million grants awarded. Governor Northam is proposing a \$32 million increase to VATI’s annual budget, to support the goal of universal broadband coverage across Virginia.

In December SPDC Staff forwarded an invitation to all SPDC administrators/managers to consider joining the Virginia Local Broadband Network (VLBN). If interested, please send your name, title, locality, and email to Caroline Luxhoj-caroline.luxhoj@cit.org. The VBLN is an interactive forum for Virginia localities, schools, and libraries designed to promote collaboration, results-oriented discussion, and information sharing amongst community leaders seeking universal broadband coverage. The goal is to have every Virginia locality represented in VLBN.

Upcoming Conferences

January - The SPDC Legislative Dinner is scheduled for Thursday January 30th at Bookbinders in Richmond. Kim Callis, Deb Gosney, and Stephanie Creedle will attend from the SPDC. Guests will include the Governor, members of the Governor’s cabinet, state funding agency representatives, and local Legislators.

February – The VML/VACo/VAPDC “Local Government Day” Winter Meeting & Reception is scheduled for February 6th – 7th at the Omni in downtown Richmond. Deb Gosney and Kim Callis, VAPDC Chairman, plan to attend.

March – Deb Gosney plans to attend the 2020 NADO Washington Conference and CEDS Training to be held at the Chrystal Gateway Marriott in Arlington Virginia from March 15th -19th.

A YEAR IN REVIEW
FY20 EXECUTIVE DIRECTOR'S & STAFF REPORT
July 1, 2019 – June 30, 2020

EXECUTIVE DIRECTOR'S ACTIVITIES

July 2019 – Attended the VAPDC (Virginia Association of Planning District Commissions) Annual Summer Conference held in Williamsburg. Kim Callis was elected as Chairman of VAPDC and Deb was elected to serve on the Board of Directors. Agenda topics included (not all inclusive):

1. Regional Economic Development Site Inventory – Providing for shovel-ready sites is a critical component of an effective regional economic development strategy. Efforts are being advanced at the State level to help ensure Virginia's regions have the necessary sites to compete for economic growth.
2. Connecting Virginia through the Virginia Telecommunications Initiative (VATI) – Virginia is moving forward on providing support for local and regional broadband initiatives. Evan Feinman and Courtney Dozier, the Governor's Broadband Advisors, will discuss the VATI, the ongoing efforts of the Commonwealth Connect Coalition, and a new broadband planning toolkit.
3. Local Economic Factors and the Opioid Crisis – Professor Betz's research focuses on how local economic conditions impact a wide range of individual, family and community wellbeing indicators, particularly looking at differences between rural and urban areas. He is also investigating the connection between local economic factors and the opioid crisis, and the economic and social impacts on the communities in which it occurs.
4. Adding Value to Virginia's Economy through Industrial Hemp – 21st century industry uses for hemp reveal a diverse and versatile commodity crop that will add new markets and value to the Virginia economy as a feedstock for a wide range of new agricultural, commercial, and manufacturing jobs in the Commonwealth.

July 2019 – Deborah and Ann Taylor Wright, Producer Services Coordinator of the Southern Virginia Food Hub, were invited to speak on the Food Hub Project at the DHCD Main Street Downtown Intersections Conference held in Lynchburg.

August – Attended the Broadband Forum held at the Estes Center in Chase City. U.S. Congressman Denver Rigglesman spoke on the importance of broadband in rural communities along with Evan Feinman-Chief Broadband Advisor & Tobacco Commission Executive Director. Other attendees included Chad Parker-Assistant Administrator USDA Telecommunications

Program, Richard Jenkins-Telecom GFR, USDA RD Office, and Ann Herring-Community Solutions Specialist, USDA RD Office.

August - Southside PDC applied for the NADO (National Association of Development Organizations) Impact Award featuring the Southern Virginia Food Hub Project. The project was selected by NADO as an award recipient.

August -Attended the Central Shenandoah PDC meeting in Staunton. The Executive Committee meeting was held at 6 p.m.-Dinner served at 6:30-Full Commission meeting at 7.

August - Attended the West Piedmont PDC meeting in Martinsville. The Executive Committee meeting was held at 6:30 followed by dinner and Full Commission meeting held at 7:00.

September – Attended the Thomas Jefferson PDC Meeting in Charlottesville. The meeting was held at 7 p.m. The meeting included a roundtable snapshot presented by each member jurisdiction administrator/manager.

September - Attended the EMPOWER Broadband & BIT Luncheon held at Brains Steakhouse in South Hill. Mecklenburg Electric (EMPOWER) announced the acquisition of BIT to join forces in the deployment of broadband throughout the region.

September – Attended the Broadband Summit hosted by VML, VACo and VCTA held at the Richmond Marriott.

September - Attended the VEDA Fall Conference “Telling the Virginia Story” held at the Omni Hotel in Richmond, VA

September - Attended the Governor’s Summit on Rural Prosperity “Innovative Rural Partnerships” held at The Inn at Virginia Tech in Blacksburg.

September – The GO-TEC (Great Opportunities in Technology and Engineering Careers) Project, a GO Virginia Region 3 project, was selected to receive a Governor’s Honorary Award. DHCD Go Virginia staff, Matt Weaver, Billy Gammell, Andrea Devening, and Sara Dunnigan accepted the award at the Governor’s Honorary Award Ceremony held at the Governor’s Mansion. Deb and Julie Brown with The Institute for Advance Learning and Research were invited by DHCD Staff to the Award Ceremony held at the Governor’s Mansion.

September – Prepared and submitted the DHCD Annual Report which is required as the recipient of the DHCD Planning Grant funds.

September – Prepared and submitted the GO Virginia Annual Report required as the recipient of GO Virginia Capacity Building Grant funds.

September – Meeting with Frank Ruff, Walter Beales, SPDC Staff Chad Nease and Walter at Beales Law Firm to discuss possible options to extend the trail from Boynton to Clarksville.

October – Attended and served as a panelist for the Brunswick County “Open for Business” Seminar held at the Brunswick County Conference Center in Lawrenceville. Deb distributed flyers and presented info on the LCDC loan programs.

October – Attended the VAPDC Executive Director’s Meeting held in Charlottesville, VA. Met with Dr. Larry Terry, Executive Director of Weldon Cooper Center. Dr. Terry was the guest speaker for Southside PDC’s 50th Anniversary Dinner.

October – Attended the Opportunity Zone Launch & Summit held in Charlottesville. Governor Northam spoke. Virginia Community Capital and LOCUS co-hosted the event. Several presentations were made by Economic Developers around the State on how they promote the Opportunity Zones. A DHCD Planning Grant totaling \$15,000 will be available in January under open submission to assist localities with developing a prospectus for the zones.

October – The SPDC 50th Annual Dinner Meeting was held at the “The Dogwood” in South Hill. The first year of sponsorships went very well. We had four sponsors, B&B Consultants, Dewberry, LetterPress, and First Citizens Bank at \$250 each, thus, a total of \$1,000 was raised and applied to the cost of the event. A total of 93 attended. Brians Steakhouse catered the event and Dr. Larry Terry, Executive Director of Weldon Cooper Center, was the guest speaker.

November – Attended EMPOWER’s funding announcement for fiber deployment in Brunswick County. The event was held at Triplet Fire Department in Lawrenceville. EMPOWER received a USDA ReConnect Loan.

December – Attended Go Virginia State Board meeting and Leadership Summit held at the Patrick Henry Building-West Reading Room in Richmond. Topics of discussion included a review of talent pipeline development, match requirements, traded sectors and high wage jobs, and return on investment. The Chairs/Vice Chairs of each Go Virginia region spoke briefly on various administrative concerns of the program. Attended the Go Virginia Technical Breakfast held at the Bio + Tech Park, Richmond the following morning. Topics of discussion included technical assistance, a future Go Virginia conference, DHCD updates, and a presentation from VEDP on the Sites Evaluation Study and assistance from Go Virginia staff in scheduling the Spring Roadshow, i.e. meetings with key stakeholders and individual localities.

December – The CEDS Community Input Session and SWOT analysis was held at the PDC office December 17, 2019. A total of 28 attended with representation from private industry, educational institutions, healthcare facilities, workforce development centers, economic development offices, and local government. The Berkley Group facilitated the SWOT and met

with staff following the Input Session to review next steps. The five-year CEDS update is underway and expected to be complete by the first of May.

December – Forwarded a draft letter to all SPDC administrators/managers addressed to the FCC in support of a request to block grant broadband funds in Virginia. These letters will accompany a letter from the Governor, Senators, and Congressional Delegates all petitioning for block granted broadband funds.

December – Forwarded an invitation to all SPDC administrators/managers to consider joining the Virginia Local Broadband Network (VLBN). If interested, please send your name, title, locality, and email to Caroline Luxhoj-caroline.luxhoj@cit.org. The VBLN is an interactive forum for Virginia localities, schools, and libraries designed to promote collaboration, results-oriented discussion, and information sharing amongst community leaders seeking universal broadband coverage. The goal is to have every Virginia locality represented in VLBN.

January – SPDC Staff requested a meeting with Lynchburg District staff at the PDC office to discuss the changes in the VDOT Transportation Alternative Program (MAP-21). VDOT is now **requiring** that localities must have a full-time staff person complete the Qualification Program in order to be eligible to receive MAP-21 Grants. For localities that don't have full-time staff, the MAP-21 Grants must be administered by VDOT versus the PDC. Two SPDC staff persons have completed the Qualification Program. In summary, the PDC will no longer be administering VDOT MAP-21 Grants for the towns that do not have full-time staff.

January – Prepared and submitted the EDA Semi-annual Report required as the recipient of EDA Planning grant funds.

January – Attended the Ribbon Cutting Ceremony for Echo World Communications, LLC held in Lawrenceville. Governor Northam and Cassidy Rasnick, Deputy Secretary of Commerce and Trade attended the event. Echo World will invest \$550,000 to establish a customer service center in Brunswick County. The company will receive funding from the Virginia Jobs Investment Program (VJIP) to support the hiring and training of 153 new employees. Broadband fiber provided by Mecklenburg Electric was key in the company's location decision. We are thrilled to be expanding Echo World Communications' operations into Brunswick County, where we will be hiring 153 new employees in the community," said Carl Townsend, CEO of Echo World Communications. "After careful review of several states and locations throughout Virginia, the Town of Lawrenceville was selected because of the incredible workforce and generous support from our economic development partners in the region."

January – Attended the VDOT Transportation Technical Advisory Board meeting organized by PDC Staff and held at the PDC office with Lynchburg and Richmond District officials to update localities on the upcoming Smart Scale cycle and to begin identifying potential projects.

SPDC STAFF - PROJECTS, PLANS, & GIS ACTIVITIES

Pending Projects

1. Lawrenceville Tobacco Heritage Trail Project (VDOT MAP-21)-Submitted October 2019
2. South Hill Downtown Project (VDOT MAP-21)-Submitted October 2019
3. Lawrenceville Sharp Street (VDOT MAP-21)-Submitted October 2019
4. Riverdale Acquisition Project (VDEM)-Submitted May 2019

New Approved CDBG Construction Projects – On August 23, 2019, Governor Northam announced \$13.4 million in Community Development Block Grants. Southside PDC was awarded all three CDBG's that were applied for in March of 2019 as follows:

1. Endly Street Neighborhood Project, Phase 2-Town of Chase City (\$1,374,406)
2. Pine Street Neighborhood Project, Phase 1-Town of La Crosse (\$1,397,044)
3. Quail Hollow Housing Rehab Project-Mecklenburg County (\$1,000,000)

New Approved CDBG Planning Projects/Upcoming Applications – Three new Planning Grants were approved that will be submitted as construction projects as follows:

1. Brunswick County Chestnut Road Scattered Site Project-Submit March of 2020
2. La Crosse Pine Street-Community Project-Phase 2-Submit March of 2020
3. Brodnax Housing Rehab Project-Submit March of 2021

Active Projects – SPDC Staff is currently administering 24 projects throughout the three-county region. These projects are listed in detail on the SPDC Active Projects List.

Completed Projects

1. Brodnax Water System Improvement Project (CDBG/RD funded)-Closed October 2019
2. Clarksville Southwest Downtown Community Project-Pse 2 (CDBG funded)-Closed December 2019
3. Mecklenburg County Highway 49 Housing Rehab Project (CDBG funded)-Closed December 2019
4. HCSA Sutphin/Cowford Rd Project (RD funded)-Closed January 2020

2045 Rural Transportation Plan – The draft plan was reviewed by VDOT's Central Office with no revisions being suggested. In addition to being posted on the SPDC website for public comment, a public meeting on the plan was advertised and held on January 2, 2020. Since then comments from the public and the towns of Chase City, Clarksville and Halifax have been addressed. The Plan was forwarded to the Transportation Technical Advisory Committee (TTAC) for action at their January 15th meeting. The TTAC voted unanimously to recommend the Plan be adopted by the SPDC.

Hazard Mitigation Plan – Staff has recently organized and held two public meetings as part of the update process for the Regional Hazard Mitigation Plan. They were conducted on October 28th and January 15th at the SPDC office and were widely advertised. Each meeting included a PowerPoint presentation and had display boards for each locality within the PDC region for those in attendance to review and ask questions and/or provide comments. The display boards included hazard maps, survey results, and proposed mitigation actions. Staff is currently reviewing the draft Plan for edits and will have a final version prepared for a January 28th Hazard Mitigation Planning Team meeting. Staff plans to be in a position to submit the Plan to VDEM for their review in early February. After comments from VDEM are addressed the plan will be forward to FEMA for their review.

Bike & Pedestrian Recommendations utilizing GIS Shapefile

VDOT has requested all bicycle and pedestrian recommendations listed in local comprehensive plans, bike plans, or similar planning documents be provided to them in one GIS shapefile. SPDC staff has spent time reviewing the aforementioned plans and will begin work on the GIS shapefile during the current quarter. It is anticipated that upon completion this file may include recommendations for over 1,000 miles of bike and pedestrian improvements throughout the region.

Bicycle, Pedestrian and Trails Plan Update – Staff plans to kick-off the process of updating and consolidating the two bicycle, pedestrian, and trails plans into one regional plan by the end of March. The existing plans are the Halifax County Trails, Bicycle & Pedestrian Plan (2004) and the Lake Country Bicycle, Pedestrian & Trails Plan (2007). VDOT has given the SPDC permission to create the new plan in a digital format with the goal of making it more interactive and accessible to everyone.

Tobacco Heritage Trail – Staff will begin collecting updated GPS data on the Tobacco Heritage Trail in the near future, weather permitting. The new data will help improve accuracy of the trail's centerline and allow for the inventory of all trail assets (bathrooms, picnic tables, split rail fence, etc.) along the way. This new data will be useful for future grant applications, creating maps, and asset management. Information relating to the number of completed off-road and on-road trail miles within each jurisdiction has been calculated and shared with the Roanoke River Rails-to-Trails group. Additionally, a map was created to show current maintenance responsibilities along the trail. Chad Neese has been assigned to participate in all trail Board meetings which are held at the PDC office. Chad and Deb met with two individuals interested in starting a Virginia Master Naturalist Chapter in Southside which could prove to be beneficial for future maintenance of the trail.

Next Generation 911 GIS Data Improvement Project – This project will correct deficiencies in the three-member Counties’ address point (AP) and road centerline (RCL) GIS data which will be utilized for the Next Generation 911 initiatives to begin in 2020. The AP and RCL data must conform to a much higher standard to support geographic-based call routing as opposed to MSAG/ALI based routing currently in place. Halifax County is the host county for this regional project.

Regional GIS Technical Assistance to Member Counties – Staff provides contractual GIS services to all three member counties. These services include 911 map/data updates, address point and centerline management, assistance with 911 MSAG/ALI issues, assistance with NG911 initiatives, and compliance with 911 GIS standards. Each County greatly benefits from this regional approach as 911 GIS operations are largely the same from County to County and many hours can be saved by approaching tasks on a regional basis. Other services include GIS mapping for other County departments, on-site requirements, new address assignments, assistance with specific GIS projects, and planning/zoning mapping.

LAKE COUNTRY DEVELOPMENT CORPORATION

Lake Country Development Corp. (LCDC) was formed in 1981 as a private, non-profit 501(c)(3) corporation responsible for the administration of revolving loan funds to promote job creation in the Southside Planning District Region. Loan funds are provided to qualifying companies locating or expanding in the three-county region. Lake Country is a lender of “last resort”.

Macro-Loan Pool - Total Loans-58; Paid in Full-49; Defaulted Loans-4; Active Loans-5

Micro-Loan Pool – Total Loans-2; Paid in Full-1; Active Loan-1

Total Jobs Created-1,858

Total Jobs Retained-98

Total LCDC Funds Loaned-\$10,297,319

Matched Private Funds-\$48,430,608

GO VIRGINIA

GO Virginia is an initiative by Virginia’s senior business leaders to foster private-sector growth and job creation through state incentives for regional collaboration by business, education, and government. **The Southside PDC serves as the Support Organization and Fiscal Agent for GO Virginia Region 3.** Region 3’s footprint incorporates the geographic boundaries of three PDC’s - West Piedmont PDC, Southside PDC, and Commonwealth Regional Council. These three PDC’s collectively cover 13 counties (Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Henry, Lunenburg, Mecklenburg, Nottoway, Patrick, Pittsylvania, and Prince Edward) and two cities (Martinsville and Danville). Deb attends monthly Full Council and/or Executive Meetings and is responsible for the recording and distribution of the meeting minutes. The website address for GO Virginia Region 3 is govirginia3.org.

SPDC Staff is currently providing administrative support services for four GO Virginia Projects. These projects are listed in detail on the GO Virginia Active Projects List.

1. GO-TEC, Phase 1(\$648,000-Per Capita Funds)
2. GO-TEC Phase 2A (\$4,896,528-State Competitive Funds)
3. SOVA Innovation Hub (\$80,000 Per-Capita-Capacity Building Funds)
4. Entrepreneurship and Innovation Investment Strategy Initiative (\$100,000-Per Capita-Capacity Building Funds)



**commonwealth
connect**
Virginia's **BROADband** Resource

The Commonwealth Connect team invites you to join the **Virginia Local Broadband Network**

What is it?

The VLBN is an interactive forum for Virginia localities, schools, and libraries designed to promote collaboration, results-oriented discussion, and information sharing amongst community leaders seeking universal broadband coverage. The VLBN operates through simple email to avoid challenges surrounding varying applications and broadband connections.

Why should I join?

Members of the VLBN will have an opportunity to connect with broadband leaders across the Commonwealth to discuss challenges when pursuing broadband and share best practices. VLBN members will also receive updates regarding broadband grants, federal and state legislation, and other pertinent information.

Who should join?

The VLBN is specifically intended to be a place where Virginia local officials, schools, and libraries can have meaningful conversations regarding broadband. Our goal is to have every Virginia locality represented in VLBN.

**To join, please contact Caroline Luxhoj
(caroline.luxhoj@cit.org)**